

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT
MAY 20, 2021**

The Board of Park Commissioners met on this date, Thursday, May 20, 2021, 8:07 a.m., in-person at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio, and via videoconference pursuant to HB 404.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 21-05-052: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of April 15, 2021, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2021 vs. 2020 Year-To-Date, for the Month Ended April 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages 93619 to 93626 and they were filed for audit.

ACTION ITEMS.

- (a) ***Swearing in of Police Captain***
(Originating Source: *Katherine M. Dolan, Chief of Police*)

Kenneth D. Schabitzer

Kenneth D. Schabitzer will be promoted to Captain of Special Operations, effective May 20, 2021. We would like to publicly recognize Captain Schabitzer today as he reaffirms his commitment to protect and serve the visitors and guests of Cleveland Metroparks. During his tenure with Cleveland Metroparks Police, which began on October 24, 2002 under retired Chief James Whitley Jr., he served as ranger, traffic unit officer, field training officer, sergeant, dive team coordinator and lieutenant. Captain Schabitzer also serves as the CALEA Accreditation Manager and led the agency through both the initial and second accreditation awards.

- No. 21-05-053:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to appoint Kenneth D. Schabitzer as full-time police captain for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

- (b) ***Swearing in of Patrol Officers***
(Originating Source: *Katherine M. Dolan, Chief of Police*)

Sabrina Jimenez

Sabrina comes to the Park District from Baldwin Wallace University where she served as campus security since 2020. She has also served as Auxiliary Event staff with the Cleveland Metroparks Police Department since 2020. Sabrina received her bachelor's degree in Criminology from Cleveland State University and received her OPOTA certification from Cuyahoga Community College in 2020.

Bradley E. Niepokny

Bradley comes to the Park District from the City of Cleveland, Division of Police, a position he has held since July 2018. He is currently attending Cleveland State University for his Bachelor of Arts in Criminology. Bradley received an Associate Degree from Cuyahoga Community College in May 2018 and completed his OPOTA certification from Cleveland Police Academy in February 2019.

Cory W. Reis

Cory comes to the Park District from the Five Rivers Metroparks, where he served as a Ranger since January 2018. Cory has also served as a Ranger for Miami County Park District and Lorain County Metroparks. He is pursuing his Bachelor of Criminal Justice degree from Youngstown State University. Cory received an Associate Degree and

ACTION ITEMS (cont.)

completed his OPOTA certification from Lorain County Community College’s Police Academy in 2014. Cory is a certified in Crisis Intervention and bike patrol.

No. 21-05-054: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to appoint Sabrina Jimenez, Bradley E. Niepokny, and Cory W. Reis as full-time police officers for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(c) **2021 Budget Adjustment No. 5**
(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
Appropriation Summary - 2021**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 5/20/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ 9,553	\$ (9,400) A	\$ 52,784,533
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	12,611	53,236	18,682,422
53	Contractual Services	14,829,987	3,414,251	18,244,238	36,114	46,400	18,326,752
54	Office Operations	23,481,866	3,850,870	27,332,736	166,714	113,349 B	27,612,799
	Operating Subtotal	109,457,960	7,519,969	116,977,929	224,992	203,585	117,406,506
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	3,599,370	3,785,774 C	37,764,223
574	Capital Equipment	2,749,394	671,636	3,421,030	45,932	(2,260) D	3,464,702
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	(305,500)	-	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	3,339,802	3,783,514	43,698,853
TOTALS							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 3,564,794	\$ 3,987,099	\$ 161,105,359

ACTION ITEMS (cont.)

An explanation of adjustments, by category, can be found on pages **93627** to **93629**. The net effect of all adjustments is an increase of \$3,987,099, which is funded by increased revenue, donations, grants, received but previously unappropriated restricted funds, or existing cash balance.

No. 21-05-055: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the 2021 Budget Adjustment No. 5 for a total increase of \$3,987,099 as delineated on pages **93627** to **93629**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (d) ***“Then and Now Certificates”: Authorization to Draw Warrants in Payment of Purchases***
(Originating Sources: William Chorba, Chief Financial Officer/Charlie Rosol, Director of Procurement)

As per ORC 5705.41(D) and OAC 117-2-02(C), any purchase/expenditure made without a purchase order with the required fiscal officer’s certification in place is void, **except** when, within thirty (30) days of placing the order, a fiscal officer/board of commissioners can certify that there were funds available at the time the order was placed and at the time the fiscal officer certifies the amount of funds.

The following orders were placed prior to securing funds on purchase orders:

Description of Purchase	Vendor	Cost	Department	Date
“Live” Fish Stocking	Jones Fish & Lake Mgt.	\$5,300	Natural Resources	Original order on 5/6/21, confirmed on 5/7/21
Survey Software Annual License	Qualtrics	\$11,000	Marketing	Original order on 4/26/21, confirmed on 4/27/21
Surgery for tiger cub	Ohio State University Dept. of Vet. Clinical Service	\$5,000	Zoo	Original order on 5/3/21, confirmed on 5/14/21

William Chorba, Chief Financial Officer, hereby certifies that both at the time the orders were placed and on the date of the execution of this certificate, the amounts of \$5,300, \$11,000, and \$5,000 required to pay these orders have been appropriated for the purpose of these orders and are in the treasury or in the process of collection to the credit of the fund free from any previous encumbrance.

ACTION ITEMS (cont.)

No. 21-05-056: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the “then and now certificates” as noted above and as certified by William Chorba, Chief Financial Officer, and authorize the drawing of warrants in payment of the purchases.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (e) ***Resolution Exempting Cleveland Metroparks Purchases of \$999.99 or Less from Certification of Chief Financial Officer***
(Originating Sources: William Chorba, Chief Financial Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/E. Charlie Rosol, Director of Procurement/Katie M. McVoy, Assistant Legal Counsel)

Background

Pursuant to Ohio Revised Code (“ORC”) Section 5705.41(D), a political subdivision may not enter into a contract or place an order involving the expenditure of money unless the contract or order is accompanied by a certificate from the subdivision’s fiscal officer certifying the amount required to meet the obligation has been lawfully appropriated and is in the treasury or in the process of collection. Cleveland Metroparks meets this obligation through use of a Purchase Order (“PO”), which operates as the Chief Financial Officer’s (“CFO”) certification that the funds have been lawfully appropriated.

ORC 5705.41(D)(2) allows a board of commissioners to adopt a resolution exempting purchases of \$1,000 or less from the requirement that the purchase be accompanied by the fiscal officer’s certificate.

At times, Cleveland Metroparks staff may have to make small-dollar purchases under tight time constraints, or the vendor does not accept the pro-card. In these instances, it may be difficult to secure a PO prior to placing the order or signing a contract. A resolution exempting these small-dollar purchases from the certificate requirement would allow business to proceed in an efficient manner, while ensuring stewardship of taxpayer dollars and compliance with the ORC. Because credit card purchases are limited to \$999.99 or less, Cleveland Metroparks staff recommends the same threshold for purchases without the fiscal officer certificate.

No. 21-05-057: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve and authorize, pursuant to Ohio Revised Code Section 5705.41(D)(2), Cleveland Metroparks staff to enter into contracts or place orders involving the expenditure of funds in an amount of \$999.99 or less without a certificate from Cleveland Metroparks’s fiscal officer (the CFO) as identified in Ohio Revised Code Section 5705.41(D)(1), provided such contracts or orders are made consistent with

ACTION ITEMS (cont.)

procedures developed by Cleveland Metroparks Finance Department. This resolution will remain in effect until Cleveland Metroparks amends its by-laws to provide for such purchases.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

- (f) ***Authorization for Cleveland Metroparks Police Department to Enter into Intergovernmental Cooperative/Mutual Aid Agreement***
(Originating Sources: Katherine Dolan, Chief of Police/Kenneth Schabitzer, Lieutenant/Rosalina M. Fini, Chief Legal & Ethics Officer)

Background

The Village of Gates Mills and Cleveland Metroparks share mutual concerns to provide safe and secure environments throughout the Village and the Park District. Ohio Revised Code §1545.131 provides authority for a park district to enter into agreements with municipal corporations and villages to assist with police protection. The interagency agreement will delineate requests for assistance, Cleveland Metroparks' responsibilities, the respective village responsibilities, and other relevant terms.

- No. 21-05-058:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Cleveland Metroparks Chief Executive Officer to enter into Intergovernmental Cooperative/Mutual Aid Agreement with the Village of Gates Mills in a form to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

- (g) ***Special Services #6576: Authorization to Enter into Contract for Ice Skating Rink Operation***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Jarrold McCarthy, Director of Enterprise Operations/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel)

Background

For most of its more-than-100-year history, Cleveland Metroparks has provided opportunities for park-goers to ice skate in the winter months. Ice skating has taken place on park ponds and on rinks built in various park locations. Winter Riverfest brought ice

ACTION ITEMS (cont.)

skating to the shores of the Cuyahoga River in Rivergate Park for the first time in 2021 via a pilot program, which was well received and highly visited. Based on the positive response to ice skating during Winter Riverfest, Cleveland Metroparks staff recommends continuing the ice skating rink in 2021.

Cleveland Metroparks staff requested quotes and rink operation information from four ice rink operators: Seaside Ice, LLC dba Ice-America (“Ice-America”), Precision Ice Rinks, Out of the Box, LLC, and Magic Ice. Of the four, only Ice-America, Out of the Box, and Magic Ice offered a revenue share option, which was the preferred arrangement for Cleveland Metroparks. Magic Ice required Cleveland Metroparks to provide all staff, which was not preferred. As between Ice-America and Out of the Box, LLC, Ice-America’s revenue share option provided Cleveland Metroparks with the lowest and best minimum payment coupled with a 50/50 revenue share after expenses are recovered, minimizing risk and maximizing potential profit.

Moreover, Ice-America has been providing North America with portable ice rinks since 2008. Ice-America is the exclusive distributor in North America of the Ice-World aluminum ice rink, a highly engineered and professional system designed for optimum performance in all conditions. Ice-America’s clients consist of high-profile projects across the region including Disney On Ice, Legoland, Navy Pier, Cirque de Soleil, and over 600 others, providing sufficient experience to operate at Cleveland Metroparks.

Proposed Concession/Management Agreement

For the reasons set forth above, Cleveland Metroparks staff recommends entering into an agreement with Ice-America for a concession/management program to operate an ice skating rink in the parking lot of Merwin's Wharf.

Pursuant to the agreement, Ice-America will provide the ice rink and ice rink equipment, including ice skates and skate sharpeners, and operate the ice rink. Ice-America will hire and train its own staff to perform all day-to-day operations of the ice rink at Merwin’s Wharf.

Ice-America will deliver and set up the ice rink so that operations can begin on Friday, November 26, 2021 – the day after Thanksgiving. The ice rink shall remain open for use until January 27, 2022, unless otherwise agreed to by the parties. The term of the agreement will be for a period of two winters, with potential for two one-year extensions, with a 2.5% cost of living increase of the fixed fee annually. Cleveland Metroparks will remit an annual payment of seventy-five thousand dollars (\$75,000) to Ice-America. Ice-America will retain One Hundred Percent (100%) of the revenue generated by the ice rink, up to three hundred and thirty thousand dollars (\$330,000); any revenue above and beyond that threshold will be shared 50/50 by Ice-America and Cleveland Metroparks.

No. 21-05-059: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into an agreement with Seaside Ice, LLC dba Ice-America for a two-season concession/management agreement from approximately November 16,

ACTION ITEMS (cont.)

2021 through approximately February 28, 2023, with the option of two one-year operating season extensions, with cost of living increase, for the operation of an ice skating rink, with Ice-America retaining One Hundred Percent (100%) of the revenue up to three hundred and thirty thousand dollars (\$330,000), after which Ice-America and Cleveland Metroparks will share (50/50) any additional revenue, and a usage fee of Seventy-Five Thousand Dollars (\$75,000) paid to Ice-America. The agreement will be entered into a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (h) ***Resolution and Local Project Administration (LPA) Agreement for 2022-2023 Biennium Roadway Improvement Projects***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction)

Background

In each biennium budget, the Ohio Department of Transportation (ODOT) has approved funding for roadway improvements for all of Ohio's park districts. Each park district receives an individual allocation determined by using the percentage of total vehicle registrations in each County. The Ohio Parks and Recreation Association (OPRA) provides overall administration of the funds for ODOT and Cleveland Metroparks is certified by ODOT to act as a Local Project Administrator (LPA) for the design and management of these projects. The 2022-2023 allocation will be used for roadway and public use parking lot construction projects based on priorities identified through pavement condition assessments. This biennium funding, based on previous allocation amounts, is anticipated to be approximately \$500,000 (±). Cleveland Metroparks will assume any bid amount beyond the ODOT authorization.

To receive the ODOT funds, Cleveland Metroparks must adopt a Resolution for OPRA indicating Cleveland Metroparks intention to accept the funds provided by ODOT. A copy of the Resolution is attached on pages **93630** to **93631**.

In addition to the agreement with OPRA, Cleveland Metroparks will enter into a standard LPA agreement with ODOT permitting Cleveland Metroparks to design, bid, and administer the construction of the roadway improvement projects under the supervision of engineers registered by the State of Ohio. Each project will be designed and managed by Cleveland Metroparks staff with the plans being approved by ODOT prior to bidding. ODOT will also conduct a final inspection of each project prior to releasing the reimbursement to Cleveland Metroparks.

ACTION ITEMS (cont.)

No. 21-05-060: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to adopt the Resolution on pages **93630** to **93631** agreeing to accept the Roadway Improvement Funds as outlined above and, further, that the Board authorize the Chief Executive Officer to enter into an LPA agreement with ODOT in form approved by the Chief Legal and Ethics Officer for the FY 2022-2023 Biennium Roadway Improvements program.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (i) ***Operating Agreement Amendment between Cleveland Metroparks and the Cleveland Zoological Society***
(Originating Source: Christopher W. Kuhar, Zoo Executive Director)

Background

The Cleveland Zoological Society generates philanthropic and community support for Cleveland Metroparks Zoo and shares the Zoo's mission. Since 1998, Cleveland Zoological Society (CZS) and Cleveland Metroparks (CM) have worked together under an operating agreement which provides revenue to support the philanthropic operations of CZS as well as operating revenue back to CM.

As CZS solicits funding for zoo capital projects from foundations, some foundations write into their granting contracts specific requirements on physical changes to the Zoo campus. While any capital solicitations by CZS are done with communication to and approval from the Zoo Executive Director, both organizations felt that a modification of the operating agreement would allow for formal documentation of the relationship with potential granting agencies.

Proposed Addendum

AMEND SECTION III. Section III is hereby amended by adding new paragraph C "Capital Projects" which shall state the following:

C. Capital Projects:

1. Cleveland Metroparks and CZS will collaborate on the timing of capital projects under consideration at the Zoo.
2. CZS will raise private, public, corporate and grant revenue in support of Zoo capital projects.
3. For revenue that comes with certain requirements, conditions or restrictions raised by CZS, CZS shall first obtain Cleveland Metroparks' approval prior to

ACTION ITEMS (cont.)

entering into any agreement with the funder. Cleveland Metroparks shall work with CZS to ensure that those agreed upon requirements, conditions and restrictions are satisfied.

No. 21-05-061: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Operating Agreement with the Cleveland Zoological Society for 2021, in a form approved by the Chief Legal and Ethics Officer, whereby the recommended additions to the Operating Agreement are incorporated.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(j) ***Resolution Authorizing Application to the 2021 Congestion Mitigation and Air Quality Program to the Northeast Ohio Areawide Coordinating Agency for the Euclid Creek Greenway: Phase 3***

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)

Cleveland Metroparks is seeking approval to submit a grant application to the Northeast Ohio Areawide Coordinating Agency (NOACA) for the 2021 Congestion Mitigation and Air Quality (CMAQ) Program. NOACA is soliciting for projects for State Fiscal Year (SFY) 2026-2027. The CMAQ program provides federal transportation funding for projects that improve air quality and congestion, including trail projects. Funding is requested to construct Phase 3 of the Euclid Creek Greenway, a ±0.6-mile 10-foot wide all purpose trail from Chardon Road at the former Euclid Central Middle School property to the intersection of Chardon Road and St. Clair Avenue (see map on page [93632](#)). This phase would continue to close the gap between the legacy portion of the Euclid Creek Reservation to its lakefront portion.

The Park District was awarded partial funding of \$267,500 from the CMAQ program for Phase 1 of the Euclid Creek Greenway in January 2018 for use in SFY 2022. That ±0.5-mile phase from the end of the existing all purpose trail at Euclid Creek Parkway and Highland Road to Euclid Avenue near Chardon Road is currently under design and will be built in 2022. Phase 2 of the greenway would extend ±0.25 miles across Euclid Avenue through the former Euclid Central Middle School site to a point along Chardon Road about 800' north of Euclid Avenue. Clean Ohio Trails Fund program funding was sought to supplement Phase 1 and for Phase 2 in April 2021, and awards should be announced by the end of 2021. The entire greenway system will have portions of all purpose trail and portions of on-road bicycle facilities, based on roadway constraints.

The estimated construction cost for Phase 3 of the Euclid Creek Greenway (in 2026 dollars using Ohio Department of Transportation's construction cost inflator) plus 15%

ACTION ITEMS (cont.)

contingency is \$1,280,620. Cleveland Metroparks will commit the necessary matching funds for the project using a combination of general and/or local funds; however, the Park District and partners will also source grant and other funding possibilities for the matching funds. As was the case with the CMAQ application for Phase 1, partial funding awards are possible with this program.

CMAQ Funding (79%)	\$1,011,689.80
Cleveland Metroparks (or Other Local Funding Source) (21%)	<u>\$ 268,930.20</u>
Total Estimated Cost:	\$1,280,620.00

No. 21-05-062: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the adoption of the resolution on pages **93633** to **93634**, authorizing the formal submittal of the grant application to NOACA for funding assistance from the statewide CMAQ program in the amount of \$1,011,689.80 for Phase 3 of the Euclid Creek Greenway; upon grant award notification, to authorize and agree to obligate the matching funds, in the approved program year, required to complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any documents as may be required to accept the grant award; form of document(s) to be approved by Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(k) *Lakefront Reservation: Authorization to Submit Grant Application and Commit Funds*
(Originating Sources: Sean E. McDermott, Chief Planning and Design Officer/Kelly Coffman, Sr. Strategic Park Planner/Kristen Trolio, Grants Manager)

The National Fish and Wildlife Foundation (NFWF) is dedicated to sustaining, restoring, and enhancing the nation's fish, wildlife, plants, and habitats for current and future generations. The recent Cleveland Harbor Eastern Embayment Resilience Study (CHEERS) was funded through a \$125,000 grant from NFWF's National Coastal Resilience Fund (NCRF), with a \$126,000 match provided and split evenly between five project partners: Cleveland Metroparks, City of Cleveland, Port of Cleveland, Ohio Department of Natural Resources, and Ohio Department of Transportation. Cleveland Metroparks staff coordinated the partnership, community engagement efforts, and the consultant selection and management.

The vision developed through the CHEERS planning process can transform the east side lakefront and deliver economic, environmental, and social benefits. The partners and the

ACTION ITEMS (cont.)

broader community support moving forward to implement the vision. Continuing to work with NFWF's NCRF program can develop construction documents for a portion of the overall project.

NCRF will award approximately \$34 million in grants in 2021. Cleveland Metroparks, the original CHEERS partners, and Black Environmental Leaders submitted a pre-proposal application to the program in April. If invited to apply for grant funding, the newly expanded partnership will submit an application requesting \$985,000 to develop construction documents for a portion of habitat and site improvements identified in the CHEERS concept plan.

The six partners are committing to a total local match of \$985,000. Each partner will provide between \$150,000 and \$200,000 in cash or in-kind services. The match will be allocated over the 18 months of the project, anticipated to occur from January 2022 through June 2023. Cleveland Metroparks' commitment is \$200,000: \$150,000 cash and \$50,000 in-kind support. In-kind work will consist of project management, partner coordination, and providing staff expertise including Planning and Design, Natural Resources, Park Management, Outdoor Experiences, and others.

Future requests to NFWF and other major funders, along with partner support, are envisioned to implement the project. Work would occur in multiple phases with varying costs and scales. An initial phase of construction could begin as early as late 2023; full build out will require at least 10 to 20 years. The proposed park and habitat expansion is planned to be part of Lakefront Reservation pending required permit and/or land acquisition procedures and approvals.

The required resolution is on page **93635**.

No. 21-05-063: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve the adoption of the resolution to authorize the submittal of a grant application to the National Fish and Wildlife Foundation for funding assistance of ± \$985,000 through the National Coastal Resilience Fund grant program as described above; to authorize and agree to Cleveland Metroparks \$200,000 portion of the required local match as described above; to authorize and agree to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grants upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (I) ***Zoo Event: Cleveland Metroparks Zoo***
(Originating Sources: Kelly Manderfield, Chief Marketing Officer/Chris Kuhar, Zoo Executive Director/Sam Cario, Director of Special Events & Experiences/Tim Savona, Director of Zoo Guest Experience & Revenue)

Background

Cleveland Metroparks seeks to extend the three-year agreement with Artistic Holiday Designs, LLC to execute a ticketed winter lighting event to continue engaging the community and drive incremental attendance and cost recovery at the Zoo. The ticketed winter lighting event will be held for a minimum of 30 nights for the remaining two years of the Original Agreement as well as the three-year extension. Cleveland Metroparks introduced a winter lighting event in 2019 which attracted 102,000 guests to the Zoo. In 2020, despite the pandemic, the ticketed winter lighting event attracted 106,000 guests.

Pursuant to an amended Agreement with Cleveland Metroparks, Artistic Holiday Designs will be responsible for the design, fabrication, and installation of all winter lighting event features and displays throughout the Zoo in locations approved by Cleveland Metroparks staff. Artistic Holiday Designs will also be responsible for all materials, décor, installation, labor, and equipment, including preparing electric cables needed for the power supply. A new revenue split will apply to the two remaining years of the Original Agreement and the three-year extension based on the number of tickets sold. Artistic Holiday Designs will receive 60% of the ticketing revenue after a deduction of credit card and ticketing fees for the first 75,000 guests that attend the event, and Cleveland Metroparks will receive 40% of the ticketing revenue. Artistic Holiday Designs will receive 50% of the ticketing revenue after a deduction of credit card and ticketing fees from 75,001 guests and above, and Cleveland Metroparks will receive 50% of the ticketing revenue.

- No. 21-05-064:** It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to enter into an amended Agreement for a three-year extension with a revised revenue share split and execute any other documents as may be required with Artistic Holiday Designs, LLC for a winter lighting event at the Zoo. This amended Agreement will be entered into a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE:

No. 21-05-065: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to authorize the following awards:

- (a) **OMNIA Co-Op #5845:** Human Resources System/ADP Services Upgrade and Extension (see page 93599);
- (b) **Single Source #6563:** Various Zoo Grains (see page 93601);
- (c) **Bid #6565:** Topsoil, Mulch, Golf Course Construction Mix, and Ball Diamond Material (see page 93602);
- (d) **Bid #6566:** Various Aggregate Stone (see page 93604);
- (e) **Ohio Co-Op #6574:** Fuel and Heat Oil (see page 93605);
- (f) **Ohio Co-Op #6575:** Office Furnishings and Workstations for Human Resources Renovation Project at the Administration Building (see page 93606);
- (g) **Single Source #6577:** Student Conservation Association Summer Youth Trail Crew (see page 93607); and,
- (h) **Sourcewell Co-Op #6578:** Design and Construction of the Ohio and Erie Canal Reservation Pump Track (see page 93608).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

OMNIA CO-OP #5845 SUMMARY: **HUMAN RESOURCES SYSTEM/ADP SERVICES UPGRADE AND EXTENSION**

(Originating Sources: William Chorba, Chief Financial Officer/Harold G. Harrison, Chief Human Resources Officer)

Background

Automatic Data Processing (ADP) has served as the Human Resources Information System (HRIS) for Cleveland Metroparks since 2006. ADP has processed Cleveland Metroparks payroll since 1990.

Cleveland Metroparks is currently operating ADP HRIS and payroll processing under an agreement (“the Guaranteed Thirty-Six Month Price Agreement”) effective July 1, 2012 (Board Resolution 12-06-121), as amended multiple times (14-01-023 and 17-12-188). This contract was procured through the TCPN Cooperative Purchasing Network (now “OMNIA”) contract number R151901, which expired on April 30, 2021.

OMNIA has entered into a new contract with ADP (Contract Number R200701) with a contract period from May 1, 2021 through April 30, 2024 (with options to renew for two additional one-year periods through April 30, 2026).

Over the course of the past several years, Human Resources has successfully implemented an upgrade to ADP’s HRIS platform, an employee self-service interface, a web-based recruiting system, a performance management system, and a self-service employee benefits administration platform. Human Resources is now seeking to amend the contract with ADP to add web-based onboarding, electronic I-9 Form management, and electronic manager self-service programming. Implementation of these programs will allow Cleveland Metroparks to fully integrate all human resources and payroll processes from recruitment to termination of employment. This will result in the elimination of virtually all paper-based transactions relating to human capital management.

To secure this amendment, ADP has agreed to reduce the implementation fees for the manager self-service program by \$5,000, waive the implementation fee for onboarding management, reduce the ongoing I-9 management fees below the cooperative rates, reduce the hourly change control rate from \$175/hour to \$155/hour, and extend the current rate agreement for all other services for three (3) years (flat rate in year one (1), 2.5% increase in year two (2), and flat rate in year three (3)).

Current – Core HR and Payroll services	≈ \$346,646
Year 1 – Core HR and Payroll services; one-time I-9 services implementation; I-9 services ongoing; one-time manager self-service implementation; and onboarding services ongoing.	≈ \$392,870
Year 2 – Core HR and Payroll services, I-9 services ongoing, onboarding services ongoing, and 2.5% rate increase.	≈ \$374,504
Year 3 - Core HR and Payroll services, I-9 services ongoing, and onboarding services ongoing.	≈ \$374,504
Total three (3) year	≈ \$1,141,878

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**RECOMMENDED ACTION:**

That the Board authorize the Chief Executive Officer to enter into a three (3) year amendment to the Guaranteed Thirty-Six Month Price Agreement with **ADP**, as per OMNIA Co-Op #5845, in full cooperation with OMNIA contract number R200701, for the services and rates set forth in the Pricing and Financial Terms Appendix submitted by ADP. The three-year contract period shall be effective upon execution of the contract amendment. The **total cost not to exceed ≈ \$1,141,878**. Form of agreement to be acceptable to the Chief Legal & Ethics Officer.

(See Approval of this Item by Resolution No. 21-05-065 on Page 93598)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

SINGLE SOURCE #6563 SUMMARY: **VARIOUS ZOO GRAINS** to be supplied on an “as needed” basis to Cleveland Metroparks Zoo, for a one (1) year period beginning June 1, 2021 through May 31, 2022

-- HIGHLIGHTS AT A GLANCE --
2020-2021 YTD Expenditures = \$78,403.97
2021-2022 Estimate = \$100,000.00

Background

Since 2014, annual bid invitations have been provided to ±33 bidders, and Centerra Co-Op has been the sole bidder every year. Centerra has consistently provided best value and has been awarded every year since 2014. The Director of Procurement and Zoo staff have designated Centerra as a single source for product consistency and availability for various zoo grains.

Item(s) not quoted by the Centerra will be purchased on the open market using competitive pricing. Some of the most commonly used products are compared with the previous contract below.

COMPARATIVE PRICES				
DESCRIPTION	<u>NEW UNIT</u>	<u>PRIOR BID</u>	<u>UNIT PRICE</u>	<u>PERCENTAGE</u>
	<u>PRICES</u>	<u>UNIT PRICES</u>	<u>DIFFERENCE</u>	<u>DIFFERENCE</u>
	<u>Bid #6563</u>	<u>Bid #6505</u>		
Scratch Corn	\$12.32	\$11.66	\$.66	5%
Mazuri Exotic Canine Diet	\$38.17	\$37.43	\$.74	2%
Ratite Diet	\$29.43	\$28.87	\$.56	2%
Water Fowl Maintenance Diet	\$41.67	\$40.09	\$1.58	4%
Mazuri Wild Herbivore Hi-F Cube	\$29.32	\$29.32	\$.00	0%
Kangaroo/Wallaby Diet	\$35.39	\$34.71	\$.68	2%

RECOMMENDED ACTION:

That the Board authorize the purchase of various zoo grains, from Single Source #6563, as noted in the summary above, to be supplied on an as needed basis, for a one (1) year period beginning June 1, 2021 through May 31, 2022, from **Centerra Co-Op**, for a total cost **not to exceed \$100,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-05-065 on Page 93598)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6565 SUMMARY: **TOPSOIL, MULCH, GOLF COURSE CONSTRUCTION MIX, AND BALL DIAMOND MATERIAL** to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for a 29-month period beginning July 1, 2021 through November 30, 2023

<i>-- HIGHLIGHTS AT A GLANCE --</i>
2019-2021 YTD Expenditure = \$173,899.28
2021-2023 Estimate = \$250,000.00

*NOTE: The 2020/2021 expenditure is significantly less due to COVID-19 impact on operations.

Background

This bid requires the awarded supplier(s) to supply various topsoil, mulch, golf course construction mix, and ball diamond material to Cleveland Metroparks on an “as needed” basis from July 1, 2021 through November 30, 2023. After release, it was reviewed by ±25 suppliers, from which the Park District received three (3) bids.

The entire spreadsheet, recording all bids and alternatives submitted, is on file in the Procurement Office. Overall, the Park District will see approximately a 5% increase overall in cost.

A split award is recommended, and cost estimates are listed in the table below.

This bid will include all materials, hence the increase in the estimated usage.

Suppliers	Pete & Pete Container Service, Inc.	Arms Trucking Company	Three Z
Estimated Encumbrance per Supplier	\$50,000	\$100,000	\$100,000
TOTAL AWARD	\$250,000		

*allocations subject to change

RECOMMENDED ACTION:

That the Board authorize a split award for topsoil, mulch, golf course construction mix, and ball diamond material, as noted in the bid summary and at the unit prices set forth in the Bid #6565, to the following lowest and best bidders: **Pete & Pete Container Service, Inc., Arms Trucking Company, and Three Z, Inc.**, to be supplied "as needed" for a 29-month period beginning July 1, 2021 through November 30, 2023, for a **total cost not to exceed \$250,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be further divided between the remaining lowest and best bidders or given to the bidder who the Board, in its discretion,

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 21-05-065 on Page 93598)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

BID #6566 SUMMARY: **VARIOUS AGGREGATE STONE** to be supplied on an “as needed” basis to various locations throughout Cleveland Metroparks for a 29-month period beginning July 1, 2021 through November 30, 2023

--- HIGHLIGHTS AT A GLANCE ---
2019-2021 YTD Expenditure = \$279,518.30
2021-2023 Estimate = \$450,000.00

*NOTE: The 2020/2021 expenditure is significantly less due to COVID-19 impact on operations.

Background

This bid requires the awarded supplier(s) to supply various aggregate material to Cleveland Metroparks on an “as needed” basis from July 1, 2021 through November 30, 2023. After release, it was reviewed by ±20 suppliers from which the Park District received three (3) bids.

The entire spreadsheet, recording all bids and alternatives submitted, is on file in the Procurement Office. Overall, the Park District will see approximately a 5% increase in cost.

A split award will be recommended, and cost estimates are listed in the table below.

Suppliers	Allied Corp.	Erie Materials Inc.	Arms Trucking Company
Estimated Encumbrance per Supplier	\$200,000	\$200,000	\$50,000
TOTAL AWARD	\$450,000		

*allocations subject to change

RECOMMENDED ACTION:

That the Board authorize a split award for various aggregates, as noted in the bid summary and at the unit prices set forth in the Bid #6566, to the following lowest and best bidders: **Allied Corp., Erie Materials Inc., and Arms Trucking Company**, to be supplied "as needed" for a 29-month period beginning July 1, 2021 through November 30, 2023, for a **total cost not to exceed \$450,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event a vendor cannot satisfy the bid, the award will be further divided between the remaining lowest and best bidders or given to the bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

(See Approval of this Item by Resolution No. 21-05-065 on Page 93598)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)

OHIO CO-OP #6574 SUMMARY:

FUEL AND HEAT OIL to be supplied on an "as needed" basis to various locations throughout Cleveland Metroparks for a one (1) year period beginning July 1, 2021 through June 30, 2022

---- HIGHLIGHTS AT A GLANCE ----
2019-2021 YTD Expenditure = \$1,216,112.13
2021-2022 Estimate = \$1,000,000.00

*NOTE: The 2019-2021 YTD expenditure is significantly less per year in 2020 due to COVID-19 impact on year two of the expiring agreement.

Background

Cleveland Metroparks purchased fuel and heat oil for various vehicles and equipment throughout the Park District for a two (2) year period beginning July 1, 2019 through June 30, 2021 from Great Lakes Petroleum, Co., through the State of Ohio Cooperative Purchasing Program, contract renewal number RS900619.

Cleveland Metroparks staff recommends leveraging the State of Ohio cooperative once again for a one (1) year period beginning July 1, 2021 through June 30, 2022. Usage of the State Cooperative pricing last year proved to be a valid choice as the static differential that is added to the index-driven per gallon price kept costs at or below market in most cases. The table below indicates the fuel types the Park District intends to utilize.

- FUEL TYPE -
87 Unleaded Transport
87 Unleaded Tank wagon
Premium Diesel Clear and Dyed Tank wagon
#2 Heat Oil Tank wagon

RECOMMENDED ACTION:

That the Board authorize the award for Ohio Co-Op #6574 to **Great Lakes Petroleum, Co.**, for the purchase of fuel and heat oil on an “as needed” basis for a one (1) year period to various locations throughout Cleveland Metroparks beginning July 1, 2021 through June 30, 2022, at the unit prices noted in the Daily OPIS Summary for a **total cost not to exceed \$1,000,000**, in full cooperation with the State of Ohio Contract Number RS900619. In the event the log of consumption approaches 90% of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 21-05-065 on Page 93598)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**OHIO CO-OP #6575 SUMMARY:****OFFICE FURNISHINGS AND
WORKSTATIONS FOR HUMAN
RESOURCES RENOVATION PROJECT AT
THE ADMINISTRATION BUILDING****Background**

The remodeling of the Human Resources wing located on the lower level of the Administrative Offices is approaching the final phase of renovations. The work is being completed by both in-house Park Operations Building Trades team and Engelke Construction Solutions.

The project will include new windows and doors, flooring, electrical, HVAC modifications, dry wall ceiling, a more efficient reconfiguration of many of the office spaces, and new office furnishings to better accommodate employees' needs.

This renovation allows for nine (9) office spaces, which will accommodate approximately 14 employees.

Cleveland Metroparks will utilize two State of Ohio cooperative purchasing contracts, numbers 800894 and 800395, for all selected office furnishings, including chairs that are manufactured by Steelcase or National. The office furnishings fall under a negotiated discounted tier of 52% off list price for National and a range of 47-64% off list price for Steelcase (depending on the item). Also included is a Steelcase Media:Scape, which is a collaborative office bar-height worktable.

Office furnishings previously used by HR staff have been moved off-site and were categorized into four classifications: 1) Furniture that will be re-purposed in HR after renovation, 2) Furniture that can be re-purposed throughout Cleveland Metroparks, 3) Furnishings that will go to online auction, and 4) Items that are broken and/or have no value, which have been discarded or recycled appropriately.

Ohio Desk is a distributor of National and Steelcase office furnishings through the two State of Ohio Co-Ops. Cleveland Metroparks staff recommends entering into a contract or purchase order with Ohio Desk, for the supply and installation of office furnishings package of \$72,071.55, including an allowance of \$5,000.00 for field revisions and modifications (at the sole discretion and authorization of Cleveland Metroparks), for a total cost of \$77,071.55 pursuant to Ohio Cooperative Purchasing Contracts.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a purchase order or agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Ohio Desk**, for a **total amount not to exceed \$77,071.55 (\$72,071.55 plus \$5,000.00 allowance)**, as per Ohio Co-Op #6575, for the purchase and installation of office furniture and workstations for the Human Resources renovation project at the Administration Building, in full utilization of Ohio Cooperative Purchasing Contract Numbers 800894 and 800395.

(See Approval of this Item by Resolution No. 21-05-065 on Page 93598)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**SINGLE SOURCE #6577 SUMMARY: STUDENT CONSERVATION ASSOCIATION
SUMMER YOUTH TRAIL CREW**

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction/Ralph Protano, Trails Development Manager)

Background

The Student Conservation Association (SCA) conducts and maintains a high school age (15-19 years old) conservation service crew program across the United States for the purpose of providing an educational opportunity and hands-on conservation and natural resource management opportunities to urban youth. These SCA crews typically consist of six local high school students and two adult crew leaders provided by SCA. Crews will perform meaningful and necessary work that corresponds with expansion and rehabilitation plans for revitalizing Cleveland Metroparks trails. Projects for this crew will consist of trail construction and rehabilitation, natural resource enhancements, and general trail management. In addition to the physical trail work, time will also be dedicated to development activities for the youth crews focusing on job readiness, team-building, and environmental education. Cleveland Metroparks Development Department has earmarked donations as the primary funding source for this program.

The scope of services for this agreement includes the following:

1. The recruitment, hiring, and training of qualified Crew Leaders to manage the Crew, implement the program, and to recruit high school-aged participants to become Crew members.
2. Managing SCA Crew Leaders and Crew to carry out project work as agreed upon.
3. Providing materials and equipment to conduct the educational development activities.
4. Providing and maintaining all administrative requirements and records for the Crews and Crew Leaders.

Recommendation

SCA has proposed project deliverables and has provided a program cost of \$64,364 to hire, train, and administer an urban youth trail crew consisting of two Crew Leaders and six youth Crew Members for an eight-week term. SCA is the only professional trail building organization with this type of program in place in this region of the United States. They have been organized and operating as a non-profit for 64 years and are recognized as a national leader in conservation, sustainability, and youth program development.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with the Student Conservation Association for Single Source #6577, Student Conservation Association Summer Youth Trail Crew, for the **total lump sum amount of \$64,364**. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 21-05-065 on Page 93598)

AWARD OF BIDS/RFPS/CO-OPS/SINGLE SOURCE (cont.)**SOURCEWELL CO-OP #6578 SUMMARY: **DESIGN AND CONSTRUCTION OF
THE OHIO AND ERIE CANAL
RESERVATION PUMP TRACK****

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jim Rodstrom, Director of Construction/Ralph Protano, Trails Development Manager)

Background

The existing mountain bike trail at Ohio and Erie Canal Reservation is scheduled for rehabilitation and expansion starting in 2021 to enhance the trail and create more recreation opportunity in this area. In addition to the trail work, the overflow aggregate parking area that is adjacent to a portion of the existing mountain bike trail and just to the north of Canalway Center has been identified through trail planning as a location to provide added opportunities for mountain biking features with the addition of a pump track. These courses have gained popularity nationally and would bring a unique element to this mountain bike trail. In addition, an outdoor public-use pump track course of this caliber would be a first of its kind in this region. Cleveland Metroparks Development Department has earmarked donations as the primary funding source for this project.

The scope of work for this project includes the following:

1. Conceptual plan design and layout for an asphalt pump track and supplemental components.
2. Produce construction plan and detail design documents for review and approval.
3. Provide all labor, equipment, tools, and materials to construct the agreed upon pump track design including preparing the site, excavation, embankment, shaping, and finish grading.
4. Final asphalt pavement on fully constructed asphalt pump track.

Recommendation

American Ramp Company has reviewed the project scope and required deliverables and has provided a project cost in accordance with the terms of Sourcewell Contract #112420-ARC of \$120,000. American Ramp Company is a national construction and design company specializing in skateparks and bicycle pump tracks. They have been in business for 23 years and have completed similar projects for both private and government organizations in all fifty US states and over forty countries throughout the world.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with American Ramp Company for Sourcewell Co-Op #6578, Design and Construction of the Ohio and Erie Canal Reservation Pump Track, for the **total lump sum amount of \$120,000** in full cooperation with the Sourcewell Contract #112420-ARC. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 21-05-065 on Page 93598)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 5/20/21)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), “*The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,*” the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Five (5) 3/8” steel sculptural sign backers with waterjet cut for Bonnie Park and multiple 3/8” steel sign backer pieces with waterjet cut for Wendy Park.	Alloy Products	\$17,850.00	(7)
Supply and installation of Grosfillex outdoor patio tables and chairs for Zoo food court.	Trimark SS Kemp & Co.	\$39,331.57	(2)
One (1) 2021 Jeep Cherokee Latitude 4x4.	Haasz Automall of Ravenna	\$24,770.00	(2)
Hauling services of Keeney material (sand and stone) to various locations from April to December 2021.	Arms Trucking Company	\$14,146.00	(3)
Fire extinguishers, system inspections, and services to be supplied to various locations throughout Cleveland Metroparks for a two (2) year period beginning May 1, 2021 through April 30, 2023.	ABC Fire Inc.	\$50,000.00	(7)
Carnegie Bluff landscape improvement project, Ohio Erie Canal Reservation.	Tucker Landscaping, Inc.	\$25,000.00	(7)
Psychological fitness for duty services for 2021.	Thomas Evans, Faust Psychological Services, and Summit Psychological	\$40,000.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Purchase and installation of Rock-N-Rope Climber and two (2) bay swing sets for Brecksville Reservation.	Park Play Solutions	\$36,821.00	(7)
Various automotive fluids and lubricants to be supplied on an “as needed” basis to various locations for a one (1) year period beginning May 1, 2021 through April 30, 2022.	Four-O Corporation DBA Reladyne	\$50,000.00	(2)
Structural engineering services for new toilet rooms/concession renovations at Huntington Reservation; additional services.	Osborn Engineering Co.	\$4,230.00 6,070.00 <u>1,610.00</u> \$11,910.00	(6)
Clothing for resale at Golf; additional clothing.	Antigua	\$14,517.25 <u>1,462.79</u> \$15,980.04	(3)
2021 mulch blowing services for Zoo, Lakefront Reservation and Sleepy Hollow Golf Course; additional services	Ready Field Solution LLC	\$21,440.00 <u>1,120.00</u> \$22,560.00	(7)
Browse for Matchie’s Tree Kangaroo new diet; additional browse.	Koala Browse	\$10,000.00 <u>2,200.00</u> \$12,200.00	(3)
Hull and indemnity insurance premium (boat insurance) from June 1, 2020 through June 1, 2021.	Jackson Dieken & Associates Insurance	\$11,671.00 <u>514.00</u> \$12,185.00	(7)
Excavation and installation of new conduit and fiber optic from Zoo Operations building to Aramark concession area at Zoo.	London Road Electric Co.	\$28,600.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Drywall and sound insulations for the HR renovations at the Administration Building.	Engelke Construction Solutions, LLC	\$46,470.00	(7)
Credit card processing fees for various Enterprise locations for the period of April 8, 2020 through April 7, 2021.	Square	\$9,920.00 120.00 226.00 600.00 720.00 <u>2,040.00</u> \$13,626.00	(3)
Rope and netting for Edgewater Playspace at Edgewater Park, Lakefront Reservation.	Nets Unlimited	\$21,000.00	(2)
Tent rentals for 2021 Asian Lantern Festival at Zoo.	Aable Rental Company	\$17,994.50	(7)
Survey software license for a three (3) year period beginning February 24, 2021 through February 23, 2024 for Marketing.	Qualtrics	\$50,000.00	(3)
Installation of 300 Trees at Rocky River Reservation and Euclid Creek Reservation for the time period of April 15, 2021 through May 31, 2021.	Cardno, Inc.	\$36,300.00	(7)
Railroad protective insurance per the agreement with Norfolk Southern for the Wendy Park Bridge and Whiskey Island connector projects for the period of February 2, 2020 through July 1, 2021, additional insurance.	Hylant Group Inc.	\$10,361.00 <u>250.00</u> \$10,611.00	(7)
Project and maintenance agreement for the Lakewood Connector Trail at Rocky River Reservation.	City of Lakewood	\$25,000.00	(3)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Conceptual design and donor package for Euclid Beach at Euclid Reservation.	Peninsula Architects	\$18,000.00	(5)
Conceptual design and donor package for Garfield Park Pond at Garfield Park Reservation.	Peninsula Architects	\$18,000.00	(5)
Conceptual design and donor package for The Chalet at Millstream Run Reservation.	Peninsula Architects	\$18,000.00	(5)
Packaged stable bedding on an “as needed” basis for a one (1) year period beginning June 1, 2021 through May 31, 2022.	Centerra Co-Op	\$50,000.00	(7)
Carnegie Bluff and Playhouse Square Landscape Improvement Project at Ohio Erie Canal Reservation.	Tucker Landscaping, Inc.	\$17,500.00	(7)
Interior design services for the Zoo Administration building renovation project; additional services.	Vocon Design, Inc.	\$14,440.00 <u>4,400.00</u> \$18,840.00	(5)
2021 Janitorial cleaning services for Canal Way Center, Look About Lodge, Nature Education Building, and North Chagrin Nature Center.	Jan-Pro of Greater Cleveland	\$9,090.00 <u>8,888.00</u> \$17,978.00	(6)
Services to repair the Baum paper cutter at VisCom.	Heidelberg USA Inc.	\$13,151.00	(3)
Installation of concrete for Huntington Plaza at Huntington Reservation.	Platform Cement, Inc.	\$45,000.00	(7)
Deer enclosure fence project at Garfield Park and West Creek Reservations.	Sabia Landscape, Inc.	\$49,560.00	(7)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Riding arena bathroom renovations at Rocky River Stables; Rocky River Reservation, additional construction items.	Engelke Construction Solutions, LLC	\$46,300.00 <u>3,113.00</u> \$49,413.00	(5)
Purchase and installation of 200 trees at Bedford Reservation.	Rusty Oak Nursery	\$13,301.00	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, OMNIA, etc.
- (3) "**SINGLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Products purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By-Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (5/20/21)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), “...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order.”

I. “Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.”, the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<u>Invasive Plant Control</u> Revised Contract Amount: Change Order No. 1 adds \$5,822.00 and a revised total to \$163,633.00.	Additional restoration services at Bonnie Park, Mill Stream Run Reservation.	Ecological Field Services LLC	#1
<u>Construction Manager at Risk for Cleveland Metroparks Zoo - Zoo Zip Line</u> Revised Contract Amount: Change Order No. 1 adds \$49,583.90 and a revised total to \$1,142,573.65.	Additional services for cupola change, search for underground utilities, site clearing, depth foundation, and snow guards.	Regency Construction Services, Inc.	#1
<u>Wendy Park Bridge, Lakefront Reservation</u> Revised Contract Amount: Change Order No. 5 adds \$49,366.44 and a revised total to \$5,689,018.54.	Additional services for interpretive sign foundations and gateway feature pillar foundations.	Great Lakes Construction Co.	#5
<u>Whiskey Island Connector Trail – Paving of Wendy Park Roadways and Parking Lots – Lakefront Reservation</u> Revised Contract Amount: Change Order No. 1 adds \$41,922.13 and a revised total to \$540,930.50.	Additional installation of drainage, stone, paving, seeding, and straw for 650’ of drive off the north parking lot.	Mark Haynes Construction, Inc.	#1

AWARD OF BIDS/RFPs/CO-OPS/SINGLE SOURCE; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid/RFP/co-op/single source tabulations, as shown on pages **93598** through **93608**; \$10,000 to \$50,000 purchased items/services report, pages **93609** through **93613**; and construction change orders, page **93614**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 21-05-051: It was moved by Vice President Rinker, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **93636** to **93785**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Public comments were offered by Ms. Marty Leshner of Olmsted Township. All such comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://www.clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- (a) ***Outdoor Experiences Virtual Learning Initiative***
(Originating Sources: *Joseph V. Roszak, Chief Operating Officer/Mary Rouse, Director of Outdoor Experiences*)

The mission of Cleveland Metroparks Outdoor Experiences Division is to connect people with nature, cultural history, and outdoor recreation in northeast Ohio. Prior to the Covid-19 pandemic, the primary mode of engagement was in-person and on location in Cleveland Metroparks. The Outdoor Experiences Division, with support from many other divisions in Cleveland Metroparks, quickly pivoted to the world of virtual learning in March 2020. Through the Virtual Classroom, Virtual Academy, and other on-line learning initiatives, we have experienced many positive results in terms of community engagement, scope of impact, and new audience development. Once in-person public programming resumed in October 2020, a new model for program planning and implementation was established that allowed us to better serve the community and increase the number of participants for some programs even with Covid group size restrictions in place. We plan to incorporate some of these new, successful modes of engagement and operation as we move forward into 2021 and beyond.

- (b) ***Outdoor Experiences Maple Sugaring 2021 at Rocky River Reservation***
(Originating Sources: *Joseph V. Roszak, Chief Operating Officer/Mary Rouse, Director of Outdoor Experiences/Valerie Fetzer, Manager/Karen Lakus, Naturalist 2, Rocky River Nature Center*)

The History of Maple Sugaring has been held at Maple Grove Picnic Area in Rocky River Reservation every March since 1983. Through the years staff has faced much adversity with polar vortexes and damaging floods, but the pandemic brought a new set of challenges in 2021. Through careful planning and collaboration however, we were able to safely welcome the highest number of visitors ever in the nearly 40 years of the event.

- (c) ***Planning for RAISE Grant***
(Originating Sources: *Sean E. McDermott, P.E., Chief Planning & Design Officer/ Sara Byrnes Maier, Senior Strategic Park Planner*)

Staff will brief the Board of Park Commissioners about the new Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program from the US Department of Transportation for which applications are due on July 12, 2021. RAISE is the newest iteration of what had been previously known as the BUILD (Better Utilizing Investments to Leverage Development) and TIGER (Transportation Investment Generating Economic Recovery) programs. Both planning and implementation projects are eligible under RAISE.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Through the efforts of the Cuyahoga Greenway Partners, Cleveland Metroparks, the City of Cleveland, Cuyahoga County, and additional members have been working to identify the most competitive planning and/or implementation projects from the Cuyahoga Greenways Plan for this and other funding opportunities. Staff will present to the Board areas of planning focus, project possibilities, and updates for trail connections and corridors that could be included in a potential RAISE funding application.

(d) *Hinckley Lake Dam – Project Update*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/David Frey, PE., Civil Engineer)

Since its original construction in 1926, Hinckley Lake Dam and the resulting Hinckley Lake have acted as the centerpiece of Hinckley Reservation. Staff has previously engaged Michael Baker International, Inc. as the engineer and The Great Lakes Construction Company as the construction manager at risk in the assembly of a project team to rehabilitate the Hinckley Lake Dam. Staff will provide an update regarding engineering progress, permitting, cost estimating, and dredging of Hinckley Lake.

(e) *Lakefront Greenway – Lake Avenue Sidewalk Enhancement Project Partnership Introduction*

(Originating Sources: Sean E. McDermott, P.E., Chief Planning & Design Officer/ Sara Byrnes Maier, Senior Strategic Park Planner)

Staff will brief the Board of Park Commissioners regarding the partnership efforts to expand the Lakefront Greenway (Cleveland Lakefront Bikeway) from Edgewater Park to the west and fill a missing link. Details will be provided regarding planning history, project inception, community engagement, project design, and next steps.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, June 17, 2021, 8:00 a.m. Details regarding meeting logistics will be posted on the Cleveland Metroparks website.

ADJOURNMENT.

No. 21-05-066: There being no further matters to come before the Board, upon motion by Vice President Berry, seconded by Vice President Rinker, and carried, President Moore adjourned the meeting at 10:30 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

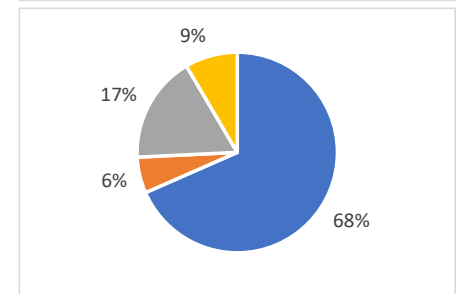
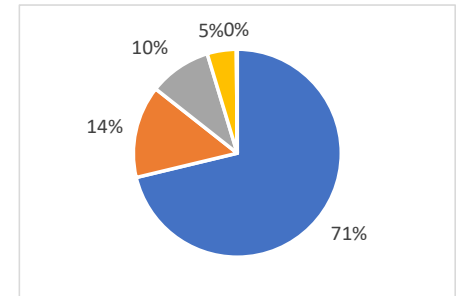
President.

Attest:

Secretary.

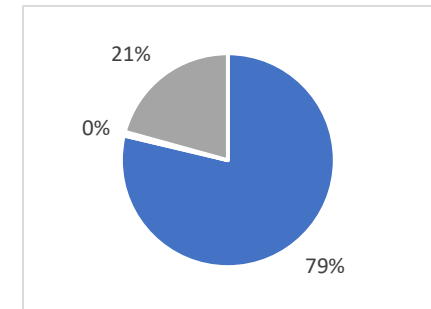
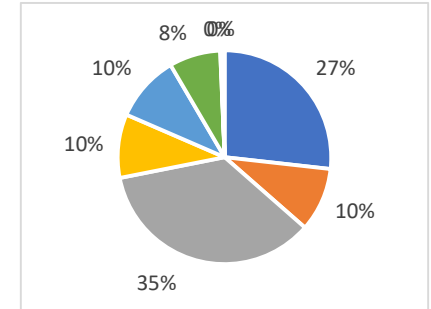
**Cleveland Metroparks
Financial Performance
4/30/2021
CM Park District**

	Actual Apr '20	Actual Apr '21	Fav (Unfav)	Actual YTD Apr '20	Actual YTD Apr '21	Fav (Unfav)
Revenue:						
Property Tax	1,096,819	3,404,484	2,307,665	38,516,610	40,943,272	2,426,662
Local Gov/Grants/Gifts	1,188,535	5,036,144	3,847,609	2,705,474	8,250,933	5,545,459
Charges for Services	710,752	2,424,504	1,713,752	4,381,155	5,564,943	1,183,788
Self-Funded	782,113	747,155	(34,958)	3,110,739	2,607,728	(503,011)
Interest, Fines, Other	<u>270,348</u>	<u>8,643</u>	<u>(261,705)</u>	<u>425,587</u>	<u>94,834</u>	<u>(330,753)</u>
Total Revenue	4,048,567	11,620,930	7,572,363	49,139,565	57,461,710	8,322,145
OpEx:						
Salaries and Benefits	4,688,008	6,464,460	(1,776,452)	19,720,217	19,810,694	(90,477)
Contractual Services	93,594	321,933	(228,339)	2,035,071	1,681,366	353,705
Operations	1,550,532	1,362,049	188,483	5,307,378	5,003,887	303,491
Self-Funded Exp	<u>450,991</u>	<u>693,171</u>	<u>(242,180)</u>	<u>2,238,922</u>	<u>2,452,171</u>	<u>(213,249)</u>
Total OpEx	6,783,125	8,841,613	(2,058,488)	29,301,588	28,948,118	353,470
Op Surplus/(Subsidy)	(2,734,558)	2,779,317	5,513,875	19,837,977	28,513,592	8,675,615
CapEx:						
Capital Labor	80,379	110,346	(29,967)	304,630	307,372	(2,742)
Construction Expenses	941,143	1,671,410	(730,267)	3,780,616	6,666,521	(2,885,905)
Capital Equipment	72,414	275,507	(203,093)	517,378	785,557	(268,179)
Land Acquisition	201,592	11,790	189,802	1,046,132	668,559	377,573
Capital Animal Costs	<u>655</u>	<u>260</u>	<u>395</u>	<u>3,716</u>	<u>5,012</u>	<u>(1,296)</u>
Total CapEx	1,296,183	2,069,313	(773,130)	5,652,472	8,433,021	(2,780,549)
Net Surplus/(Subsidy)	(4,030,741)	710,004	4,740,745	14,185,505	20,080,571	5,895,066



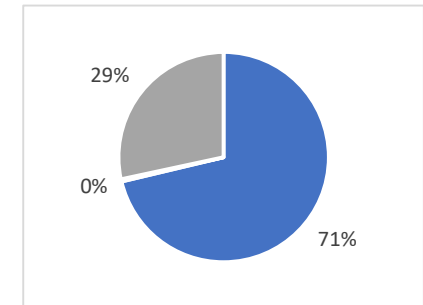
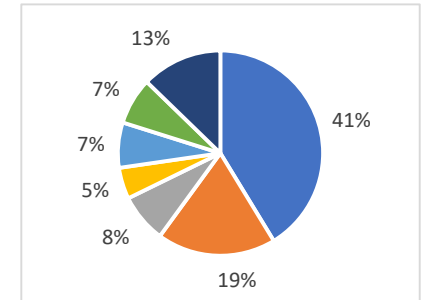
**Cleveland Metroparks
Financial Performance
4/30/2021
Zoo**

	Actual Apr '20	Actual Apr '21	Fav (Unfav)	Actual YTD Apr '20	Actual YTD Apr '21	Fav (Unfav)
Revenue:						
General/SE Admissions	(84)	487,880	487,964	238,501	558,144	319,643
Guest Experience	10,638	156,792	146,154	27,403	202,583	175,180
Zoo Society	252,240	549,809	297,569	602,855	739,859	137,004
Souvenirs/Refreshments	20,260	107,393	87,133	207,923	200,690	(7,233)
Education	3,915	30,739	26,824	148,546	209,257	60,711
Rentals & Events	13,708	41,765	28,057	125,373	162,810	37,437
Consignment	0	1,813	1,813	0	1,813	1,813
Other	<u>5</u>	<u>1,051</u>	<u>1,046</u>	<u>(232)</u>	<u>11,511</u>	<u>11,743</u>
Total Revenue	300,682	1,377,242	1,076,560	1,350,369	2,086,667	736,298
OpEx:						
Salaries and Benefits	1,059,909	1,500,667	(440,758)	4,546,783	4,627,994	(81,211)
Contractual Services	5,645	19,148	(13,503)	42,973	33,553	9,420
Operations	<u>283,748</u>	<u>349,262</u>	<u>(65,514)</u>	<u>1,525,999</u>	<u>1,218,634</u>	<u>307,365</u>
Total OpEx	1,349,302	1,869,077	(519,775)	6,115,755	5,880,181	235,574
Op Surplus/(Subsidy)	(1,048,620)	(491,835)	556,785	(4,765,386)	(3,793,514)	971,872
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	79,376	23,140	56,236	411,974	166,158	245,816
Capital Equipment	0	0	0	111,355	6,066	105,289
Capital Animal Costs	<u>655</u>	<u>260</u>	<u>395</u>	<u>3,716</u>	<u>5,012</u>	<u>(1,296)</u>
Total CapEx	80,031	23,400	56,631	527,045	177,236	349,809
Net Surplus/(Subsidy)	(1,128,651)	(515,235)	613,416	(5,292,431)	(3,970,750)	1,321,681
Restricted Revenue	492,310	101,751	(390,559)	810,541	730,278	(80,263)
Restricted Expenses	<u>369,493</u>	<u>210,350</u>	<u>159,143</u>	<u>1,179,146</u>	<u>800,898</u>	<u>378,248</u>
Restricted Surplus/(Subsidy)	122,817	(108,599)	(231,416)	(368,605)	(70,620)	297,985



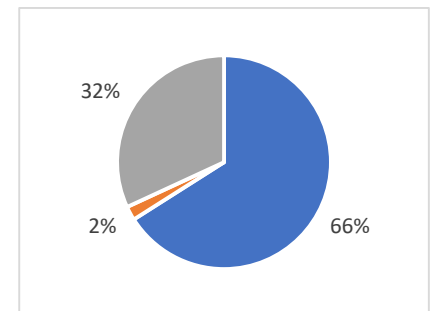
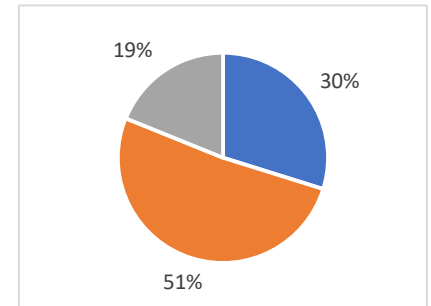
**Cleveland Metroparks
Financial Performance
4/30/2021
Golf Summary**

	Actual Apr '20	Actual Apr '21	Fav (Unfav)	Actual YTD Apr '20	Actual YTD Apr '21	Fav (Unfav)
Revenue:						
Greens Fees	203,649	347,368	143,719	303,574	541,062	237,488
Equipment Rentals	65,113	152,230	87,117	102,700	245,344	142,644
Food Service	27,329	48,622	21,293	93,997	101,035	7,038
Merchandise Sales	8,349	36,165	27,816	17,294	64,415	47,121
Pro Services	8,932	12,484	3,552	51,422	93,807	42,385
Driving Range	204	49,758	49,554	19,285	96,716	77,431
Other	<u>19,124</u>	<u>80,600</u>	<u>61,476</u>	<u>84,334</u>	<u>166,890</u>	<u>82,556</u>
Total Revenue	332,700	727,227	394,527	672,606	1,309,269	636,663
OpEx:						
Salaries and Benefits	242,856	454,829	(211,973)	955,797	1,184,497	(228,700)
Contractual Services	2,907	949	1,958	5,639	5,987	(348)
Operations	<u>147,401</u>	<u>192,291</u>	<u>(44,890)</u>	<u>390,435</u>	<u>471,538</u>	<u>(81,103)</u>
Total OpEx	393,164	648,069	(254,905)	1,351,871	1,662,022	(310,151)
Op Surplus/(Subsidy)	(60,464)	79,158	139,622	(679,265)	(352,753)	326,512
CapEx:						
Capital Labor	12,443	828	11,615	55,831	11,142	44,689
Construction Expenses	0	11,047	(11,047)	67,686	33,499	34,187
Capital Equipment	<u>0</u>	<u>65,556</u>	<u>(65,556)</u>	<u>40,752</u>	<u>76,400</u>	<u>(35,648)</u>
Total CapEx	12,443	77,431	(64,988)	164,269	121,041	43,228
Net Surplus/(Subsidy)	(72,907)	1,727	74,634	(843,534)	(473,794)	369,740



**Cleveland Metroparks
Financial Performance
4/30/2021
Enterprise Summary**

	Actual Apr '20	Actual Apr '21	Fav (Unfav)	Actual YTD Apr '20	Actual YTD Apr '21	Fav (Unfav)
Revenue:						
Concessions	116	79,269	79,153	149,621	403,614	253,993
Dock Rentals	19,724	19,348	(376)	607,811	695,215	87,404
Other	<u>2,625</u>	<u>37,602</u>	<u>34,977</u>	<u>274,815</u>	<u>255,299</u>	<u>(19,516)</u>
Total Revenue	22,465	136,219	113,754	1,032,247	1,354,128	321,881
OpEx:						
Salaries and Benefits	136,191	205,833	(69,642)	694,108	720,132	(26,024)
Contractual Services	1,380	6,247	(4,867)	12,409	22,839	(10,430)
Operations	<u>28,029</u>	<u>112,063</u>	<u>(84,034)</u>	<u>250,297</u>	<u>348,060</u>	<u>(97,763)</u>
Total OpEx	165,600	324,143	(158,543)	956,814	1,091,031	(134,217)
Op Surplus/(Subsidy)	(143,135)	(187,924)	(44,789)	75,433	263,097	187,664
CapEx:						
Capital Labor	641	0	641	641	0	641
Construction Expenses	29,899	0	29,899	39,241	1,577	37,664
Capital Equipment	<u>5</u>	<u>3,882</u>	<u>(3,877)</u>	<u>10,069</u>	<u>3,882</u>	<u>6,187</u>
Total CapEx	30,545	3,882	26,663	49,951	5,459	44,492
Net Surplus/(Subsidy)	(173,680)	(191,806)	(18,126)	25,482	257,638	232,156



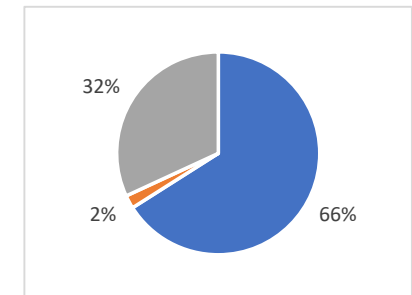
*Other includes Chalet fees, parking, hayrides, aquatics, gift cards, misc.

**Cleveland Metroparks
Financial Performance
4/30/2021
Enterprise Detail**

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21		
Operating Revenue	117,490	448,938	0	0	490,580	530,673	0	0		
Operating Expenses	<u>318,926</u>	<u>520,637</u>	<u>16,489</u>	<u>28,686</u>	<u>29,493</u>	<u>55,454</u>	<u>14,189</u>	<u>5,063</u>		
Operating Surplus/(Subsidy)	(201,436)	(71,699)	(16,489)	(28,686)	461,087	475,219	(14,189)	(5,063)		
Capital Labor	641	0	0	0	0	0	0	0		
Construction Expenses	8,555	1,577	0	0	2,850	0	0	0		
Capital Equipment	<u>10,042</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	19,238	1,577	0	0	2,850	0	0	0		
Net Surplus/(Subsidy)	(220,674)	(73,276)	(16,489)	(28,686)	458,237	475,219	(14,189)	(5,063)		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21		
Operating Revenue	12,780	17,640	0	0	170,110	158,628	13,178	21,763		
Operating Expenses	<u>4,652</u>	<u>3,141</u>	<u>755</u>	<u>716</u>	<u>16,123</u>	<u>37,220</u>	<u>42,352</u>	<u>16,345</u>		
Operating Surplus/(Subsidy)	8,128	14,499	(755)	(716)	153,987	121,408	(29,174)	5,418		
Capital Labor	0	0	0	0	0	3,882	0	0		
Construction Expenses	2,787	0	0	0	0	0	49	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	2,787	0	0	0	0	3,882	49	0		
Net Surplus/(Subsidy)	5,341	14,499	(755)	(716)	153,987	117,526	(29,223)	5,418		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21		
Operating Revenue	10	0	0	0	0	0	0	0		
Operating Expenses	<u>688</u>	<u>174</u>	<u>386</u>	<u>341</u>	<u>486</u>	<u>366</u>	<u>1,296</u>	<u>2,285</u>		
Operating Surplus/(Subsidy)	(678)	(174)	(386)	(341)	(486)	(366)	(1,296)	(2,285)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	0	0	0	0	0	0	0	0		
Net Surplus/(Subsidy)	(678)	(174)	(386)	(341)	(486)	(366)	(1,296)	(2,285)		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21	YTD Apr '20	YTD Apr '21
Operating Revenue	214,622	123,911	2,565	20,746	10,912	31,829	0	0	1,032,247	1,354,128
Operating Expenses	<u>167,339</u>	<u>118,109</u>	<u>4,049</u>	<u>4,205</u>	<u>8,033</u>	<u>6,060</u>	<u>331,558</u>	<u>292,229</u>	<u>956,814</u>	<u>1,091,031</u>
Operating Surplus/(Subsidy)	47,283	5,802	(1,484)	16,541	2,879	25,769	(331,558)	(292,229)	75,433	263,097
Capital Labor	0	0	0	0	0	0	0	0	641	3,882
Construction Expenses	0	0	0	0	0	0	25,000	0	39,241	1,577
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>27</u>	<u>0</u>	<u>10,069</u>	<u>0</u>
Total Capital Expenditures	0	0	0	0	0	0	25,027	0	49,951	5,459
Net Surplus/(Subsidy)	47,283	5,802	(1,484)	16,541	2,879	25,769	(356,585)	(292,229)	25,482	257,638

**Cleveland Metroparks
Financial Performance
4/30/2021
Nature Shops and Kiosks**

	Actual Apr '20	Actual Apr '21	Fav (Unfav)	Actual YTD Apr '20	Actual YTD Apr '21	Fav (Unfav)
Retail Revenue	4,546	9,548	5,002	39,323	34,777	(4,546)
OpEx:						
Salaries and Benefits	14,122	17,326	(3,204)	64,944	53,705	11,239
Contractual Services	1,492	388	1,104	1,492	1,925	(433)
Operations	<u>20,182</u>	<u>10,957</u>	<u>9,225</u>	<u>45,294</u>	<u>34,071</u>	<u>11,223</u>
Total OpEx	35,796	28,671	7,125	111,730	89,701	22,029
Op Surplus/(Subsidy)	(31,250)	(19,123)	12,127	(72,407)	(54,924)	17,483
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(31,250)	(19,123)	12,127	(72,407)	(54,924)	17,483



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED APRIL 30, 2021**

ACCOUNTS RECEIVABLE

Current	Past Due				Total
	1-30 Days	30-60 Days	60-90 Days	Over 90 Days	
\$178,451	\$319,167	\$15,527	\$14,098	\$77,675	\$604,918

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
04/01/21	PNC Bank	Money Market (A)	29	0.00%	04/30/21	\$0	\$58,542
04/01/21	Fifth Third Securities	Money Market (B)	29	0.00%	04/30/21	\$0	\$3,294
04/01/21	STAR Ohio	State pool (C)	29	0.08%	04/30/21	\$2,590	\$40,358,342
04/01/21	STAR Plus	State pool (D)	29	0.07%	04/30/21	\$40	\$695,177

(A) Government Performance Money Market Account.

Investment balance ranged from \$58,541 to \$58,542 in April 2021.

(B) Federated Government Money Market Account.

Investment balance ranged from \$3,294 to \$3,294 in April 2021.

(C) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$40,355,752 to \$40,358,342 in April 2021.

(D) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$695,077 to \$695,117 April 2021.

CLEVELAND METROPARKS
Appropriation Summary - 2021

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #5 5/20/2021	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 52,784,380	\$ -	\$ 52,784,380	\$ 9,553	\$ (9,400) A	\$ 52,784,533
52	Employee Fringe Benefits	18,361,727	254,848	18,616,575	12,611	53,236 B	18,682,422
53	Contractual Services	14,829,987	3,414,251	18,244,238	36,114	46,400 C	18,326,752
54	Office Operations	23,481,866	3,850,870	27,332,736	166,714	113,349 D	27,612,799
	Operating Subtotal	109,457,960	7,519,969	116,977,929	224,992	203,585	117,406,506
CAPITAL							
571	Capital Labor	835,000	-	835,000	-	-	835,000
572	Capital Construction Expenses	20,180,409	10,198,670	30,379,079	3,599,370	3,785,774 E	37,764,223
574	Capital Equipment	2,749,394	671,636	3,421,030	45,932	(2,260) F	3,464,702
575	Zoo Animals	45,000	5,973	50,973	-	-	50,973
576	Land	1,855,900	33,555	1,889,455	(305,500)	-	1,583,955
	Capital Subtotal	25,665,703	10,909,834	36,575,537	3,339,802	3,783,514	43,698,853
TOTALS							
Grand totals		\$ 135,123,663	\$ 18,429,803	\$ 153,553,466	\$ 3,564,794	\$ 3,987,099	\$ 161,105,359

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #5

OPERATING

51 SALARIES

\$ (9,400) Transfer of appropriations from Part-Time Salaries to Maintenance Service Contracts for janitorial services
Net budget effect is a zero

A \$ (9,400) Total increase (decrease) to Salaries

52 FRINGE BENEFITS

\$ 10,000 Transfer of restricted fund appropriations from Program Supplies to Medical to transfer funds to Self-Insured fund for Covid vaccination payments
Net budget effect is zero

\$ 12,238 Increase in restricted fund appropriations for Medical to transfer funds to Self-Insured fund for Covid vaccination payments
Appropriation increase will be covered by existing restricted funds

\$ 22,238 Increase in restricted fund appropriations for Medical for Covid vaccination payments from Self-Insured fund
Appropriation increase will be covered by existing restricted funds

\$ 8,760 Transfer of appropriations from Memberships & Business Meetings to Auto Allowance
Net budget effect is zero

B \$ 53,236 Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

\$ 5,000 Increase in restricted appropriations for Misc. Contractual Services for grant-related expenditures
Appropriation increase will be covered by new restricted funds

\$ 5,000 Increase in restricted appropriations for Misc. Contractual Services for 2021 Police restricted fund expenditures
Appropriation increase will be covered by new and existing restricted funds

\$ 27,000 Increase in restricted appropriations for Misc. Contractual Services for three conceptual design projects
Appropriation increase will be covered by new restricted funds

\$ 9,400 Transfer of appropriations from Part-Time Salaries to Maintenance Service Contracts for janitorial services
Net budget effect is a zero

C \$ 46,400 Total increase (decrease) to Contractual Services

54 OFFICE OPERATIONS

\$ 4,000 Increase in appropriations for Training/Conference Expense for ITS
Appropriation increase will be covered by new grant funding

\$ 10,000 Increase in restricted appropriations for Plant Material for grant-related expenditures
Appropriation increase will be covered by new restricted funds

\$ 2,404 Increase in restricted appropriations for Plant Material for grant-related expenditures
Appropriation increase will be covered by existing restricted funds

\$ 13,496 Increase in restricted appropriations for Plant Material for grant-related expenditures
Appropriation increase will be covered by new restricted funds

\$ 47,209 Increase in restricted appropriations for Conferences/Training, Minor Equipment, Program Supplies, Prisoner Housing & Animal Care for 2021 Police restricted fund expenditures
Appropriation increase will be covered by new and existing restricted funds

\$ 17,500 Increase in restricted fund appropriations for Plant Material for a Playhouse Square landscaping
Appropriation increase will be covered by new restricted funds

\$ 35,000 Increase in appropriations for Uniforms, Safety Supplies, Toilet Rental, Grounds Mgmt., Herbicides, Aggregate, Signage, Property Maint. & Vehicle Repairs for expenses not budgeted in original 2021 budget
Appropriation increase will be covered by general funds

\$ 2,500 Increase in restricted appropriations for Program Supplies for grant-related expenditures
Appropriation increase will be covered by existing restricted funds

\$ (10,000) Transfer of restricted fund appropriations from Program Supplies to Medical to transfer funds to Self-Insured fund for Covid vaccination payments
Net budget effect is zero

CLEVELAND METROPARKS

Appropriations 2021 - Legend - Amendment #5

\$ (8,760) Transfer of appropriations from Memberships & Business Meetings to Auto Allowance
Net budget effect is zero

D \$ 113,349 Total increase (decrease) to Office Operations

\$ 203,585 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL CONSTRUCTION EXPENSES

- \$ 33,000 Increase in restricted appropriations for Capital Project Expenses for Carnegie Bluff
Appropriation increase will be covered by new restricted funds
- \$ 3,000,000 Increase in restricted appropriations for Capital Project Expenses for Zoo Admin Building Renovation
Appropriation increase will be covered by new restricted funds
- \$ 215,000 Increase in restricted fund appropriations for Capital Project Expenses for Acacia Toilet Room/Shelter
Appropriation increase will be covered by new restricted funds
- \$ 5,000 Increase in restricted appropriations for Capital Project Expenses for EV charging stations at Admin building
Appropriation increase will be covered by existing restricted funds
- \$ 6,802 Increase in restricted fund appropriations for Capital Project Expenses for a Garfield Park fence
Appropriation increase will be covered by new restricted funds
- \$ 193,500 Increase in restricted fund appropriations for Capital Project Expenses for Euclid Creek Soil Decompaction
Appropriation increase will be covered by new restricted funds
- \$ 30,014 Increase in restricted fund appropriations for Capital Project Expenses for trails projects
Appropriation increase will be covered by existing restricted funds
- \$ 26,500 Increase in restricted fund appropriations for Capital Project Expenses for Lagoon Trail/Boardwalk
Appropriation increase will be covered by existing restricted funds
- \$ 3,113 Increase in restricted fund appropriations for Capital Project Expenses for Rocky River Stables Improvements
Appropriation increase will be covered by existing restricted funds
- \$ 74,095 Increase in restricted fund appropriations for Capital Project Expenses for Huntington Beach Concession
Appropriation increase will be covered by existing restricted funds
- \$ 198,750 Increase in restricted fund appropriations for Capital Project Expenses for River Road Connector Trail
Appropriation increase will be covered by new restricted funds

E \$ 3,785,774 Total increase (decrease) to Capital Construction Expenses

574 CAPITAL EQUIPMENT

\$ (2,260) Increase in restricted appropriations for Vehicles for reduction of 2021 Police restricted fund expenditures
Net effect is a reduction of the restricted fund budget

F \$ (2,260) Total increase (decrease) to Capital Equipment

\$ 3,783,514 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 3,987,099 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

Cleveland Metropolitan Park District
Board of Park Commissioners
Resolution 2021 #
May 20, 2021

RE: Request of Funds from the Ohio Department of Transportation (ODOT) and Designation of Projects for Ohio Parks Districts Roadwork Fund FY 2022-2023 through the Ohio Parks & Recreation Association (OPRA).

WHEREAS, the Board of Park Commissioners (the Board) for the Cleveland Metropolitan Park District has need for improvement of public park roadways owned and maintained by the Park District in Cuyahoga County; and

WHEREAS, the Park District was created according to Ohio Revised Code 1545, owns or holds at a minimum a 15-year lease of eligible parkland for roadwork funding, and has adequate, available resources for the construction and maintenance of requested park road improvements; and

WHEREAS, the Ohio Park Districts Roadwork Fund is provided by the Ohio Department of Transportation (ODOT) for such purposes as authorized by Ohio Revised Code 5511.06, is subject to the Park District Guidance To ODOT's Metropark Program as prescribed by ODOT, and is coordinated by the Ohio Parks & Recreation Association (OPRA); and

WHEREAS, the Board is cognizant of the requirements for receiving such funds, and agrees to comply with the OPRA Policy, as clarified at the Meeting on December 7, 2010, that the park districts are prohibited from accumulating more than 3 Bienniums (six years) of UNUSED funds.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Park Commissioners of the Cleveland Metropolitan Park District requests the designated allocation from the Ohio Parks Districts Roadwork Fund along with any remaining balance of funds in accordance with the following stipulations:

1. Funds can be used for materials and labor necessary for construction or reconstruction of park drives, park roads, new or replacement bridges, park access roads and parking lots. The funds also may be used for the purchase and hauling of materials for the improvement, repair and maintenance of park drives, park roads, park access roads, and parking lots, and rental of labor and equipment. Force account labor costs (charges by park district employees or associates) are ineligible. Ineligible costs include bikeways and items such as shelter houses, wells, pumps, restrooms facilities, park buildings, etc. All projects must be associated with public vehicular access to be eligible for funding. Funds may be used for eligible construction costs, including construction engineering (i.e., testing and inspection) of "LET" projects.

2. The Park District will pay all costs incurred over the appropriated allocation and, also, for all costs associated with design, environmental studies and documents, and right-of-way activities. Any deviation from the guidelines regarding environmental studies or roadway design requires the written approval of ODOT.

3. Cleveland Metroparks has designated Brian M. Zimmerman, Chief Executive Officer as the contact person for the local arrangements and to sign all documentation on behalf of the Board of Park Commissioners.

Board of Park Commissioners

Dan T. Moore, President

Brian M. Zimmerman, Chief Executive Officer

Debra K. Berry, Vice President

Notary Public

Bruce G. Rinker, Vice President

Date: _____ Seal:



EUCLID CREEK CONNECTOR - PHASES 1,2 & 3

Resolution Authorizing Application to the 2021 Congestion Mitigation and Air Quality Program for the Euclid Creek Greenway

Resolution# _____

The following is a Resolution enacted by Board of Park Commissioners of the Cleveland Metropolitan Park District (“Cleveland Metroparks”), of Cuyahoga County and Hinckley Township in Medina County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, the United States Congress has set aside monies for Congestion Mitigation and Air Quality (CMAQ) projects through the State of Ohio, Department of Transportation (ODOT) and administered by the Northeast Ohio Areawide Coordinating Agency (NOACA); and

WHEREAS, LPAs can apply for these monies and be selected for funding by the Ohio Association of Regional Councils (OARC), who has been charged with management of a statewide CMAQ program by ODOT; and

WHEREAS; the Euclid Creek Greenway, is a transportation activity eligible to receive federal CMAQ funding; and

WHEREAS, if requested funds are granted, Cleveland Metroparks shall be responsible for at least twenty (20%) percent of the eligible costs, which will be committed in the approved program year.

NOW, THEREFORE be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District as follows:

SECTION ONE: That the Chief Executive Officer, Brian M. Zimmerman, of said LPA is hereby empowered on behalf of Cleveland Metroparks to prepare and execute an application for CMAQ funds for the stated described project and to submit same to the NOACA for consideration of funding by OARC.

SECTION TWO: The total cost of the project is estimated to be \$1,280,620.00, of which the LPA, if awarded the funds, will commit to pay in the approved programmed year at least twenty (20%) percent (hereinafter known as the local portion) of the actual cost, estimated to be \$256,124; however, the LPA intends to overmatch for a total contribution of \$268,930.20 (21%). The local portion shall be funded by the LPA using a combination of grant, philanthropic, other local funds, or Cleveland Metroparks general funds, as described in the Board action item above. The LPA further agrees to pay One Hundred Percent (100%) of the cost over and above the maximum amount provided by the OARC and for all non-participating costs associated project development activities.

SECTION THREE: Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

SECTION FOUR: If the application is approved for funding the Chief Executive Officer, Brian M. Zimmerman, of the LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above described project.

Passed: _____, 2021.

Attested: _____
Brittany Taylor, Sr. Legal Assistant

Attested: _____
Karen L. Freedman, Executive Assistant

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Dan T. Moore
President
Board of Park Commissioners
Cleveland Metropolitan Park District

Resolution of Authorization
National Fish and Wildlife Foundation
National Coastal Resilience Fund
Cleveland Harbor Eastern Embayment Resilience Study
May 20, 2021

WHEREAS, the National Fish and Wildlife Foundation (NFWF) is dedicated to sustaining, restoring, and enhancing the nation’s fish, wildlife, plants, and habitats for current and future generation and administers financial assistance for these purposes through the National Coastal Resilience Fund (NCRF) grant program, and

WHEREAS, Cleveland Metroparks desires financial assistance under the NCRF grant program,

WHEREAS, Cleveland Metroparks, along with our partners, desires to develop construction documents for the Cleveland Harbor Eastern Embayment Resilience Study project as part of Lakefront Reservation in Cuyahoga County, and

NOW, THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman is hereby authorized and directed to execute and file an application with NFWF and to provide all information and documentation required to become eligible for possible funding assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the NCRF grant program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 20th day of May 2021, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

RESOLUTION NO. 21-05-051

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Printed Checks dated April 9, 2021 in the amount of \$741,293.57

Printed Checks dated April 15, 2021 in the amount of \$819,921.29

Wire Transfer dated April 16, 2021 in the amount of \$77,767.65

Direct Disbursement dated April 23, 2021 in the amount of \$1,627.68

Printed Checks dated April 23, 2021 in the amount of \$438,844.59

Direct Disbursement dated April 30, 2021 in the amount of \$2,072.64

Wire Transfer dated April 30, 2021 in the amount of \$78,342.65

Printed Checks dated April 30, 2021 in the amount of \$1,182,950.06

Printed Checks dated May 7, 2021 in the amount of \$1,725,539.84

Net Payroll dated March 14, 2021 to March 27, 2021 in the amount of \$1,076,501.04

Withholding Taxes in the amount of \$254,459.46

Net Payroll dated March 28, 2021 to April 10, 2021 in the amount of \$1,150,671.32

Withholding Taxes in the amount of \$281,603.15

Net Payroll dated April 11, 2021 to April 24, 2021 in the amount of \$1,219,701.17

Withholding Taxes in the amount of \$292,779.07

Bank Fees/ADP Fees in the amount of \$31,643.49

Cigna Payments in the amount of \$489,501.54

ACH Debits (First Energy; Sales Tax) in the amount of \$88,089.73

JP Morgan Mastercard/Mastercard Travel Card dated April 4, 2021 to May 8, 2021 in the amount of \$351,862.79

Total amount: \$10,305,172.73

PASSED: May 20, 2021

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 21-05-051** listed above.