

**MINUTES OF THE  
BOARD OF PARK COMMISSIONERS  
OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT**

**OCTOBER 18, 2018**

The Board of Park Commissioners met on this date, Thursday, October 18, 2018, 2018 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Dan T. Moore, Vice President Debra K. Berry, and Vice President Bruce G. Rinker, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Controller Gary Butzback, and Chief Legal and Ethics Officer Rosalina M. Fini, were also in attendance.

**APPROVAL OF MINUTES.**

**No. 18-10-142:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of September 18, 2018, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**FINANCIAL REPORT.**

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2018 vs. 2017 Year-To-Date, for the Month Ended September 30, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **87432** to **87441** and they were filed for audit.

**ACTION ITEMS.**

- (a) **2018 Budget Adjustment No. 7**  
*(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)*

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS  
 Appropriation Summary - 2018**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #7 10/18/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ (12,149)	\$ (107,590) <b>A</b>	\$ 48,882,190
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(32,473)	-	18,185,266
53	Contractual Services	14,597,705	1,217,528	15,815,233	(63,867)	4,926 <b>B</b>	15,756,292
54	Office Operations	25,120,411	1,162,729	26,283,140	571,900	131,164 <b>C</b>	26,986,204
	Operating Subtotal	106,919,513	2,398,528	109,318,041	463,411	28,500	109,809,952
<b>CAPITAL</b>							
572	Capital Labor	1,075,000	-	1,075,000	-	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	(1,509)	(66,027) <b>D</b>	5,612,475
573	Capital Contracts	24,848,552	5,933,878	30,782,430	4,242,220	912,700 <b>E</b>	35,937,350
574	Capital Equipment	2,419,599	368,707	2,788,306	297,952	104,827 <b>F</b>	3,191,085
575	Zoo Animals	75,000	2,100	77,100	-	-	77,100
576	Land	4,196,000	2,181	4,198,181	399,282	-	4,597,463
	Capital Subtotal	37,771,942	6,829,086	44,601,028	4,937,945	951,500	50,490,473
<b>TOTALS</b>							
Grand totals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 5,401,356	\$ 980,000	\$ 160,300,425

An explanation of the adjustments, by category, can be found on pages **87442** to **87445**. The net effect of all adjustments is an increase of \$980,000, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

- No. 18-10-143:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the 2018 Budget Adjustment No. 7 for a total increase of \$980,000 as delineated on pages **87442** to **87445**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (b) **Authorization to Enter into Sponsorship Agreements and Accept Grant Funds**  
*(Originating Sources: Natalie Ronayne, Chief Development Officer/Terry Robison, Director of Natural Resources /Kyle Baker, Director of Real Estate/Kristen Trolio, Grants Manager)*

The Ohio Environmental Protection Agency (EPA) offers funds through the Water Resource Restoration Sponsor Program (WRRSP) for the protection and restoration of aquatic resources throughout the state of Ohio. Cleveland Metroparks has been awarded two grants through the WRRSP program:

**ACTION ITEMS (cont.)**

- *Wetland Protection in the Chagrin River Watershed.* This award for \$4,150,000 will be applied towards the acquisition of the Jackson Property, which is located in the Village of Bentleyville adjacent to South Chagrin Reservation. This ±73.4-acre property contains ±22 acres of Category 3 wetlands and ±1,600 linear feet of Class III primary headwater streams. This project received a score of 29 of 30 possible points, the highest score of all applications submitted to the state of Ohio for this program, which speaks to the quality of natural resources on this site. The Board of Park Commissioners approved the acquisition of this property at the meeting on February 15, 2018.
- *Bonnie Park Restoration.* This award for \$1,880,240 will be used for removal of the lowhead dam in the East Branch Rocky River adjacent to Bonnie Park in Mill Stream Run Reservation. The funds will be used for project design and engineering, as well as restoration of the adjacent floodplain and transformation of the existing ballfields to a wetland mosaic. The Board of Park Commissioners awarded the RFP for this project at the meeting on August 16, 2018.

These grant funds are made available as part of the Ohio EPA's Water Pollution Control Loan Fund, which offers loan funds to eligible entities throughout the state of Ohio to implement large-scale infrastructure projects. The interest from these loan funds are utilized to sponsor eligible WRRSP projects. The Northeast Ohio Regional Sewer District (NEORS) has agreed to sponsor Cleveland Metroparks two WRRSP projects as part of their participation in the Water Pollution Control Loan Fund. NEORS approved this sponsorship at the meeting of their Board of Trustees on September 6, 2018. NEORS and Cleveland Metroparks will enter into a sponsorship agreement to carry out these WRRSP projects.

**No. 18-10-144:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize and agree to obligate the funds required to satisfactorily complete the proposed projects and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into sponsorship agreements with NEORS as described above and execute any other documents as may be required to accept the grant upon award; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (c) ***Amendment of Resolution Nos. 17-04-054 and 18-01-011 – Management Services for Euclid Beach Concession Stand***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel/Jarrold McCarthy, Sr. Manager of Enterprise Operations)*

On April 13, 2017, by Board Resolution No. 17-04-054, the Board of Park Commissioners approved a Management Services Agreement with Amie Lee's Heart, Inc. ("Amie Lee's") for operation of the Euclid Beach Concession Stand. On January 18, 2018, by Board Resolution No. 18-01-011, the Board of Park Commissioners approved an amendment to Board Resolution No. 17-04-054 to revise usage fees and utilities charges and set up a payment plan for Amie Lee's. The term of the Agreement is currently April 15, 2017 to December 31, 2020. The Agreement obligates Amie Lee's to pay a usage fee of \$3,000 for 2017, \$3,500 for 2018, and \$3,500 for 2019. These amounts are inclusive of utilities charges. Additionally, Amie Lee's is obligated to make capital improvements in the amount of \$1,000 each year for 2018, 2019, and 2020, for a total of \$3,000. Staff has determined that Cleveland Metroparks and its visitors at Euclid Beach will be best served in 2019, 2020 and beyond by a concession operated by Cleveland Metroparks. Staff has worked with Amie Lee's staff, and Amie Lee's is willing to terminate the Management Services Agreement before 2019. Upon Board approval, the term of the Agreement will be revised to end on October 31, 2018. Amie Lee's will be responsible for a usage fee of \$3,000 for 2017, and \$1,500 for 2018, which 2018 payment shall be due on or before December 31, 2018. Additionally, Amie Lee's capital improvement requirement will be revised to an amount of \$1,000 for 2018.

**No. 18-10-145:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the amendment of Resolution Nos. 17-04-054 and 18-01-011 as well as the Management Services Agreement to adjust the remittance amount for the Euclid Beach Concession Stand operation to \$3,000 for 2017 and \$1,500 for 2018; to adjust the capital improvement requirement to \$1,000 for 2018; and to authorize the termination of the Agreement on October 31, 2018, with the 2018 usage fee due on or before December 31, 2018. The amendment will be entered in a form approved by Cleveland Metroparks Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**ACTION ITEMS (cont.)**

- (d) ***Adoption of Revised Cleveland Metroparks Codified Rules and Regulations – 2018***  
*(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katherine Dolan, Chief Ranger/Anne Eisenhower, Chief Prosecuting Attorney/ Priscila Rocha, Assistant Legal Counsel/Joseph V. Roszak, Chief Operating Officer/Richard Svoboda, Captain/Gregory Headley, Director of Risk Management/Joseph Lambert, Safety Manager/Stacy DeChant, Sales Manager/Sam Cario, Senior Manager of Special Events and Experiences)*

**Background**

Pursuant to Article 1, Section 1 of the Board of Park Commissioners of the Cleveland Metropolitan Park District By-Laws, the Park District's Codified Rules and Regulations must be amended to ensure conformity with State and Federal law and address other public policy issues. In this review, the following modifications are hereby proposed:

1. **General Required Changes**: Several changes occurred to the Ohio Revised Code and require the Board of Park Commissioners to further update its Codified Rules and Regulations as recommended by the Walter H. Drane Company, who annually performs the comprehensive code revisions for Cleveland Metroparks. A Summary of Changes to Traffic and General Offenses Codes for 2018, is provided on pages **87446** to **87448**.
2. **Additional Changes to Regulations**: After review of the Codified Rules and Regulations, the following changes are proposed by staff. The proposed new language is underlined and proposed language to be removed is stricken as noted below.

**A. Part 3 Traffic Code,****a. New Title 13 Helicopter Traffic, Chapter 391****1) 391.01 Definitions**

As used in this chapter, certain words and terms are defined as follows:

- (a) "Helicopter" means any airborne vehicle used for the transportation of personnel or material whose support in flight is derived from a vertical lift or force produced by the mechanical rotation of an airfoil or wing about an approximately vertical axis.
- (b) "Landing area" means that approved location designated by the Chief Executive Officer, or his or her designee, on which and from which a helicopter is permitted to land and/or take off.

**2) § 391.02 Takeoff and Landing**

- (a) No person shall land or take off a helicopter anywhere in the Park District other than at an approved airport or heliport landing area, except in the case of an emergency, or as otherwise directed by the Chief Executive Officer for public ceremony, public necessity, or other good cause shown.

**ACTION ITEMS (cont.)****3) § 391.03 Landing Area Specifications**

Every landing area shall have a hard-surfaced or grassed area, shall be provided with good drainage and shall be free of dust, gravel or other loose material. It shall be not less in length, width or diameter than twice the overall length of any helicopter landing or taking off. In no instance shall this area be smaller than one hundred fifty (150) feet in diameter or in length of the shortest dimension of a rectangular area. This area shall be free of trees, wires, or other obstructions.

**4) § 391.04 Exclusions**

This chapter shall not apply to life flight operations (HEMS) or helicopter flights being conducted by Cleveland Metroparks.

**5) § 391.99 Penalty**

Whoever violates any provision of this chapter is guilty of a minor misdemeanor.

**ELECTRIC BICYCLES and SCOOTERS****301.04 BICYCLE; MOTORIZED BICYCLE; MOPED.**

(a) "Bicycle" means every device, other than a device that is designed solely for use as a play vehicle by a child, that is propelled solely by human power, upon which a person may ride and that has two or more wheels any of which is more than fourteen inches in diameter. (ORC 4511.01(G))

(b) "Motorized bicycle" or "moped" means any vehicle having either two tandem wheels or one wheel in the front and two wheels in the rear, that may be pedaled and that is equipped with a helper motor of not more than fifty cubic centimeters piston displacement which produces no more than one brake horsepower and is capable of propelling the vehicle at a speed of no greater than twenty miles per hour on a level surface. "Motorized bicycle" or "moped" does not include an electric bicycle. (ORC 4511.01(H))

(c) "Electric bicycle" means a "class 1 electric bicycle," a "class 2 electric bicycle," or a "class 3 electric bicycle" as defined in this section.

(d) "Class 1 electric bicycle" means a bicycle that is equipped with fully operable pedals and an electric motor of less than seven hundred fifty watts that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of twenty miles per hour.

(e) "Class 2 electric bicycle" means a bicycle that is equipped with fully operable pedals and an electric motor of less than seven hundred fifty watts that may provide assistance regardless of whether the rider is pedaling and is not capable of providing assistance when the bicycle reaches the speed of twenty miles per hour.

(f) "Class 3 electric bicycle" means a bicycle that is equipped with fully operable pedals and an electric motor of less than seven hundred fifty watts that provides assistance only when the rider is pedaling and ceases to provide assistance when the bicycle reaches the speed of twenty-eight miles per hour.

**ACTION ITEMS (cont.)**

(g) "Scooter" means any vehicle having either two or four tandem wheels, that may be pushed forward with foot motion, and that is equipped with a helper motor of not more than fifty cubic centimeters piston displacement that produces not more than one brake horsepower and is capable of propelling the vehicle at a speed of not greater than twenty miles per hour on a level surface.

**301 MOTOR VEHICLE.**

"Motor vehicle" means every vehicle propelled or drawn by power other than muscular power, except motorized bicycles, electric bicycles, scooter, road rollers, traction engines, power shovels, power cranes and other equipment used in construction work and not designed for or employed in general roadway transportation, hole-digging machinery, well-drilling machinery, ditch-digging machinery, farm machinery, and trailers designed and used exclusively to transport a boat between a place of storage and a marina, or in and around a marina, when drawn or towed on a roadway for a distance of no more than ten miles and at a speed of twenty-five miles per hour or less.

(ORC 4511.01(B))

**301.49 VEHICLE.** "Vehicle" means every device, including a motorized bicycle an electric bicycle, and a scooter, in, upon or by which any person or property may be transported or drawn upon a roadway, except that "vehicle" does not include any motorized wheelchair, any electric personal assistive mobility device, or any device, other than a bicycle, that is moved by human power.

(ORC 4511.01)

**301.361 SHARED-USE PATH.**

"Shared-use path" means a bikeway outside the traveled way and physically separate from motorized vehicular traffic by an open space or barrier and either within the roadway right-of-way or within an independent alignment. A shared-use path also may be used by pedestrians, including skaters, joggers, users of manual and motorized wheelchairs, and other authorized motorized and non-motorized users. (ORC 4511.01(PPP)) A shared-use path does not include any trail that is intended to be used primarily for mountain biking, hiking, equestrian use, or other similar uses, or any other single track or natural surface trail that has historically been reserved for nonmotorized use.

**373.01 CODE APPLICATION TO BICYCLES.**

(a) Bicycles, electric bicycles and scooters are only permitted upon roadways, all purpose trails, and other paths designated for the use of bicycles, and the provisions of this Traffic Code which are applicable to bicycles, electric bicycles and scooters shall then apply whenever a bicycle, electric bicycles and scooters is operated.

**ACTION ITEMS (cont.)**

1. The operation of a class 1 electric bicycle, a class 2 electric bicycle and scooter is permitted on a path set aside for the exclusive use of bicycles or on a shared-use path including the all purpose trail (APT):
  - (2) No person shall operate a class 3 electric bicycle on a path set aside for the all purpose trails, other paths designated for the use of bicycles, or a shared use path.
2. No person shall operate a class 1 electric bicycle, a class 2 electric bicycle, a class 3 electric bicycle, or a scooter on a path that is intended to be used primarily for mountain biking, hiking, equestrian use, or other similar uses, or any other single track or natural surface trail that has historically been reserved for nonmotorized use.
  - (b)(1) No person under sixteen years of age shall operate a class 3 electric bicycle; however, a person under sixteen years of age may ride as a passenger on a class 3 electric bicycle that is designed to accommodate passengers.
    - (2) No person shall operate or be a passenger on a class 3 electric bicycle unless the person is wearing a protective helmet that meets the standards established by the consumer product safety commission or the American society for testing and materials.

(E)(1) Except as otherwise provided in this division, whoever operates an electric bicycle or scooter in a manner that is prohibited under division (C) of this section and whoever violates division (D) of this section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates this section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever violates this section is guilty of a misdemeanor of the third degree.

(2) The offenses established under division (E)(1) of this section are strict liability offenses and strict liability is a culpable mental state for purposes of section 2901.20 of the Revised Code. 5The designation of these offenses as strict liability offenses shall not be construed to imply that any other offense, for which there is no specified degree of culpability, is not a strict liability offense.

~~(b)~~ Except as provided in subsection (d) of this section, a bicycle, electric bicycle or scooter operator who violates any section of this Traffic Code described in subsection (a) of this section that is applicable to bicycles, electric bicycle and scooters may be issued a ticket, citation or summons by a law enforcement officer for the violation in the same manner as the operator of a motor vehicle would be cited for the same violation. A person who commits any such violation while operating a bicycle, electric bicycle or scooter shall not have any points assessed against the person's driver's license, commercial driver's license, temporary instruction permit, or probationary license under Ohio R.C. 4510.036.



**ACTION ITEMS (cont.)**

(c) Except as provided in subsection (d) of this section, in the case of a violation of any section of this Traffic Code described in subsection (a) of this section by a bicycle, electric bicycle or scooter operator or by a motor vehicle operator when the trier of fact finds that the violation by the motor vehicle operator endangered the lives of bicycle riders at the time of the violation, the court, notwithstanding any provision of this Traffic Code to the contrary, may require the bicycle, electric bicycle or scooter operator or motor vehicle operator to take and successfully complete a bicycling, electric bicycle or scooter skills course approved by the court in addition to or in lieu of any penalty otherwise prescribed by the Traffic Code for that violation.

(d) Subsections (b) and (c) of this section do not apply to violations of Section 333.01 of this Traffic Code.  
(ORC 4511.52)

(e) The provisions of this Traffic Code shall apply to bicycles, electric bicycle and scooter except those which by their nature are not applicable.

**373.08 RECKLESS OPERATION; CONTROL, COURSE AND SPEED.**

(a) No person shall operate a bicycle, electric bicycle or scooter:

(1) Without due regard for the safety and rights of pedestrians and drivers and occupants of all other vehicles, and so as to endanger the life, limb or property of any person while in the lawful use of the roadways or any other property;

(2) Without exercising reasonable and ordinary control over such bicycle;

(3) In a weaving or zigzag course unless such irregular course is necessary for safe operation in compliance with law;

(4) Without both hands upon the handle grips except when necessary to give the required hand and arm signals, or as provided in Section 373.02(d);

(5) At a speed greater than is reasonable and prudent under the conditions then existing.

(b) Whoever violates this section is guilty of a minor misdemeanor on a first offense; on a second offense within one year after the first offense, the person is guilty of a misdemeanor of the fourth degree; on each subsequent offense within one year after the first offense, the person is guilty of a misdemeanor of the third degree.

**373.09 PARKING OF BICYCLE.**

(a) No person shall park a bicycle, electric bicycle or scooter so as to unduly interfere with pedestrian traffic or vehicular traffic.

(b) Whoever violates this section is guilty of a minor misdemeanor on a first offense; on a second offense within one year after the first offense, the person is guilty of a misdemeanor of the fourth degree; on each subsequent offense within one year after the first offense, the person is guilty of a misdemeanor of the third degree.

**ACTION ITEMS (cont.)****333.02 MAXIMUM SPEED LIMITS; ASSURED CLEAR DISTANCE AHEAD.**

(a) No person shall operate a motor vehicle at a speed greater or less than is reasonable or proper, having due regard to the traffic, surface and width of the roadway and any other conditions, and no person shall drive any motor vehicle in and upon any roadway at a greater speed than will permit the person to bring it to a stop within the assured clear distance ahead.

(ORC 4511.21(A))

(b) It is prima-facie lawful, in the absence of a higher lower limit declared by the Board, for the operator of a motor vehicle to operate the same at a speed not exceeding the following:

(1) Twenty-five miles per hour (25 MPH) on Whiskey Island Drive and on Big Creek Parkway from Brook Park Road south to Valley Parkway.

(2) Thirty miles per hour (30 MPH) on all other roadways, except as otherwise posted.

(c) It is prima-facie unlawful for any person to exceed any of the speed limitations in subsection (b) hereof.

(d) The Board, pursuant to Ohio R.C. 4511.01(AA) and 4511.07(E), may regulate and set the speed of vehicles ~~and need not obtain any State permission to do so.~~ pursuant to Ohio law.

(e) Whoever violates this section shall be fined not more than one hundred fifty dollars (\$150.00) for the first offense and not more than one thousand dollars (\$1,000) for each subsequent offense.

(ORC 1545.99)

**B. Part 7 Land Use Code, Title 5 Activities, Chapter 747 Permit Requirements****747.05 PERMIT APPLICATIONS.**

(a) Filing an Application:

(1) Event, Special Event or Activity Permit.

A. Any person seeking the issuance of a permit for activities in Section 747.05(a)(1)A. shall apply for a permit by filing a written application for permit on a form and within no less than forty-five (45) calendar days before the event date as shall be prescribed by the Chief Executive Officer. Written applications for a permit involving any of the following activities shall be filed with the Sales Manager in the Park District Marketing Department, or his designee:

1. Any activity or event involving fifty (50) or more individuals;
2. The sale or offering for sale any goods or services, including any monetary exchange between individuals for use of or for activities conducted on Park District property;
3. Advertising or commercial activities;
4. Any exhibit, music or dramatic performance, fair, circus, concert, play, radio or television broadcast, other than a news transmission;

**ACTION ITEMS (cont.)**

5. Exhibiting, or displaying, or filming any motion picture, documentary, television program, light or laser light display, or similar event;
6. Use, display, fire discharge, or set off any rocket, cracker, torpedo, or other fireworks (subject to Section 549.03), or any substance of any explosive or pyrotechnic nature within the Park District;
9. Slacklining 7. Daytime event parking
8. Cross Country Meets

B. Any person seeking the issuance of a permit for activities in Section 747.05(a)(1)B. shall apply for a permit by filing an oral application for permit within no less than twenty (20) fourteen (14) calendar days before the event date as shall be prescribed by the Chief Executive Officer. Oral applications for a permit involving any of the following activities shall be filed by calling the Sales Manager in the Park District Marketing Department, or his designee:

1. Reserving a shelter, facility or center;
2. Religious ceremonies;
3. Athletics;
46. Camping - Day and Overnight;
57. Astronomy Permits Overnight;
68. Land Navigation, ROTC and Search and Rescue drills;

9. Fishing Derbies (Lake Erie); 710. Commercial Comerical Photography – Advertising, Catalog Photographs, Publications;
8. Non-Commercial Photography - Wedding, Senior Photos, Families, Prom Line Ups;
911. Multi-Purpose Fields;
102. Wedding Receptions and Ceremonies;
11. Bicycle demonstrations.

**747.06 PROCESSING OF PERMIT APPLICATIONS.**

(a) Process Timing: The Park District shall begin processing permit applications in order of receipt beginning on December 15<sup>th</sup> of each year for the following year. Permit applications submitted within the current calendar year of the requested activity shall be processed in order of receipt of the permit application, and the use of a particular facility, reservation, or part thereof shall be allocated upon receipt of a fully executed application accompanied by the application fee.

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**ACTION ITEMS (cont.)**(c) Notice:

(1) Written notice of denial, conditional approval, or issuance of permit for activities specified in Section 747.05(a)(1)A. shall be provided to the applicant at the latest ~~fourteen (14)~~ twenty (20) calendar days after the processing receipt of the written permit application using the contact information provided on the permit application. Permit requests received in the current year for Section 747.05(a)(1)A. activities in the following year shall be processed at the latest twenty (20) calendar days from December 15<sup>th</sup> of the current year. Permit requests received in the current year for Section 747.05(a)(1)A. activities in the current year shall be processed at the latest twenty (20) calendar days after receipt of the permit application.

(2) Written notice of denial, conditional approval, or issuance of permit for activities specified in Section 747.05(a)(1)B. shall be provided to the applicant at the latest ~~seven (7)~~ nine (9) calendar days after receipt of the permit application by using the contact information provided in the oral permit application.

(3) Written notice of denial, conditional approval, or issuance of permit for activities specified in Section 747.05(a)(2) shall be provided to the applicant at the latest fourteen (14) calendar days after receipt of the permit application by using the contact information provided in the permit application.

(4) Written notice of denial, conditional approval, or issuance of permit for activities specified in Section 747.05(a)(3) and shall be provided to the applicant at the latest ~~five (5)~~ twenty (20) calendar days after receipt of the permit application and site visit, whichever is later, by using the contact information provided in the oral permit application.

(5) Written notice of denial, conditional approval, or issuance of permit for activities specified in Section 747.05(a)(4) shall be provided to the applicant at the latest ~~five (5)~~ twenty (20) calendar days after receipt of the permit application by using the contact information provided in the oral permit application

(d) Denials: Notice of denial of an application for permit shall clearly set forth the grounds upon which the permit was denied and, where feasible, shall contain a proposal by the Park District for measures by which the applicant may cure any defects in the application for permit or otherwise procure a permit. Where an application or permit has been denied because a fully executed prior application for the same time and place has been received, and a permit has been or will be granted to the prior applicant authorizing uses or activities which do not reasonably permit multiple occupancy of the particular area, the Park District shall propose an alternative place, if available for the same time, or an alternative time, if available for the same place. To the extent permitted by law, the Park

**ACTION ITEMS (cont.)**

District may deny an application for permit if the applicant or the person on whose behalf the application for permit was made has on prior occasions made material misrepresentations regarding the nature or scope of an event or activity previously permitted or has violated the terms of prior permits issued to or on behalf of the applicant.

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(f) Appeals: Review by Chief Executive Officer.

(1) Any applicant who is denied a permit for activities specified in Section 747.05(a)(1) may within ~~ninseventen (97)~~ calendar days of the date of such determination, file a written appeal from such determination with the Chief Executive Officer who shall have ~~fourteen ten (140)~~ calendar days from the date on which the appeal was received in which to notify applicant that he has affirmed, modified, or reversed the denial of permits.

(2) Any applicant who is denied a permit for activities specified in Section 747.05(a)(2), (3) and (4) may within ~~four (4) two (2)~~ calendar days of the date of such determination, file a written appeal from such determination with the Chief Executive Officer who shall have ~~four (4) two (2)~~ calendar days from the date on which the appeal was received in which to notify applicant that he has affirmed, modified, or reversed the denial of permits.

(3) Form of Appeals: Any appeals filed pursuant to this regulation shall state succinctly the grounds upon which it is asserted that the determination should be modified or reversed and shall be accompanied by copies of the application for permit, the written notice of the determination of the Park District, and any other papers material to the determination.

**No. 18-10-146:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to adopt revised Cleveland Metroparks Rules and Regulations in their entirety effective November 17, 2018 at 12:01 A.M.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(e) ***2018-2019 Property and Liability Insurance Coverages***  
(Originating Source: Greg Headley, Director of Risk Management)

**Background**

The current insurance coverages and pricing by Hylant Group, Inc. with Traveler's Insurance Company, is the second year of a three-year cycle (i.e. 2017, 2018, 2019). The rates are guaranteed not to increase from year one to year two subject to an account loss ratio that does not exceed 35 percent. The Park District's loss ratio for the current policy year was 1% as of October 1, 2018, well within the rate guarantee parameters.

**ACTION ITEMS (cont.)****Market Review**

A review of the market conditions by the Park District Risk Management consultant (Crain, Langner) and Hylant Group, Inc., indicates that insurance rates have remained relatively flat compared to last year. Entities with good loss experience have experienced modest improvement in rates, per Crain, Langner.

**2018 Proposed Premium**

As we move into the second year of a three-year program, the Park District's proposed premium for 2018 is **\$646,846 (+4.08%)** versus \$621,489 in 2017 (an increase of \$25,357). The increase in Traveler's premium is primarily due to change in exposure(s), including, but not limited to, construction of Asian Highlands. A two-year premium comparison chart is included on page **87449**.

The Park District Director of Risk Management and Risk Management Consultant, Crain, Langner & Co., have reviewed the proposal from Hylant Group, Inc. for 2018 and recommend that the proposal be accepted, as reflected below.

**No. 18-10-147:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to accept the proposal of Hylant Group, Inc., as described above, for insurance coverages for the second year of a three-year program effective November 1, 2018 to November 1, 2019, at the proposed coverages and pricing as follows:

**Commercial General Liability Insurance** for \$28,212 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Commercial Auto Liability Insurance** for \$68,713 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Public Officials Liability Insurance** for \$8,204 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Law Enforcement Liability Insurance** for \$10,400 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Employment Practices Liability Insurance** (included in Public Officials coverage) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Excess Liability Insurance** for \$64,511 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Terrorism Coverage (TRIA)** (liability and property) included in General Liability and property coverage with The Traveler's Indemnity Company through Hylant Group, Inc.;

**ACTION ITEMS (cont.)**

**Liquor Liability Insurance** for \$16,785 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Marine Operator's Legal Liability** (included in Ocean Marine Insurance) with Traveler's Property Casualty Company through Hylant Group, Inc.;

**Property Insurance** for \$238,620 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Inland Marine Insurance** for \$82,763 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Ocean Marine Insurance** for \$72,312 with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Fidelity and Performance, Employee Dishonesty and Crime Insurance** for \$4,423 with Traveler's Casualty and Surety Company through Hylant Group, Inc.;

**Boiler and Machinery Insurance** (included in Property Insurance) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Builder's Risk** (included in Property) The Traveler's Indemnity Company through Hylant Group, Inc.;

**Earthquake and Flood Insurance** (included in Property) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**EDP Insurance** (included in Property) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Treasurer's Bond** for estimated \$4,403 with Traveler's Casualty and Surety Company through Hylant Group, Inc.;

**Auto Physical Damage /Auto Catastrophic Physical Damage** (included in Auto Liability) with The Traveler's Indemnity Company through Hylant Group, Inc.;

**Claims Administration** included, no additional fee; and

**ACTION ITEMS** (cont.)

**Broker Fee** for \$47,500 with Hylant Group, Inc.

**Grand Total: \$646,846**

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.



**AWARD OF BIDS:**

**No. 18-10-148:**

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the following bid awards:

- (a) **National IPA Co-Op Renewal #6229: Various Lamps and Ballasts** (see page **87420**);
- (b) **NCPA Co-Op #6379: Various Office Supplies** (see page **87421**);
- (c) **Sole Source #6380: 2019 Beer, Wine & Spirits for Resale** (see page **87422**); and
- (d) **Sole Source #6382: Estimated 2019 Postage** (see page **87423**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**AWARD OF BIDS (cont.):****NATIONAL IPA CO-OP RENEWAL #6229 SUMMARY:**

**VARIOUS LAMPS (including LED's) AND BALLASTS** for various locations throughout Cleveland Metroparks to be supplied on an "as needed" basis beginning November 22, 2016 through November 21, 2018, with an option to renew for an additional one (1) year period

**Background**

Wesco Distribution is the current supplier of lamps (including LED's) and ballasts throughout Cleveland Metroparks. Staff utilizes a web-based electronic catalog concept for procurement of such products with a net-priced catalog custom-tailored for Cleveland Metroparks, which is protected by a user name and password for online security system. Wesco Distribution provides Just-In-Time/next day (24-hour) delivery for all items to various locations throughout Cleveland Metroparks.

Wesco Distribution leveraged the National IPA contract number R142106 to provide the best overall value (online services, sustainable products, etc.).

Purchasing staff recommends a renewal with Wesco Distribution as the supplier of lamps (including LED's) and ballasts to various locations throughout the Park District for a one (1) year period beginning November 22, 2018 through November 21, 2019.

The contract with Wesco Distribution serves as an active contract to evaluate the cost of products monthly which ensures the Park District is getting the optimal cost.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various lamps (including LED's) and ballasts, as specified in the above summary for National IPA Co-Op Renewal #6229 to **Wesco Distribution** to be purchased on an "as needed" basis for a two (2) year period, beginning November 22, 2016 through November 21, 2018, **with an option to renew for one (1) additional year**, for a total two (2) year cost not to exceed \$100,000, in full utilization of the National IPA contract number R142106. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 18-10-148 on Page 87419)**

**AWARD OF BIDS (cont.):**

**NCPA COOP #6379 SUMMARY:** **VARIOUS OFFICE SUPPLIES** for various locations throughout Cleveland Metroparks to be supplied on an “as needed” basis beginning January 1, 2019 through December 31, 2020, with an option to renew for an additional two (2) years

<b>--- HIGHLIGHTS AT A GLANCE ---</b>
2017-2018 Expenditure = \$210,000
2019-2020 Estimate = \$225,000

**Background**

Independence Business Supply is the current supplier of office supplies throughout Cleveland Metroparks. Staff utilizes a web-based electronic catalog concept for procurement of such supplies with a net-priced catalog custom-tailored for Cleveland Metroparks, which is protected by a user name and password for an online security system. Independence Business Supply provides Just-In-Time/next day (24-hour) delivery for all items in the custom catalog to various locations throughout Cleveland Metroparks. The new contract term is for a two (2) year period beginning January 1, 2019 through December 31, 2020, with an option to renew for an additional two (2) year period.

Independence Business Supply leveraged the National Cooperative Purchasing Alliance (NCPA) contract number 11-18 as an approved authorized distributor associated with the American Office Products Distributors (AOPD) to provide the best overall value. Staff compared the overall pricing structure and value added (online services, sustainable products, delivery, etc.) offered by Independence Business Supply to the State of Ohio Contract. Cleveland Metroparks staff recommends Independence Business Supply as the supplier of office supplies to Cleveland Metroparks.

**RECOMMENDED ACTION:**

That the Board authorize the purchase of various office supplies, as specified in the above summary, for NCPA Co-Op #6379, to **Independence Business Supply (IBS)** to be purchased on an “as needed” basis for a two (2) year period, beginning January 1, 2019 through December 31, 2020, **for a total cost not to exceed \$225,000**, with an option to renew for an additional two (2) year period, in full utilization of the National Cooperative Purchasing Alliance (NCPA) contract number 11-18. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 18-10-148 on Page 87419)**

**AWARD OF BIDS (cont.):**

**SOLE SOURCE #6380 SUMMARY: 2019 BEER, WINE AND SPIRITS FOR RESALE**

<b>- - HIGHLIGHTS AT A GLANCE - -</b>
2018 Expenditures = \$412,500
2019 Estimate = \$450,000

This item provides for various beer, wine and spirits for resale at Cleveland Metroparks restaurants, concessions, golf courses, and special events on an “as-needed” basis for 2019.

The sole source purchase of the various brands is exclusively sold in Northeast Ohio by the distributors listed in the table below. The mix and selected vendor allocations will be evaluated per event and/or per location to effectively and efficiently provide for the relevant target market(s) specific to each initiative.

The following is a summary of the anticipated vendors. Actual expenditures for a given vendor will depend on attendance determined at the location or during specific events. Therefore, the recommendation authorizes an overall “not to exceed” \$450,000 amount versus a specific spend allocation per vendor. It is the intention of staff to have all such purchases centralized under this action.

**Anticipated vendors for beer, wine and spirits (include but are not limited to):**

<b><u>Distribution Center</u></b>	<b><u>Brand</u></b>
Cavalier Distributing	Fat Heads and other certain craft beer
Superior Beverage	Great Lakes and other craft beers
Platform Brewing	Platform
Brick and Barrel Brewing	Brick & Barrel
Beverage Distributors	Miller
House of LaRose	Budweiser
Heidelberg Cleveland	Wine, craft beers, low proof spirits
R.L. Lipton	Corona and other certain craft beers
Minotti’s	Approved liquor store from State of Ohio

**RECOMMENDED ACTION:**

That the Board approve the purchase of various Beer, Wine and Spirits for resale as per Sole Source #6380 to various distribution centers, for a **total cost not to exceed \$450,000** for the period of January 1, 2019 through December 31, 2019. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 18-10-148 on Page 87419)**

**AWARD OF BIDS (cont.):**

**SOLE SOURCE #6382 SUMMARY:**     **ESTIMATED 2019 POSTAGE** for Presort and First-Class mailing from U.S. Postmaster

<b>---- HIGHLIGHTS AT A GLANCE ----</b>
2018 Expenditure -- \$121,950
2019 Estimate -- \$142,950

Cleveland Metroparks currently uses the services of the United States Postmaster for the mailing of both presort and first-class mail.

**Presort Mail Postage**

A total of \$120,000 is estimated for the Park District's 2019 Presort Mail expenses to accommodate the mailing of publications offered by Cleveland Metroparks (primarily the "Emerald Necklace [monthly] Newsletter").

**First-Class Postage**

First-Class postage for the Park District is estimated at \$22,950 (\$20,000 Administration, \$2,000 Zoo and \$950 Rangers) for 2019. First-Class postage is used primarily for outgoing office mail including daily correspondence, vendor payments, news releases, and reservation confirmations.

1013005 – (Presort Mail) Administration Office	\$120,000
1013005 – (First-Class) Administration Office	20,000
1017010 – (First-Class) Zoo Administration	2,000
1016030 – (First-Class) Ranger Department	<u>950</u>
<b>TOTAL BUDGET ALLOCATION</b>	<b>\$142,950</b>

**RECOMMENDED ACTION:**

That the Board approve **U.S. Postmaster** as a Sole Source supplier of Presort and First-Class Postage during 2019, for a total cost not to exceed **\$142,950** as itemized in the Sole Source #6382. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

**(See Approval of this Item by Resolution No. 18-10-148 on Page 87419)**

**SERVICES (\$10,000 - \$50,000) ACQUIRED**  
**SINCE LAST BOARD MEETING (Presented 10/18/18)**

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
2018 renewal license for Coban DVMS (computers for Ranger vehicles) maintenance agreements.	<b>Coban Technologies, Inc.</b>	<b>\$27,787.82</b>	<b>(3)</b>
Supply of bulk and cylinder propane gas on an "as needed" basis throughout the park for a one (1) year period beginning November 1, 2018 through October 31, 2019.	<b>AmeriGas Propane</b>	<b>\$50,000.00</b>	<b>(2)</b>
Additional purchase of pole banners for 2018; includes installation.	<b>HKM Direct Market Communications</b>	<b>\$10,800.00</b> <b>+630.00</b> <b>\$11,430.00</b>	<b>(7)</b>
Centennial Trail 5k registration fees to benefit the Emerald Necklace Endowment Fund.	<b>Cleveland Foundation</b>	<b>\$10,670.00</b>	<b>(3)</b>
Monster Mash Dance Party for nine evenings for 2018 Boo at the Zoo.	<b>Zone Entertainment</b>	<b>\$12,000.00</b>	<b>(3)</b>
Renewal of FMLA leave for a two (2) year period beginning September 1, 2018 through August 31, 2020.	<b>Benefit ADM Services Int'l. Basic</b>	<b>\$26,970.00</b>	<b>(7)</b>
Additional labor costs to repair failing condensate pumps for HVAC units for Administration Building, Cleveland Metroparks Zoo.	<b>T. H. Martin, Inc.</b>	<b>\$47,600.00</b> <b>+\$1,537.00</b> <b>\$49,137.00</b>	<b>(7)</b>

**SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)**

<b><u>REF. NO. / ITEM – SERVICE</u></b>	<b><u>VENDOR</u></b>	<b><u>COST</u></b>	<b><u>PROCEDURE</u></b>
Additional services for leadership assessments throughout the Park District.	<b>Pradco</b>	<b>\$18,335.00</b> <b>+8,000.00</b> <b>\$26,335.00</b>	<b>(5)</b>
Sound system for Big Met Golf Course.	<b>SoundCom Systems</b>	<b>\$14,890.00</b>	<b>(2)</b>
Grounds master mower 3500-D 25 HP diesel powered, roller scraper and leaf mulching kit for Manakiki Golf Course.	<b>Century Equipment LTD.</b>	<b>\$31,331.08</b>	<b>(2)</b>
Additional week rental of three (3) 20x40 white party frame tents and nine (9) party white walls for Asian Lantern Festival at the Zoo.	<b>Aable Rental Company</b>	<b>\$10,595.50</b>	<b>(7)</b>
Repairs to Forestry Bucket Truck.	<b>Dueco, Inc.</b>	<b>\$10,005.94</b>	<b>(6)</b>
Various hardware and supplies for Fleet.	<b>Winzer USA</b>	<b>\$12,500.00</b>	<b>(2)</b>
Various hardware and supplies for Fleet.	<b>Kimball Midwest</b>	<b>\$18,500.00</b>	<b>(2)</b>
Contracted services for implementation and business practices for Centaman.	<b>Protiviti Government Services, Inc.</b>	<b>\$50,000.00</b>	<b>(2)</b>

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO  
PROFESSIONAL SERVICE CONTRACTS (10/18/18)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<b><u>Contract</u></b>	<b><u>Item/Service</u></b>	<b><u>Vendor</u></b>	<b><u>Change Order or Amendment</u></b>
<b><u>TIGER Projects (Red Line Greenway) 5</u></b>  Revised Contract Amount: Amendment #2 adds \$30,252.00 and revises total to <b>\$660,962.00</b>	Corridor grading design and structural design of Norfolk Southern Canopy	Michael Baker International, Inc.	Amendment #2



**AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.**

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **87419** through **87420**; \$10,000 to \$50,000 purchased items/services report, pages **87421** through **87422**; and construction change orders, page **87423**.

**APPROVAL OF VOUCHERS AND PAYROLL.**

**No. 18-10-141:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **87450** to **87618**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

**PUBLIC COMMENTS.**

Ms. Marty Leshar of Olmsted Township and Mr. Adam Gerber, Cleveland Metroparks Trails Department Volunteer, each addressed the Board. The comments of both residents can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners>.

**INFORMATION/BRIEFING ITEMS/POLICY.**

- a. ***Chief Executive Officer's Employee Guests***  
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

**Rachel E. LaRussa, Expenditure Accountant**

Rachel LaRussa's employment with Cleveland Metroparks actually began in 2016 when she was hired as an Accounting Intern in the Finance Department. During her time as an intern, she had the opportunity to assist both expenditure and revenue accountants in their daily functions. In August of 2017, Rachel transitioned into the position of part-time Compliance/Internal Auditor where she performed special audits such as payroll and waste disposal as she illustrated her ability to adapt and meet the needs of the organization. Her position was reclassified into the full-time position of Compliance Auditor in January 2018, a position she held until her very recent promotion to Expenditure Accountant. Rachel holds a Bachelor's in Accounting, *Magna Cum Laude*, from Hiram University, and an Associates in Accounting from Lorain County Community College.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****b. *Cuyahoga Greenways Transportation for Livable Communities Initiative (TLCI) Update***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Kelly Coffman, Senior Strategic Park Planner/Sara Byrnes Maier, Senior Strategic Park Planner/Glenn Coyne, FAICP-Executive Director, Cuyahoga County Planning Commission)*

Cleveland Metroparks identified in its Strategic Plan the need to pursue bicycle and pedestrian connections to neighborhoods and regional trails and greenways. *Cuyahoga Greenways* is a joint effort between the Cuyahoga County Planning Commission, Cleveland Metroparks, and the Northeast Ohio Areawide Coordinating Agency (NOACA) to build an interconnected system of greenways and trails that link neighborhoods, parks, and public transportation, and create a comprehensive countywide active transportation network. The greenway system, when built, will provide recreation opportunities and alternative transportation options for moving around the county, on foot and by bike, improving our communities' health, well-being, and economic vitality. The project was funded largely through NOACA's TLCI grant program. Cleveland Metroparks provided \$10,000 and staff time to support this study.

The project was initially presented to the Board in November 2017. Glenn Coyne, FAICP, Executive Director, Cuyahoga County Planning Commission, will provide an update of the planning process and resulting plan. The planning process successfully engaged representatives from 43 communities and 29 organizations. Community outreach efforts included ten public meetings, generating participation from over 400 individuals as well as representatives from an additional 27 public entities and neighborhood organizations.

The Cuyahoga Greenways plan provides a framework of proposed trails and bicycle facilities throughout Cuyahoga County. The plan will help guide cooperation between communities to improve connectivity. The final plan and an interactive Story Map will be available at [www.CuyahogaGreenways.com](http://www.CuyahogaGreenways.com) by the end of 2018.

**c. *Vision for the Valley***

*(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer)*

The Cuyahoga River helps define our community and is at the core of the region's industrial heritage. Cleveland Metroparks works to protect, interpret, and connect people with the Cuyahoga River near downtown at Rivergate Park, Wendy Park, through the operation of the Water Taxi, and along area trails, including the Towpath Trail, the Cleveland Foundation Centennial Lake Link Trail, and the Ohio and Erie Canal Reservation. The downtown riverfront and surrounding properties are currently the focus

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)**

of vigorous redevelopment and targeted planning efforts (i.e. Irishtown Bend, Scranton Peninsula). The interplay between vehicular, recreational, and industrial users and their various transportation modes makes for robust activity and presents a unique set of challenges and opportunities. Increased use of the river by recreational boaters and paddlers also presents the need for better understanding of the maritime industry needs of the river's shipping channel.

The Vision for the Valley initiative is an opportunity to work together with other local agencies to create a comprehensive vision for the Cuyahoga River valley from the confluence with Lake Erie upstream to Harvard Road. The City of Cleveland, Cleveland Metroparks, the Cleveland-Cuyahoga Port Authority (the Port), and Flats Forward have partnered with and secured funding from the Northeast Ohio Areawide Coordinating Agency (NOACA) through the Transportation for Livable Communities Initiative. The organizations are partnering to lead a cross section of community and agency stakeholders to realize a unifying vision addressing transportation, including maritime transportation (freight traffic and recreational boating), land use, and the coordination of key investments. L.A.N.D. studio, Inc. will also likely facilitate the planning and engagement process.

Working with partners to develop this framework plan for the Cuyahoga River Valley helps fulfil Cleveland Metroparks Strategic Goals of Protection, Relevancy, and Connections. Cleveland Metroparks is supporting the plan through a \$50,000 funding commitment and staff time. Consultant selection will occur by the end of 2018.

**d. *Giraffe Conservation Programs at Cleveland Metroparks Zoo***  
(*Originating Sources: Christopher W. Kuhar, Zoo Executive Director*)

Giraffe are among the most iconic of all wildlife species, but until recently there has been little focus on their conservation status. Unfortunately, recent research has indicated that giraffe are under considerable conservation pressures including poaching and significant habitat fragmentation and loss. Cleveland Metroparks Zoo has been a leader in the newly evolving giraffe conservation movement, including as a lead institution in the newly created Association of Zoos and Aquariums (AZA) Giraffe SAFE (Saving Animals from Extinction) and extensive work with the Giraffe Conservation Foundation. Through these efforts, Cleveland Metroparks Zoo Animal Care and Conservation & Science staff are working to help secure a future for giraffes in the wild.

Andi M. Kornak, Deputy Executive Director of Animal & Veterinary Programs, and Pam Dennis, DVM, PhD, ACZM, Zoo Veterinary Epidemiologist, provided the Board with a very interesting and detailed presentation describing this initiative.

**INFORMATION/BRIEFING ITEMS/POLICY (cont.)****e. *Wildlife Conservation Society Climate Adaptation Grant: Forest Management for the Future***

*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Terry L. Robison, PhD, Director of Natural Resources/Constance E. Hausman, PhD, Plant & Restoration Ecologist*

As briefly described earlier, the Chagrin River Watershed Partners, Inc. (CRWP) received an award from the Wildlife Conservation Society Climate Adaptation Fund to enhance the health of forests draining to high-quality streams in the Chagrin and lower Grand River watersheds. Funded by the Doris Duke Charitable Foundation, the goal is to help species, ecosystems, and human communities adapt to climate change. One of 12 projects funded nationwide, the \$181,152 award is matched with \$184,123 in cash and in-kind services from 17 partners to maintain and enhance the benefits that healthy forests and streams provide.

Forests in northeast Ohio provide many important values to human and wildlife communities including habitat, scenic beauty, recreation, stormwater management and flood control, and cleaner air and water. Climate change and other stress factors including deer browse, pests, pathogens, and invasive species continue to alter our forest ecosystems. These stressors are projected to intensify, altering forests as we know them. The project partners will use tested forest management techniques to create light gaps to enhance native species regeneration and diversity, promote forest structure complexity, and control invasive plants. Stream and forest assessments before and after treatments are being conducted as part of long-term monitoring efforts to guide future adaptive management. Detailed monitoring data will be shared, and outreach efforts will include workshops, field-based training, and a video explaining healthy forests and the climate threats that affect them.

The project has garnered interest from a number of stakeholders who are interested in methods for increasing resiliency to stressors on forest ecosystems as well as for enhancing wildlife habitat for forest dwelling birds, bats, and small mammals. These techniques are not often used in urban areas, so the demonstration value of this project is high.

A detailed presentation was done by Cleveland Metroparks staff members, Terry L. Robison, PhD, Director of Natural Resources and Constance E. Hausman, PhD, Plant & Restoration Ecologist, as well as Robert Boyles, Chief and State Forester, Ohio Department of Natural Resources, Division of Forestry.

**DATE OF NEXT MEETING.**

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Wednesday, November 14, 2018, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

**EXECUTIVE SESSION.**

**No. 18-10-149:** At 10:11 a.m., upon motion by Vice President Berry, seconded by Vice President Rinker and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Acquisition/Purchase of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry  
Aye: Mr. Rinker  
Aye: Mr. Moore  
Nays: None.

**No action was taken as a result of the Executive Session.**

**ADJOURNMENT.**

**No. 18-10-150:** There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by President Moore, and carried, President Moore adjourned the meeting at 10:37 a.m.

Vote on the motion was as follows:

Ayes: Messrs. Moore and Rinker.  
Nays: None.

**Note:** Vice President Berry was not in attendance during adjournment of the meeting.

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President.

Attest:

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Secretary.

Cleveland Metroparks  
Financial Performance  
9/30/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
<b>Revenues:</b>							
Property Tax	71,040,994	74,233,000	95.7%	75,878,532	75,283,000	(595,532)	100.8%
Local Gov't, Donations, Gifts, Grants	7,039,254	24,589,603	28.6%	9,226,989	24,549,558	15,322,569	37.6%
Interest Income	171,234	225,000	76.1%	280,840	225,000	(55,840)	124.8%
Charges for Services	23,516,855	26,250,411	89.6%	25,107,419	27,759,732	2,652,313	90.4%
Damages and Fines	62,972	140,192	44.9%	72,213	93,768	21,555	77.0%
Self-Funded	6,349,778	9,761,000	65.1%	6,906,291	9,739,879	2,833,588	70.9%
<b>Total Revenues</b>	<b>108,181,088</b>	<b>135,199,206</b>	<b>80.0%</b>	<b>117,472,284</b>	<b>137,650,937</b>	<b>20,178,653</b>	<b>85.3%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	48,194,420	65,559,713	73.5%	49,052,279	66,540,241	17,487,962	73.7%
Contractual Services	2,599,060	4,701,946	55.3%	2,496,262	5,762,021	3,265,759	43.3%
Operations	16,486,059	25,899,670	63.7%	17,868,168	26,984,255	9,116,087	66.2%
Self-Funded	5,752,185	9,409,043	61.1%	6,085,368	10,508,435	4,423,067	57.9%
<b>Operating Expenditures</b>	<b>73,031,724</b>	<b>105,570,372</b>	<b>69.2%</b>	<b>75,502,077</b>	<b>109,794,952</b>	<b>34,292,875</b>	<b>68.8%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>35,149,364</b>	<b>29,628,835</b>	<b>118.6%</b>	<b>41,970,207</b>	<b>27,855,985</b>	<b>(14,114,222)</b>	<b>150.7%</b>
<b>Capital Expenditures:</b>							
Capital Project Labor	-	876,945	0.0%	738,405	1,075,000	336,595	68.7%
Construction Material	2,496,921	6,823,381	36.6%	1,646,784	5,612,475	3,965,691	29.3%
Construction Contracts	12,047,453	36,795,011	32.7%	15,164,096	35,787,349	20,623,252	42.4%
Construction Equipment	1,469,046	2,767,725	53.1%	2,463,248	3,191,086	727,838	77.2%
Animal Acquisition	29,934	88,467	33.8%	32,366	77,100	44,734	42.0%
Land Acquisition	775,444	1,982,543	39.1%	3,862,013	4,597,463	735,450	84.0%
<b>Capital Expenditures</b>	<b>16,818,798</b>	<b>49,334,071</b>	<b>34.1%</b>	<b>23,906,912</b>	<b>50,340,473</b>	<b>26,433,561</b>	<b>47.5%</b>

**Cleveland Metroparks  
Golf Operations  
9/30/2018**

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
<b>Operating Revenues:</b>							
Driving Range/Practice Tee	305,999	304,786	100.4%	276,540	334,800	58,260	82.6%
Equipment Rentals	901,038	1,476,430	61.0%	1,172,385	1,533,158	360,773	76.5%
Food Service	692,198	751,000	92.2%	811,376	932,550	121,174	87.0%
Greens Fees	3,084,504	3,330,279	92.6%	2,823,299	3,285,241	461,942	85.9%
Merchandise Sales	328,631	382,285	86.0%	334,268	370,500	36,232	90.2%
Professional Services	82,729	128,102	64.6%	135,263	118,423	(16,840)	114.2%
Other Golf Revenue	194,802	421,554	46.2%	296,771	306,430	9,659	96.8%
<b>Total Revenues</b>	<b>5,589,901</b>	<b>6,794,436</b>	<b>82.3%</b>	<b>5,849,902</b>	<b>6,881,102</b>	<b>1,031,200</b>	<b>85.0%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	3,124,836	3,936,501	79.4%	2,938,133	4,106,122	1,167,989	71.6%
Contractual Services	18,590	61,709	30.1%	20,113	58,851	38,738	34.2%
Operations	1,624,815	2,715,799	59.8%	1,850,110	2,785,343	935,233	66.4%
<i>Utilities</i>	328,841	517,542	63.5%	345,852	535,736	189,885	64.6%
<i>Operating Expenses</i>	1,295,974	2,198,257	59.0%	1,504,258	2,249,607	745,349	66.9%
<b>Total Operating Expenditures</b>	<b>4,768,240</b>	<b>6,714,009</b>	<b>71.0%</b>	<b>4,808,355</b>	<b>6,950,316</b>	<b>2,141,960</b>	<b>69.2%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>821,661</b>	<b>80,427</b>	<b>921.6%</b>	<b>1,041,546</b>	<b>(69,214)</b>	<b>(1,110,760)</b>	<b>1504.8%</b>
<b>Capital Expenditures:</b>							
Capital Labor	-	-	0.0%	215,563	400,000	184,437	53.9%
Construction Material	68,615	952,400	7.2%	180,314	544,249	363,936	33.1%
Construction Contracts	287,241	1,486,677	19.3%	841,766	1,265,750	423,984	66.5%
Construction Equipment	433,276	697,663	62.1%	630,923	697,900	66,977	90.4%
<b>Total Capital Expenditures</b>	<b>789,132</b>	<b>3,136,740</b>	<b>25.2%</b>	<b>1,868,566</b>	<b>2,907,899</b>	<b>1,039,333</b>	<b>64.3%</b>
<b>Net Surplus/(Subsidy)</b>	<b>32,529</b>	<b>(3,056,313)</b>	<b>-1.1%</b>	<b>(827,020)</b>	<b>(2,977,113)</b>	<b>(2,150,093)</b>	<b>27.8%</b>

**Cleveland Metroparks  
Golf Operations by Location  
9/30/2018**

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
<b>Operating Revenues:</b>										
Driving Range/Practice Tee	-	-	-	-	-	-	2,247	1,696	104,252	88,534
Equipment Rentals	155,122	190,161	57,432	66,210	34,152	38,743	172,244	228,682	218,176	236,169
Food Service	158,362	181,980	26,562	28,927	15,508	16,339	79,413	78,345	224,000	275,098
Greens Fees	573,018	525,300	173,089	147,004	137,290	126,316	564,240	526,383	681,657	579,343
Merchandise Sales	59,137	64,942	17,796	16,000	11,307	11,592	47,042	54,183	94,496	83,648
Professional Services	410	(145)	-	-	890	6,235	1,780	8,845	28,660	14,059
Other Golf Revenue	23,661	40,954.69	11,783	9,849	14,087	8,685	9,400	23,606	14,543	57,734.94
<b>Operating Revenues</b>	<b>969,710</b>	<b>1,003,192</b>	<b>286,662</b>	<b>267,990</b>	<b>213,235</b>	<b>207,911</b>	<b>876,366</b>	<b>921,741</b>	<b>1,365,783</b>	<b>1,334,587</b>
<b>Operating Expenditures:</b>										
Salaries and Benefits	461,392	436,213	117,141	132,745	117,466	105,713	418,636	419,463	501,578	566,590
Contractual Services	3,041	4,353	1,204	775	550	374	728	1,436	8,582	8,513
Operations	265,752	303,819	67,791	84,302	67,646	91,444	207,729	228,807	447,476	460,692
<i>Utilities</i>	35,802	35,148	12,478	18,450	25,420	37,498	58,656	54,906	98,423	94,378
<i>Operating Expenses</i>	229,950	268,672	55,313	65,852	42,226	53,946	149,073	173,900	349,052	366,315
<b>Operating Expenditures</b>	<b>730,186</b>	<b>744,386</b>	<b>186,137</b>	<b>217,822</b>	<b>185,662</b>	<b>197,530</b>	<b>627,092</b>	<b>649,705</b>	<b>957,636</b>	<b>1,035,795</b>
<b>Operating Surplus/(Subsidy)</b>	<b>239,524</b>	<b>258,806</b>	<b>100,525</b>	<b>50,168</b>	<b>27,572</b>	<b>10,381</b>	<b>249,274</b>	<b>272,036</b>	<b>408,147</b>	<b>298,792</b>
<b>Capital Expenditures:</b>										
In-House Capital Labor	-	-	-	-	-	-	-	2,930	-	2,125
Capital Material	-	13,961	-	-	-	-	14,996	10,902	3,180	4,563
Capital Contracts	-	18,073	-	-	-	-	59,616	14,582	6,608	-
Capital Equipment	-	-	-	-	-	-	389,026	-	44,250	316,875
<b>Capital Expenditures</b>	<b>-</b>	<b>32,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>463,638</b>	<b>28,415</b>	<b>54,037</b>	<b>323,562</b>
<b>Net Surplus/(Subsidy)</b>	<b>239,524</b>	<b>226,773</b>	<b>100,525</b>	<b>50,168</b>	<b>27,572</b>	<b>10,381</b>	<b>(214,364)</b>	<b>243,621</b>	<b>354,110</b>	<b>(24,771)</b>



	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
<b>Operating Revenues:</b>										
Driving Range/Practice Tee	69,029	64,021	123,399	116,228	7,072	6,060	-	-	305,999	276,540
Equipment Rentals	127,629	218,568	17,668	19,901	118,614	173,951	-	-	901,038	1,172,385
Food Service	97,554	101,900	16,051	16,905	74,747	111,880	-	-	692,198	811,376
Greens Fees	505,258	440,260	77,909	65,826	366,662	412,865	5,381	-	3,084,504	2,823,299
Merchandise Sales	41,987	50,629	15,127	17,468	25,947	35,352	15,792	453	328,631	334,268
Professional Services	9,796	15,494	12,235	41,730	28,958	49,046	-	-	82,729	135,263
Other Golf Revenue	6,587	31,772.03	94,765	80,128	15,455	27,174.85	4,522	16,866	194,802	296,771
<b>Operating Revenues</b>	<b>857,841</b>	<b>922,644</b>	<b>357,154</b>	<b>358,186</b>	<b>637,455</b>	<b>816,330</b>	<b>25,696</b>	<b>17,319</b>	<b>5,589,901</b>	<b>5,849,902</b>
<b>Operating Expenditures:</b>										
Salaries and Benefits	377,457	375,815	187,587	196,180	424,053	393,350	519,526	312,063	3,124,836	2,938,133
Contractual Services	1,493	1,959	1,016	592	1,368	2,113	608	-	18,590	20,113
Operations	227,074	263,543	83,074	100,527	195,331	246,058	62,943	70,917	1,624,815	1,850,110
<i>Utilities</i>	36,570	37,582	31,877	34,086	27,848	31,602	1,767	2,203	328,841	345,852
<i>Operating Expenses</i>	190,504	225,961	51,197	66,442	167,482	214,456	61,176	68,714	1,295,974	1,504,258
<b>Operating Expenditures</b>	<b>606,024</b>	<b>641,317</b>	<b>271,677</b>	<b>297,299</b>	<b>620,751</b>	<b>641,522</b>	<b>583,076</b>	<b>382,979</b>	<b>4,768,240</b>	<b>4,808,355</b>
<b>Operating Surplus/(Subsidy)</b>	<b>251,817</b>	<b>281,327</b>	<b>85,477</b>	<b>60,887</b>	<b>16,704</b>	<b>174,808</b>	<b>(557,380)</b>	<b>(365,660)</b>	<b>821,661</b>	<b>1,041,546</b>
<b>Capital Expenditures:</b>										
In-House Capital Labor	-	-	-	-	-	210,508	-	-	-	215,563
Capital Material	10,255	-	-	-	40,185	150,888	-	-	68,615	180,314
Capital Contracts	-	-	-	-	221,017	809,111	-	-	287,241	841,766
Capital Equipment	-	43,706	-	-	-	111,208	-	159,134	433,276	630,923
<b>Capital Expenditures</b>	<b>10,255</b>	<b>43,706</b>	<b>-</b>	<b>-</b>	<b>261,202</b>	<b>1,281,715</b>	<b>-</b>	<b>159,134</b>	<b>789,132</b>	<b>1,868,566</b>
<b>Net Surplus/(Subsidy)</b>	<b>241,562</b>	<b>237,621</b>	<b>85,477</b>	<b>60,887</b>	<b>(244,498)</b>	<b>(1,106,907)</b>	<b>(557,380)</b>	<b>(524,794)</b>	<b>32,529</b>	<b>(827,020)</b>

Cleveland Metroparks Zoo  
Zoo Operations  
9/30/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Available Budget	2018 YTD % of Budget Used
<b>Operating Revenues:</b>							
General & Special Event Admissions	3,437,864	4,114,800	83.5%	4,412,893	4,253,147	(159,746)	103.8%
Zoo Guest Experience	926,975	973,363	95.2%	911,096	1,073,941	162,845	84.8%
Zoo Society Attendance	2,024,774	1,982,500	102.1%	1,925,438	2,005,250	79,812	96.0%
Zoo Souvenirs/Refreshments	1,145,011	1,587,620	72.1%	1,349,731	1,687,600	337,869	80.0%
Education	373,723	870,548	42.9%	428,069	396,831	(31,238)	107.9%
Zoo Rental and Events	274,007	-	0.0%	313,465	450,000	136,536	69.7%
Consignment Admissions	331,086	400,000	82.8%	270,880	400,000	129,120	67.7%
Gifts & Donations	231	200	115.4%	7,923	200	(7,723)	3961.5%
Miscellaneous	970	10,729	9.0%	(471)	10,488	10,959	-4.5%
<b>Total Revenues</b>	<b>8,514,640.25</b>	<b>9,939,760</b>	<b>85.7%</b>	<b>9,619,024</b>	<b>10,277,457</b>	<b>658,433</b>	<b>93.6%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	10,760,954	15,053,495	71.5%	11,036,923	16,265,009	5,228,086	67.9%
Contractual Services	176,007	298,316	59.0%	143,337	348,568	205,232	41.1%
Operations	3,307,459	5,549,216	59.6%	3,668,585	5,666,070	1,997,485	64.7%
<i>Utilities</i>	<i>1,644,874</i>	<i>2,485,305</i>	<i>66.2%</i>	<i>1,802,802</i>	<i>2,465,464</i>	<i>662,662</i>	<i>73.1%</i>
<i>Operating Expenses</i>	<i>1,662,585</i>	<i>3,063,911</i>	<i>54.3%</i>	<i>1,865,783</i>	<i>3,200,606</i>	<i>1,334,823</i>	<i>58.3%</i>
<b>Total Operating Expenditures</b>	<b>14,244,420</b>	<b>20,901,027</b>	<b>68.2%</b>	<b>14,848,845</b>	<b>22,279,648</b>	<b>7,430,803</b>	<b>66.6%</b>
<b>Operating Surplus/(Subsidy)</b>	<b>(5,729,780)</b>	<b>(10,961,267)</b>	<b>52.3%</b>	<b>(5,229,821)</b>	<b>(12,002,191)</b>	<b>(6,772,370)</b>	<b>43.6%</b>
<b>Capital Revenues:</b>							
Zoo Animal Revenue	1,940	-	0%	-	-	-	0%
<b>Total Revenues</b>	<b>1,940</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Capital Expenditures:</b>							
Capital Labor	-	-	0.0%	32,322	-	(32,322)	0.0%
Construction Material	178,009	812,268	21.9%	228,420	1,224,745	996,325	18.7%
Construction Contracts	970,022	3,805,138	25.5%	1,740,694	6,681,068	4,940,374	26.1%
Construction Equipment	120,114	418,491	28.7%	311,540	641,701	330,161	48.5%
Animal Acquisition	29,934	88,467	33.8%	32,366	77,100	44,734	42.0%
<b>Total Capital Expenditures</b>	<b>1,298,078</b>	<b>5,124,364</b>	<b>25.3%</b>	<b>2,345,342</b>	<b>8,624,614</b>	<b>6,311,594</b>	<b>27.2%</b>
<b>Capital Surplus/(Subsidy)</b>	<b>(1,296,138)</b>	<b>(5,124,364)</b>	<b>25.3%</b>	<b>(2,345,342)</b>	<b>(8,624,614)</b>	<b>(6,311,594)</b>	<b>27.2%</b>
<b>Restricted Fund Revenue:</b>							
Operating	447,363	278,200	160.8%	599,435	415,388	(184,047)	144.3%
Capital	1,618,838	3,744,784	43.2%	3,586,172	4,028,909	442,737	89.0%
<b>Total Restricted Fund Revenues</b>	<b>2,066,201</b>	<b>4,022,984</b>	<b>51.4%</b>	<b>4,185,607</b>	<b>4,444,297</b>	<b>258,690</b>	<b>94.2%</b>
<b>Restricted Fund Expenditures:</b>							
Operating	569,842	1,254,148	45.4%	507,626	1,187,247	679,621	42.8%
Capital	871,354	3,056,268	28.5%	4,406,048	4,567,830	161,783	96.5%
<b>Total Restricted Fund Expenditures</b>	<b>1,441,196</b>	<b>4,310,416</b>	<b>33.4%</b>	<b>4,913,673</b>	<b>5,755,077</b>	<b>841,404</b>	<b>85.4%</b>
<b>Restricted Fund Surplus/(Subsidy)</b>	<b>625,005</b>	<b>(287,432)</b>	<b>-217.4%</b>	<b>(728,067)</b>	<b>(1,310,780)</b>	<b>(582,713)</b>	<b>55.5%</b>

Cleveland Metroparks  
Enterprise Operations  
9/30/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
<b>Operating Revenues:</b>							
Concession Sales	4,323,952	4,551,010	95.0%	4,619,944	5,413,970	794,026	85.3%
Dock Rentals	692,789	665,000	104.2%	723,907	695,000	(28,907)	104.2%
Chalet Operations	210,217	454,068	46.3%	194,498	425,868	231,370	45.7%
Hayrides	11,725	23,625	49.6%	7,208	25,000	17,793	28.8%
Aquatics	172,187	206,375	83.4%	180,390	210,450	30,060	85.7%
Gifts and Donations	-	-	0.0%	2,481	-	(2,481)	0.0%
Damages and Fines	1,175	2,240	52.5%	\$1,605.00	\$2,240.00	635	71.7%
<b>Total Revenues</b>	<b>5,412,046</b>	<b>5,902,318</b>	<b>91.7%</b>	<b>5,730,033</b>	<b>6,772,528</b>	<b>1,042,495</b>	<b>84.6%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	2,535,939	3,107,096	81.6%	2,709,529	3,701,054	991,525	73.2%
Contractual Services	69,344	98,267	70.6%	35,425	86,627	51,202	40.9%
Operations	2,149,371	2,899,247	74.1%	2,494,751	3,293,058	798,307	75.8%
<b>Total Operating Expenditures</b>	<b>4,754,654</b>	<b>6,104,610</b>	<b>77.9%</b>	<b>5,239,705</b>	<b>7,080,739</b>	<b>1,841,034</b>	<b>74.0%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>657,392</b>	<b>(202,292)</b>	<b>425.0%</b>	<b>490,327</b>	<b>(308,211)</b>	<b>(798,539)</b>	<b>259.1%</b>

Cleveland Metroparks  
Enterprise Operations by Location  
9/30/2018

	Merwin's Wharf		Wallace Lake		Huntington Concessions		Edgewater Beach House	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	1,818,812	1,880,174	68,907	62,048	190,896	178,035	913,396	847,721
Operating Expenditures	1,637,982	1,768,168	59,551	43,903	165,573	153,356	698,355	625,543
Operating Surplus/(Subsidy)	<b>180,830</b>	<b>112,007</b>	<b>9,356</b>	<b>18,144</b>	<b>25,323</b>	<b>24,679</b>	<b>215,041</b>	<b>222,178</b>

	Mobile Concessions		Hinckley Lake Concessions		Edgewater Pier		East 55th Restaurant	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	-	-	53,005	33,373	99,716	82,096	365,061	486,151
Operating Expenditures	1,664	-	47,296	35,416	114,427	83,302	371,475	435,042
Operating Surplus/(Subsidy)	<b>(1,664)</b>	<b>-</b>	<b>5,709</b>	<b>(2,043)</b>	<b>(14,711)</b>	<b>(1,205)</b>	<b>(6,414)</b>	<b>51,109</b>

	East 55th Marina		Emerald Necklace Restaurant		Emerald Necklace Marina		Parking	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	766,530	854,710	210,500	353,619	334,069	431,321	197,025	136,208
Operating Expenditures	277,466	323,661	234,197	332,631	223,167	309,328	11,411	18,599
Operating Surplus/(Subsidy)	<b>489,064</b>	<b>531,049</b>	<b>(23,698)</b>	<b>20,988</b>	<b>110,902</b>	<b>121,992</b>	<b>185,614</b>	<b>117,609</b>

	Chalet		Ledge Lake		Enterprise Administration		Total	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	221,942	201,705	172,187	182,871	-	-	5,412,046	5,730,033
Operating Expenditures	215,234	251,486	128,592	131,933	568,263	727,337	4,754,654	5,239,705
Operating Surplus/(Subsidy)	<b>6,707</b>	<b>(49,781)</b>	<b>43,595</b>	<b>50,938</b>	<b>(568,263)</b>	<b>(727,337)</b>	<b>657,392</b>	<b>490,327</b>

Cleveland Metroparks  
 Nature Shops and Kiosk Operations  
 9/30/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
<b>Operating Revenues:</b>							
Charges for Services	495,150	556,500	89.0%	474,062	655,000	180,938	72.4%
<b>Total Revenues</b>	<b>495,150</b>	<b>556,500</b>	<b>89.0%</b>	<b>474,062</b>	<b>655,000</b>	<b>180,938</b>	<b>72.4%</b>
<b>Operating Expenditures:</b>							
Salaries and Benefits	189,893	268,205	70.8%	224,203	336,097	111,894	66.7%
Contractual Services	6,085	15,112	40.3%	11,114	17,339	6,225	64.1%
Operations	186,560	250,360	74.5%	201,288	289,603	88,315	69.5%
<b>Total Operating Expenditures</b>	<b>382,538</b>	<b>533,677</b>	<b>71.7%</b>	<b>436,604</b>	<b>643,039</b>	<b>206,434</b>	<b>67.9%</b>
<b>Operating Results - Surplus/(Subsidy)</b>	<b>112,612</b>	<b>22,823</b>	<b>393.4%</b>	<b>37,458</b>	<b>11,961</b>	<b>(25,496)</b>	<b>213.2%</b>

**Cleveland Metroparks  
Kiosk/Nature Shop Operations by Location  
9/30/2018**

	North Chagrin		Rocky River		West Creek		Hinckley Lake Boat Shop	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	51,382	43,253	95,972	70,037	24,821	19,441	298,016	287,605
Operating Expenditures	24,837	24,446	55,716	57,071	15,103	14,109	148,806	170,839
<b>Operating Surplus/(Subsidy)</b>	<b>26,544</b>	<b>18,807</b>	<b>40,256</b>	<b>12,966</b>	<b>9,718</b>	<b>5,332</b>	<b>149,209</b>	<b>116,766</b>

	Nature Shop Mobile		Great Northern Kiosk		Southpark Kiosk		Retail Division/Admin	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	24,959	11,999	-	-	-	-	-	-
Operating Expenditures	1,975	2,031	15,531	8,185	3,224	-	117,345	123,085
<b>Operating Surplus/(Subsidy)</b>	<b>22,984</b>	<b>9,969</b>	<b>(15,531)</b>	<b>(8,185)</b>	<b>(3,224)</b>	<b>-</b>	<b>(117,345)</b>	<b>(123,085)</b>

	Nature Shop Edgewater		Total	
	2017	2018	2017	2018
Operating Revenues	-	41,727	495,150	474,062
Operating Expenditures	-	36,838	382,538	436,604
<b>Operating Surplus/(Subsidy)</b>	<b>-</b>	<b>4,889</b>	<b>112,612</b>	<b>37,458</b>

**CLEVELAND METROPARKS  
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES  
FOR THE MONTH ENDED SEPTEMBER 30, 2018**

ACCOUNTS RECEIVABLE

RANGER/COURT FINES RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$125,304	\$142,406	\$78,572	\$338,304	\$684,586

<b>Total</b>
\$41,771

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
09/01/18	PNC Bank	Money Market (A)	29	0.90%	09/30/18	\$16,101	\$22,123,196
09/01/18	Fifth Third Securities	Money Market (B)	29	1.89%	09/30/18	\$4,855	\$3,179,104
Various	Fifth Third Securities	Certificates of Deposit (C)	29	Various	Various	\$509	\$1,500,000
09/01/18	STAR Ohio	State pool (D)	29	2.18%	09/30/18	\$20,738	\$11,833,438
09/01/18	STAR Plus	State pool (E)	29	2.17%	09/30/18	\$1,170	\$671,235

(A) Government Performance Money Market Account.

\$39,306,973

Investment balance ranged from \$25,007,094 to \$22,123,196 in September.

(B) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance ranged from \$3,173,739 to \$3,179,104 in September.

(C) Brokered Certificates of Deposit.

Maturities range from 10/9/18 through 10/07/19 at rates from 0.90% to 1.30%.

(D) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$11,812,701 to \$11,833,438 in September.

(E) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$670,065 to \$671,235 in September.

**CLEVELAND METROPARKS**  
**Appropriation Summary - 2018**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #7 10/18/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total			
<b>OPERATING</b>							
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ (12,149)	\$ (107,590) <b>A</b>	\$ 48,882,190
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(32,473)	-	18,185,266
53	Contractual Services	14,597,705	1,217,528	15,815,233	(63,867)	4,926 <b>B</b>	15,756,292
54	Office Operations	25,120,411	1,162,729	26,283,140	571,900	131,164 <b>C</b>	26,986,204
	Operating Subtotal	106,919,513	2,398,528	109,318,041	463,411	28,500	109,809,952
<b>CAPITAL</b>							
572	Capital Labor	1,075,000	-	1,075,000	-	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	(1,509)	(66,027) <b>D</b>	5,612,475
573	Capital Contracts	24,848,552	5,933,878	30,782,430	4,242,220	912,700 <b>E</b>	35,937,350
574	Capital Equipment	2,419,599	368,707	2,788,306	297,952	104,827 <b>F</b>	3,191,085
575	Zoo Animals	75,000	2,100	77,100	-	-	77,100
576	Land	4,196,000	2,181	4,198,181	399,282	-	4,597,463
	Capital Subtotal	37,771,942	6,829,086	44,601,028	4,937,945	951,500	50,490,473
<b>TOTALS</b>							
Grand totals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 5,401,356	\$ 980,000	\$ 160,300,425



**CLEVELAND METROPARKS****Appropriations 2018 - Legend - Amendment #7****OPERATING****51 SALARIES**

- \$ (20,200) Transfer of appropriations from Water Taxi Seasonal Wages to Mill Stream and other Utilities accounts.  
Net budget effect is zero.
- \$ (5,500) Transfer of appropriations from Park Admin Seasonal Wages to cover Training/Conference needs.  
Net budget effect is zero.
- \$ (13,000) Transfer of appropriations from Park Ops Seasonal Wages to cover Enterprise Utilities shortfalls.  
Net budget effect is zero.
- \$ (15,830) Transfer of appropriations from Enterprise Seasonal Wages to cover Enterprise Utilities shortfalls.  
Net budget effect is zero.
- \$ (9,170) Transfer of appropriations from Enterprise Seasonal Salaries to Internet, Phone & Utilities.  
Net budget effect is zero.
- \$ (21,890) Transfer of appropriations from Enterprise Seasonal Salaries to install water meters at Beachhouse & E55.  
Net budget effect is zero.
- \$ (12,000) Transfer of appropriations from Tuition to Trash Hauling to cover increased costs on the Lakefront  
Net budget effect is zero.
- \$ (10,000) Transfer of appropriations from Brecksville Seasonal Wages to cover Fuel & Repair costs.  
Net budget effect is zero.

**A** \$ (107,590) Total increase (decrease) to Salaries

**53 CONTRACTUAL SERVICES**

- \$ (6,000) Transfer of appropriations from Lab Fees/Misc. Contract Svcs. to Trash/Data Comm./Water to cover actual expenses.  
Net budget effect is zero.
- \$ (3,400) Transfer of appropriations from Misc. Contractual Services to cover Training/Conference needs.  
Net budget effect is zero.
- \$ (275) Transfer of appropriations from Outside Services to install water meters at Beachhouse & E55.  
Net budget effect is zero.
- \$ 1,550 Transfer of appropriations from Food & Beverage to Misc. Contractual Services  
Net budget effect is zero.
- \$ 11,801 Increase in appropriations for Miscellaneous Contractual Services for Palmeiri property  
Appropriation increase will be reimbursed by grant from The Conservation Fund.
- \$ 14,750 Transfer of appropriations from Prisoner Housing to Consulting to cover hiring costs from unexpected separations.  
Net budget effect is zero.
- \$ (14,000) Transfer of appropriations from Misc. Contractual Svcs to Special Programs to cover Asian Lantern Festival costs  
Net budget effect is zero.
- \$ 500 Transfer of appropriations from Printing to Misc. Contractual Services.  
Net budget effect is zero.

**B** \$ 4,926 Total increase (decrease) to Contractual Services

**CLEVELAND METROPARKS****Appropriations 2018 - Legend - Amendment #7****54 OFFICE OPERATIONS**

\$ 6,000	Transfer of appropriations from Lab Fees/Misc. Contract Svcs. to Trash/Data Comm./Water to cover actual expenses. Net budget effect is zero.
\$ 20,200	Transfer of appropriations from Water Taxi Seasonal Wages to Mill Stream and other Utilities accounts. Net budget effect is zero.
\$ 8,900	Transfer of appropriations from Seasonal Salaries & Misc. Contractual Services to cover Training/Conference needs. Net budget effect is zero.
\$ 28,830	Transfer of appropriations from Park Ops & Enterprise Seasonal Wages to cover Enterprise Utilities shortfalls. Net budget effect is zero.
\$ 9,170	Transfer of appropriations from Enterprise Seasonal Salaries to Internet, Phone & Utilities. Net budget effect is zero.
\$ 22,165	Transfer of appropriations from Enterprise Seasonal Salaries & Outside Svcs. to install water meters at Beachhouse & E55. Net budget effect is zero.
\$ (1,550)	Transfer of appropriations from Food & Beverage to Misc. Contractual Services Net budget effect is zero.
\$ 12,000	Transfer of appropriations from Tuition to Trash Hauling to cover increased costs on the Lakefront Net budget effect is zero.
\$ (1,500)	Transfer of appropriations from Minor Computer Equipment to Capital Equipment for new Surface Pro for Purchasing. Net budget effect is zero.
\$ 10,000	Transfer of appropriations from Brecksville Seasonal Wages to cover Fuel & Repair costs. Net budget effect is zero.
\$ 15,000	Increase in appropriations for Food & Beverage and Spirits for Resale to cover increased sales at Seneca. Appropriation increase will be offset by sales revenue.
\$ 3,199	Increase in appropriations for Plant Material for Palmeiri property Appropriation increase will be reimbursed by grant from The Conservation Fund.
\$ (14,750)	Transfer of appropriations from Prisoner Housing to Consulting to cover hiring costs from unexpected separations. Net budget effect is zero.
\$ 14,000	Transfer of appropriations from Misc. Contractual Svcs to Special Programs to cover Asian Lantern Festival costs Net budget effect is zero.
\$ (500)	Transfer of appropriations from Printing to Misc. Contractual Services. Net budget effect is zero.

<b>C</b>	\$ 131,164	Total increase (decrease) to Office Operations
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<b>\$ 136,090</b>	<b>TOTAL INCREASE (DECREASE) TO OPERATIONS</b>
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**CLEVELAND METROPARKS****Appropriations 2018 - Legend - Amendment #7****CAPITAL****572 CAPITAL MATERIALS**

\$ (62,700) Transfer of appropriations from Capital Material to Capital Contracts for tree removal.  
Net budget effect is zero.

\$ (3,327) Transfer of appropriations from Capital Materials to Capital Equipment to repair Ditch Witch Trencher  
Net budget effect is zero.

**D** \$ (66,027) Total increase (decrease) to Capital Materials

**573 CAPITAL CONTRACTS**

\$ 62,700 Transfer of appropriations from Capital Material to Capital Contracts for tree removal.  
Net budget effect is zero.

\$ 560,000 Increase in appropriations for Capital Contracts for Lake Link Connectors  
Appropriation increase will be funded by TIGER grant

\$ 140,000 Increase in appropriations for Capital Contracts for Lake Link Connectors  
Appropriation increase will be funded by the TPL.

\$ 50,000 Increase in appropriations for Capital Contracts for engineering study of AEC Wilber Nite Range as a herd room.  
Appropriation increase offset by CZS funding available through December 2019.

\$ 100,000 Increase in appropriations for Capital Contracts for Acacia development  
Appropriation increase funded by a donation

**E** \$ 912,700 Total increase (decrease) to Capital Contracts

**574 CAPITAL EQUIPMENT**

\$ 100,000 Increase in appropriations for vehicles to be purchased at auction  
Appropriation increase covered by estimated proceeds from CMP live auction in October.

\$ 1,500 Transfer of appropriations from Minor Computer Equipment to Capital Equipment for new Surface Pro for Purchasing.  
Net budget effect is zero.

\$ 3,327 Transfer of appropriations from Capital Materials to Capital Equipment to repair Ditch Witch Trencher  
Net budget effect is zero.

**F** \$ 104,827 Total increase (decrease) to Capital Equipment

**\$ 951,500 TOTAL INCREASE (DECREASE) TO CAPITAL**

**\$ 980,000 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT**

*The Walter H. Drane Company*  
**Summary of Model Changes**  
**Cleveland Metropolitan Park District Regulations**

Cleveland Metropolitan Park District  
Summary of Changes to Traffic and General Offenses Codes 2018

**Traffic Code**  
**Traffic Code**

313.07 Driver's Duties Upon Approaching Ambiguous or Non-Working Traffic Signal. (Adds provision on "bicycles" to the first paragraph.)

331.03 Overtaking, Passing to Left; Driver's Duties. (Adds "electric bicycle and scooter" to first paragraph where "bicycle" is referenced.)

331.11 Signals Before Changing Course, Turning or Stopping. (Adds "electric bicycle and scooter" to first paragraph where "bicycle" is referenced.)

331.12 Hand and Arm Signals. (Adds "electric bicycle and scooter" to second paragraph where "bicycle" is referenced.)

333.02 Maximum Speed Limits. (Adds additional location for 25 MPH speed limit.)

333.07 Driving Under the Influence. (Extends the look back period for OVI offenses from six to ten years and modifies the provisions pertaining to ignition interlock devices.)

335.09 Display of License Plates. (Adds new subsection (b) making a violation a strict liability offense and specifying under what circumstances a citation will be issued.)

351.05 Unattended Vehicle. (Redefines under what circumstances the requirements of the section do not apply.)

373.02 Riding Upon Seats; Handle Bars, Helmets and Glasses. (Adds "electric bicycle and scooter" to each paragraph where "bicycle" is referenced.)

373.03 Attaching Bicycle or Sled To Vehicle. (Adds "electric bicycle and scooter" to each paragraph where "bicycle" is referenced.)

373.04 Riding Bicycles, Electric Bicycles and Motorcycles Abreast. (Adds "electric bicycle and scooter" to each paragraph where "bicycle" is referenced.)

373.05 Signal Device on Bicycle. (Adds "electric bicycle and scooter" to the first paragraph where "bicycle" is referenced.)

373.06 Lights and Reflector on Bicycle or Electric Bicycle; Brakes. (Adds "electric bicycle and scooter" to each paragraph where "bicycle" is referenced.)

373.07 Riding Bicycle or Electric Bicycle on Right Side of Roadway; Obedience to Traffic Rules; Passing. (Adds "electric bicycle and scooter" to each paragraph where "bicycle" is referenced.)

373.08 Reckless Operation; Control, Course and Speed. (Adds “electric bicycle and scooter” to each paragraph where “bicycle” is referenced.)

**373.09** Parking of bicycle. (Adds “electric bicycle and scooter” to each paragraph where “bicycle” is referenced and adds an additional requirement that bicycles, electric bicycles and scooters be parked upright.)

### **General Offenses Code**

513.09 Controlled Substance or Prescription Labels. (Completely rewrites section to comply with current State law.)

537.15 Temporary Protection Order. (Revises subsection (b)(3) and adds new subsection (d); renumbers former subsection (d) as subsection (e).)

### **Land Use**

747.04 Permit Requirements. (Eliminates the requirement for a permit for rock climbing at Whipp’s Ledges and metal detecting).

747.05 Permit Applications. (Modifies activities for which a permit or oral permit is needed).

747.06 Processing Permit Applications. (Modifies timelines for permit applications and approvals).

A RESOLUTION TO APPROVE, ADOPT AND ENACT  
REVISED RULES AND REGULATIONS OF THE  
CLEVELAND METROPOLITAN PARK DISTRICT; AND  
AUTHORIZING THE REQUIRED PUBLICATION.

WHEREAS, there is a need to update and modify the Codified Rules and Regulations of the Cleveland Metropolitan Park District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

Section 1. The rules and regulations of the Cleveland Metropolitan Park District which will be published are hereby revised and approved. One copy of the Codified Rules and Regulations shall be certified as correct by the President of this Board and the Chief Executive Officer of the Cleveland Metropolitan Park District, attached to this resolution as a part hereof, and filed with the permanent resolutions of this Board. All provisions of the Codified Rules and Regulations continue in full force and effect, including such revisions, commencing on and after 12:01 a.m. Eastern Standard Time on October 8, 2017.

Section 2. The Chief Executive Officer of this Board is hereby authorized and directed, in the manner and as provided in Section 731.23, Ohio Revised Code, to cause to be published in the manner required by that Section the revised provisions contained in the Codified Rules and Regulations and to give notice of the approval, adoption and enactment of the changes to the Codified Rules and Regulations except that such publication shall be made in The Cleveland *Plain Dealer* and the *Medina Gazette*.

Section 3. This Board finds and determines that all formal actions of the Board concerning and relating to the adoption of the changes to regulations were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. This resolution shall be effective immediately upon its adoption by this Board, provided that the Codified Rules and Regulations revised by this resolution shall become and be effective from and after 12:01 a.m. Eastern Standard Time on November 17, 2018.

I hereby certify the forgoing to be a true and correct copy of the Resolution which was duly adopted by the Board of Park Commissioners of the Cleveland Metropolitan Park District of Cleveland, Cuyahoga County, Ohio, on the 18th day of October, 2018.

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Chief Executive Officer

Date



Cleveland Metroparks Premium Summary 2018

2017-2018 EXPIRING				2018-2019 RENEWAL		
Casualty	Limit / Exposure	PREMIUM	RATES	Limit / Exposure	PREMIUM	RATES
<b>LIABILITY PACKAGE POLICY</b>						
<i>General Liability (revenue)</i>	123,196,912	\$26,952	0.22	133,254,691	\$28,212	0.21
<i>Liquor Liability (revenue)</i>	595,000	\$10,762	0.02	927,953	\$16,785	0.02
<i>Law Enforcement / Management Liability</i>	98	\$11,566		98	\$10,400	
<i>Public Entity Employment Related Practices Liability</i>	1,241	\$7,085	5.71	1,470	\$8,204	5.58
<b>COMMERCIAL AUTOMOBILE</b>						
<i>Auto Liability</i>	499	\$56,677	113.58	516	\$58,013	112.43
<i>Physical Damage (Cost new \$25,000 or greater)</i>	100	\$11,097	110.97	95	\$10,700	112.63
<b>EXCESS/UMBRELLA LIABILITY</b>						
Sub-Total		\$186,988			\$196,825	
<b>Ocean Marine</b>				<b>Limit / Exposure PREMIUM</b>		
Marina Operators Liability	2,000,000	\$10,138		2,000,000	\$10,138	
Docks and Piers Property	14,472,014	\$55,250	0.38	15,801,378	\$61,174	0.39
Hull (Canoe)	16,000	\$1,000		16,000	\$1,000	
Sub-Total		\$66,388			\$72,312	
<b>Inland Marine</b>				<b>Limit / Exposure PREMIUM</b>		
<b>INLAND MARINE PACKAGE POLICY</b>						
<i>Contractor's Equipment (listed &amp; unlisted)</i>	22,965,755	\$30,290	0.13	22,345,598	\$29,490	0.13
<i>Pedestrian Bridges</i>	24,778,845	\$25,272	0.10	25,274,422	\$26,841	0.11
<i>Scheduled Property (boardwalks)</i>	6,675,708	\$8,512	0.13	6,809,223	\$8,682	0.13
<i>Fine Arts</i>	500,000	\$5,000		500,000	\$5,000	
<i>Auto Physical Damage (Catastrophic Cover)</i>	3,000,000	\$12,750		3,000,000	\$12,750	
Sub-Total		\$81,824			\$82,763	
<b>Property</b>				<b>Limit / Exposure PREMIUM</b>		
PROPERTY - Limit	450,000,000	\$230,383	0.0552	450,000,000	\$238,620	0.0552
<i>Building</i>	359,370,043			363,540,136		
<i>Contents</i>	5,287,317			11,086,137		
<i>Site Structures (not included docks/piers)</i>	48,051,826			52,584,406		
<i>Business Income</i>	2,500,000			2,500,000		
<i>EDP</i>	2,064,133	incl		2,572,602	incl	
<i>TIV - Total Insured Value</i>	417,273,319			432,283,281	0%	
Sub-Total		\$230,383			\$238,620	
<b>Executive Risk</b>				<b>Limit / Exposure PREMIUM</b>		
CRIME & FIDELITY (employee)	1,469	\$4,003		1,745	\$4,423	
TREASURER'S BOND	5,000,000	\$4,403		5,000,000	\$4,403	
Sub-Total		\$8,406			\$8,826	
<b>AGENCY FEE</b>						
		\$47,500			\$47,500	
<b>TOTAL</b>						
		\$621,489			\$646,846	

\*blended rate

OCTOBER 18, 2018

87450-87618

**RESOLUTION NO. 18-10-141**

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: \_\_\_\_\_

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

**Checks** dated September 14, 2018 in the amount of \$727,667.66

**Checks** dated September 17, 2018 in the amount of \$3,375.88

**Checks** dated September 21, 2018 in the amount of \$1,086,138.04

**Checks** dated September 24, 2018 in the amount of \$65,284.14

**Checks** dated September 28, 2018 in the amount of \$1,883,366.88

**Checks** dated October 5, 2018 in the amount of \$1,707,777.87

**Net Payroll** dated August 19, 2018 to September 1, 2018 in the amount of \$1,406,153.36

**Withholding Taxes** in the amount of \$319,881.72

**Net Payroll** dated September 2, 2018 to September 15, 2018 in the amount of \$1,381,873.17

**Withholding Taxes** in the amount of \$313,510.54

**Bank Fees/ADP Fees** in the amount of \$92,961.87

**ACH Debits (First Energy; Sales Tax)** in the amount of \$461,210.24

**Visa/Travel Purchasing Card** dated September 9, 2018 to October 6, 2018 in the amount of \$372,411.66

**Total amount:** \$9,821,613.03

PASSED: October 18, 2018

Attest: \_\_\_\_\_

President of The Board of Park Commissioners

\_\_\_\_\_  
Chief Executive Officer

**RECOMMENDED ACTION:**

That the Board of Park Commissioners approves **Resolution No. 18-10-141** listed above.