

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

NOVEMBER 13, 2019

The Board of Park Commissioners met on this date, Thursday, November 13, 2019, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Debra K. Berry, Vice President Dan T. Moore, and Vice President Bruce G. Rinker to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 19-11-141: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the minutes from the Regular Meeting of October 17, 2019, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2019 vs. 2018 Year-To-Date, for the Month Ended October 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **90357** to **90364** and they were filed for audit.

ACTION ITEMS.

(a) 2019 Budget Adjustment No. 10

(Originating Sources: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

CLEVELAND METROPARKS Appropriation Summary - 2019							
Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #10 11/13/2019	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 53,558,482	\$ -	\$ 53,558,482	\$ 14,040	\$ (19,500) A	\$ 53,553,022
52	Employee Fringe Benefits	18,477,174	20,446	18,497,620	77,549	-	18,575,169
53	Contractual Services	14,727,221	900,758	15,627,979	335,956	1,000 B	15,964,935
54	Office Operations	25,262,956	1,623,806	26,886,762	1,185,443	77,981 C	28,150,186
	Operating Subtotal	112,025,833	2,545,010	114,570,843	1,612,988	59,481	116,243,312
CAPITAL							
571	Capital Labor	1,110,000	-	1,110,000	14,000	-	1,124,000
572	Capital Materials	1,893,884	536,076	2,429,960	961,606	(159,636) D	3,231,930
573	Capital Contracts	14,432,303	3,682,444	18,114,747	4,327,908	(68,800) E	22,373,855
574	Capital Equipment	2,670,302	280,328	2,950,630	485,455	502,772 F	3,938,857
575	Zoo Animals	75,000	-	75,000	(10,000)	-	65,000
576	Land	9,191,274	16,956	9,208,230	-	-	9,208,230
	Capital Subtotal	29,372,763	4,515,804	33,888,567	5,778,969	274,336	39,941,872
TOTALS							
Grand totals		\$ 141,398,596	\$ 7,060,814	\$ 148,459,410	\$ 7,391,957	\$ 333,817	\$ 156,185,184

An explanation of the adjustments, by category, can be found on pages **90365** to **90368**. The net effect of all adjustments is an increase of \$333,817, all of which is provided for by increased revenue, donations, grants, or other restricted funds.

No. 19-11-142:

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the 2019 Budget Adjustment No. 10 for a total increase of \$333,817 as delineated on pages **90365** to **90368**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (b) ***Request for 2020 Tax Advances***
(Originating Source: William Chorba, Chief Financial Officer)

By statute, the County Fiscal Officer is only required to deliver all taxes collected ninety days after the close of elections, unless the Board of Park Commissioners adopts a resolution requesting tax advances on a timelier basis.

Calendar year 2020 Real Property Tax Advance Schedule is as follows:

<u>1st Half Collection Closing Date</u>	<u>1/23/2020</u>
Advance #1 Deposit Date	1/15/2020
Advance #2 Deposit Date	2/14/2020
Settlement Deposit Date	3/13/2020
<u>2nd Half Collection Closing Date</u>	<u>7/16/2020</u>
Advance #3 Deposit Date	7/15/2020
Settlement Deposit Date	8/14/2020

To better meet Cleveland Metroparks 2020 cash requirements, staff is requesting that the Board adopt the resolution listed below.

RESOLUTION REQUESTING TAX ADVANCES

BE IT RESOLVED, To meet the fiscal obligations of the Board, the Cuyahoga County Fiscal Officer is requested to make advances from time to time on all tax money collected for the payment of all taxes from funds available for distribution and allocated to the Board of Park Commissioners of Cleveland Metroparks; and

BE IT FURTHER RESOLVED, That the Secretary of the Board be and is hereby directed to certify a copy of this Resolution to the Cuyahoga County Fiscal Officer.

- No. 19-11-143:** It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve the resolution requesting tax advances as noted above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

(c) ***RFP #6446: Horse Stable Operations – Rocky River Stables***

(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel/Brittany B. Taylor, Senior Legal Assistant)

Background

The Rocky River Stables, Rocky River Reservation, includes an indoor arena, instructor's office, heated viewing room attached to arena, tack rooms, wash racks, feed storage, storage room, offices, tool room, employee's apartment, lounge, restrooms, and three outdoor training rings. The stable is located within the Park District and is directly connected to bridle trails along the Emerald Necklace. Margaret McElhany, Valley Riding, Inc., operates the Rocky River Stables and has been the stables manager for more than 30 years. The current agreement for Rocky River Stables was for a three (3) year term that was extended an additional three (3) years through December 31, 2019.

Proposal Received re: RFP #6446

On August 23, 2019, Cleveland Metroparks advertised Request for Proposal #6446 for operation of Rocky River Stables with an agreement term of three (3) years with an option to renew for up to three (3) additional years. One proposal was received in response to RFP #6446 from the current operator, **Valley Riding, Inc. c/o Margaret McElhany, President**. The proposal is summarized as follows:

	Valley Riding, Inc.
<i>2020 Annual Remittance</i>	\$2,650
<i>2021 Annual Remittance</i>	\$2,650
<i>2022 Annual Remittance</i>	\$2,650
<i>2020 Capital Investment</i>	\$2,500
<i>2021 Capital Investment</i>	\$2,500
<i>2022 Capital Investment</i>	\$3,000
<i>Total Value to Cleveland Metroparks</i>	\$15,950

In review of the single proposal, Cleveland Metroparks staff is recommending Valley Riding, Inc. as the stables operator for Rocky River Stables for the following reasons:

- Background, experience, and professional capability are very strong. Margaret McElhany has managed the Rocky River Stables Operation for more than 30 years.
- Values to park patrons include Therapeutic Riding Program, English Horseback Style Riding Lessons, Horse Shows, and Special Events/Tours.
- Demonstrates a strong commitment to Cleveland Metroparks, its mission, and effective management of the operations.

ACTION ITEMS (cont.)

No. 19-11-144: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into an agreement in a form approved by the Chief Legal & Ethics Officer, with Valley Riding, Inc., as summarized above and maintained in the bid/proposal file for RFP #6446, for the Horse Stables Operation at Rocky River Stables, for a three (3) year period from January 1, 2020 through December 31, 2022, with the option to extend the Agreement for up to three (3) additional years at the discretion of Cleveland Metroparks through December 31, 2025, with a total three-year remittance to Cleveland Metroparks of Seven Thousand Nine Hundred Fifty Dollars (\$7,950), and a total of Eight Thousand Dollars (\$8,000) for capital investments.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(d) *Authorization of Land Acquisition: the Tretera Property, Garfield Park Reservation (±0.5 acres)*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Real Estate Manager/Isaac D. Smith, Conservation Program Manager)

Cleveland Metroparks has the opportunity to acquire a ±0.5-acre property located adjacent to the intersection of Warner Road and Turney Road in the Slavic Village Neighborhood of the City of Cleveland, and near the entrance to the Mill Creek Falls area of Garfield Park Reservation (the “Tretera Property”), see map page **90369**. In recent years Cleveland Metroparks has improved the visibility and public access to the 48-foot tall Mill Creek Falls, Cuyahoga County’s largest waterfall, through the acquisition of the ±0.6-acre Simmons Property in 2015 and the ±0.2-acre Kantorowski Property in 2016.

Cleveland Metroparks has been in communication with Jeffrey Tretera since March of 2016 and has continually monitored this acquisition opportunity. The Tretera Property offers an opportunity to provide additional greenspace in a densely developed area and at a congested intersection near the existing entrance to Mill Creek Falls. The acquisition of the Tretera Property will provide improved visibility and public access to Mill Creek Falls, and to the nearby all-purpose trail of Garfield Park Reservation. Jeffrey Tretera has agreed to sell the property to Cleveland Metroparks for \$175,000.

ACTION ITEMS (cont.)

No. 19-11-145: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the acquisition of fee simple title of ±0.5 acres as hereinabove described, from Jeffrey F. Tretera & Kathleen M. Tretera (formerly known as Kathleen M. Lanara), for a purchase price of \$175,000 subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

(e) ***Authorization to Enter into Grant Agreement and Commit Matching Funds***
(Originating Sources: Natalie Ronayne, Chief Development Officer/Jennifer Grieser, Director of Natural Resources/Jim Rodstrom, Director of Construction/Kristen Trolio, Grants Manager)

The Ohio Environmental Protection Agency offers financial assistance under Section 319(h) of the Clean Water Act to implement projects to reduce non-point source pollutants and restore streams throughout the state. Since FFY 2014, Cleveland Metroparks has received eight grant awards through this program that total over \$1.4M for stream restoration and green infrastructure projects throughout the Park District. Cleveland Metroparks has submitted and received a grant award under the FFY 2019 program for restoration of Johnson’s Creek in Hinckley Reservation.

This project will restore ±650 lf of stream in Johnson's Creek, a headwater tributary to the East Branch Rocky River. Along this reach of the creek, the streambanks are steep and severely eroded causing increased sediment and nutrient loads in the creek and in turn, pollution of downstream water resources. This project will use natural channel design and bioengineering to restore streambanks and install stream bed grade control structures, such as constructed riffles, to prevent further downcutting. Cleveland Metroparks will also replace an undersized, failing box culvert in this section of Johnson's Creek that acts as a barrier to fish and macroinvertebrate passage and contributes to erosion in the creek. The existing culvert under West Drive will be replaced with a larger diameter buried-bottom culvert. See map on page **90370** for project location.

The Section 319(h) project budget is as follows:

Section 319(h)	\$285,467
Cleveland Metroparks	190,313
TOTAL	\$475,780

ACTION ITEMS (cont.)

No. 19-11-146: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to enter into a grant agreement with the Ohio Environmental Protection Agency for ±\$285,467; to commit ±\$190,313 from Cleveland Metroparks as match dollars for the project; that the Board authorize the Chief Executive Officer to enter into agreement and execute any other documents as may be required to complete the projects; and form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS:**No. 19-11-147:**

It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to authorize the following bid awards:

- (a) **Sole Source #6307: Renewal/Fresh and Prepared Foods and Disposables** (see page 90321);
- (b) **Sole Source #6308: Renewal/Native Plant Material** (see page 90322);
- (c) **Bid #6456: Rhinoceros Bull Barn Package – Cleveland Metroparks Zoo** (see page 90324);
- (d) **Bid #6461: Nature Education Building Renovation, Nature Based Preschool – North Chagrin Reservation** (see page 90326);
- (e) **Ohio Co-Op ORC 125.04 #6465: Five (5) Club Car Carry All Utility Vehicles** (see page 90328);
- (f) **Sourcewell Co-Op #6466: 2020 Operational Purchases (Small Wares/Disposables) and Capital Equipment** (see page 90329);
- (g) **Sole Source #6467: 2020 Beer, Wine and Spirits for Resale** (see page 90330);
- (h) **OMNIA Co-Op #6468: Two (2) New Chiller Systems for Zoo RainForest** (see page 90331);
- (i) **OMNIA and Sourcewell Co-Ops #6469: Janitorial Cleaning Products and Systems (Cleaning, Sanitation, Air Care & Wastewater)** (see page 90332);
- (j) **Ohio Co-Op #6470: Cleveland Metroparks Zoo Perimeter and Pedestrian Fencing** (see page 90333); and
- (k) **OMNIA Co-Op #6471: Various Lamps (including LED's) and Ballasts** (see page 90334).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS (cont.)**SOLE SOURCE RENEWAL #6307 SUMMARY: FRESH AND PREPARED FOODS, AND DISPOSABLES** for a two (2) year period beginning January 1, 2020 through December 31, 2021**-- HIGHLIGHTS AT A GLANCE --**

2018-2019 Expenditures = \$1,750,000
2020-2021 Estimate = \$2,225,000

This recommendation provides availability of fresh and prepared food, beverages, and disposable items to be purchased on an “as-needed” basis for a two (2) year period beginning January 1, 2020 through December 31, 2021 for food service operations (various concessions and restaurants) throughout the Park District and fresh produce and fruit for the Zoo. The award will provide flexibility to purchase from various food suppliers and purveyors based on need, freshness and seasonal availability. Furthermore, this recommendation will allow the food service operations and the Zoo to consider/purchase new products that come to market that may be chosen based on quality, seasonal opportunities, the competitive marketplace and price fluctuation.

Regarding the restaurant industry, it is built on trends (gluten free, vegan, power foods, free range, etc.) and commodity indexes and these trends/indexes can fluctuate quickly. The success of Cleveland Metroparks restaurant operations depends on the ability to adapt and change with these trends, seasons and opportunities. Plus, menus may change throughout the year as well as different daily specials. New suppliers/producers also enter the market each year. The need for versatility here is apparent as staff is tasked with making food operations a popular success.

This award will enable the ability to insure freshness, high quality, unique opportunities, trendy offerings and consistent product at all of Cleveland Metroparks food operations.

Anticipated Vendors and possible product *(included but are not limited to):*

- **Food & beverage (both fresh and prepared):** Aslan Inc., Economy Produce & Vegetable Company, Inc., Lexington Services, Northern Haserot, Blue Ribbon Meats, Paragon Produce, Cantonese Classic Seafood, Premier Produce, Sanson Produce, Michael’s Bakery, Orlando Baking, various vendors at West Side Market, Utz, and Peck Food Service.
- **Disposables including packaging, serving and compostable materials:** Trimark SS Kemp, Dean Supply, and Northern Haserot.
- **Ware washing:** State Cleaning (State Chemical), Ecolab, and Sysco Foodservice.

RECOMMENDED ACTION:

That the Board approve the purchase of **fresh and prepared foods and disposables from the vendors noted above and others “as needed”** per Sole Source Renewal #6307 for a two (2) year period beginning January 1, 2020 through December 31, 2021, for a total cost not to exceed \$2,225,000.00. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)

SOLE SOURCE RENEWAL #6308 SUMMARY: NATIVE PLANT MATERIAL for a two (2) year period beginning January 1, 2020 through December 31, 2021

- - HIGHLIGHTS AT A GLANCE - -

2018-2019 Expenditures = \$160,000

2020-2021 Estimate = \$200,000

This item provides availability for native plant material to be purchased on an “as-needed” basis for a two (2) year period beginning January 1, 2020 through December 31, 2021 for various locations throughout the Park District. The award will provide flexibility to purchase from various suppliers based on need and quality of products.

The introduction of non-native or plant material from undesirable geographic origins can influence the integrity of a restoration project as well as the surrounding area by passing along foreign genetic material or introducing invasive non-native material.

Using native plants to restore the landscape can help enhance habitat resiliency and minimize impact of species loss. Due to local environmental filters, natives in most cases, establish self-sustaining plant communities that require less maintenance. This is because they are adapted to a local region and tend to tolerate damage from freezing, drought, common diseases, and herbivores.

Native plant species are major characteristics of the functional attributes necessary for ecosystem restoration. Native plants help increase local population’s capacity for providing numerous ecological benefits and services. There are specific relationships developed including: associations of mycorrhizae with plants, invertebrates with woody debris, pollinators with flowers, and birds with structural habitat that can only be rebuilt by planting native plants.

All native plant material will include species with existing naturally occurring range found in northern Ohio. Material must be from known genetic stock originating from a reasonable geographical proximity to Cleveland, Ohio and documentation of provenance or location of seed source must be provided upon request.

The anticipated vendors have demonstrated the integrity of maintaining regional genetic material in their native plant material. Their stock has proven to be of high quality and meets all of Cleveland Metroparks Natural Resources expectations.

This award will provide flexibility to purchase from various native plant suppliers. Furthermore, this will allow Park District staff to purchase various native plant material based on discretion, quality and factors beyond price for all our locations.

AWARD OF BIDS (cont.)**Anticipated Vendors and possible product** *(included but are not limited to):*

- **Shrubs:** Native Roots, Inc., Woody Warehouse Nursery Inc., and Riverside Native Tree Nursery.
- **Small Trees:** Woody Warehouse Nursery Inc., Riverside Native Trees,
- **Large Trees:** Woody Warehouse Nursery Inc. and QRST Nursey
- **Herbaceous Plugs/ Pots:** Native Roots, Inc., Ohio Prairie Nursery Ltd., Archewild, and Cardno.
- **Native Seed Plant Mix:** Ohio Prairie Nursey Ltd. and Cardno.

RECOMMENDED ACTION:

That the Board approve the purchase of **Native Plant Material** as per Sole Source Renewal #6308 for a two (2) year period beginning January 1, 2020 through December 31, 2021, for a total cost not to exceed \$200,000.00. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)

BID #6456 SUMMARY: RHINOCEROS BULL BARN PACKAGE - CLEVELAND METROPARKS ZOO (*Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Andy Simons, Project Manager, John Cardwell, Landscape Architect*)

Background

Since the importation of a female black rhino from a reserve in South Africa in 1997, Cleveland Metroparks Zoo has been a leader in rhino training and husbandry. Over the succeeding two decades, the Zoo has birthed seven black rhino calves, including multi-generational births. All of this success has occurred within a single barn, with a single yard visible to the public. With all of the husbandry success and an increased focus on rhino conservation, black rhinos have become a flagship species for Cleveland Metroparks Zoo. In an effort to capitalize on that success, the Zoo seeks to expand the rhino experience at the Zoo by creating a second rhino yard and adding a small bull rhino barn. This expansion would allow greater visibility of rhinos to the Zoo's guests and increased success in husbandry by separating the male and females into two barns. The Cleveland Metroparks Zoo and Planning and Design teams have been working together to develop the proposed expansion.

In preparation for the expansion of the Cleveland Metroparks Rhino Exhibit to support its tremendous success in breeding critically endangered eastern black rhinos, Cleveland Metroparks, following approval by the Board on April 19, 2019, contracted with B&B Wrecking and Excavating to clear the adjacent site to the existing Rhino Exhibit in the amount of \$147,300. This work was completed in the Spring of 2019 at the site of the former Monkey Island exhibit.

It was identified during the planning of the Rhino Exhibit Expansion that the site work portion of the project could be performed ahead a new bull rhino barn to avoid winter conditions on the site work. Therefore, a bid package was prepared that includes earthwork, retaining walls, utilities, and other related site improvements. On August 15, 2019 the Board awarded Bid#6449, to Chieftain Trucking and Excavating, Inc (Chieftain) for the Rhinoceros Habitat Expansion Site Work in the amount of \$549,000.00. The site work is successfully under construction with the Board approving Change Order No. 2 at the October 17, 2019 Board meeting to add to Chieftain's scope the inclusion of the Bull Barn foundation and underslab utilities in the amount of \$146,115.57.

With demolition, site work, and foundations nearing completion, the next and final phase of construction includes the Rhinoceros Bull Barn and site finishes, inclusive of all guest areas and rhino containment and transfer systems.

Bid Results

On November 5th, 2019 the following sealed bids were received for Bid #6456 – Rhinoceros Bull Barn Package - Cleveland Metroparks Zoo.

AWARD OF BIDS (cont.)

<u>Bid #6456</u>	
Rhinoceros Bull Barn Package	
Cleveland Metroparks Zoo	
<u>Bidder Name</u>	<u>Total Base Bid</u>
Lawler Construction, LLC	\$1,344,900
Engelke Construction Solutions, LLC	\$1,375,473
The Knoch Corporation	\$1,401,800
Regency Construction Services, Inc.	\$1,449,000
Panzica Construction Company	\$1,454,900
Hummel Construction Company	\$1,469,000
Towne Center Construction, LLC	\$1,493,121
Rycon Construction, Inc.	\$1,493,000
	<i>Engineer's Estimate - \$1,5120,500</i>

Bid Analysis

Staff instructed each bidder to include in their bid two allowances. The first allowance, in the amount of \$375,000, is stipulated for the contractor to select a containment specialist to perform the design and installation of the rhino caging, gates, hydraulic systems, and related controls. The second allowance, in the amount of \$20,000, is stipulated for the design and installation of an in-ground irrigation system.

Staff has performed a review of the bid results and subsequently reviewed the scope of work and details of Lawler Construction, LLC's bid. Lawler Construction, LLC has performed positively for the Metroparks renovating the East 55th Marina Concessions Building in 2014. Their client base in Cleveland includes, but is not limited to, Case Western Reserve University, Heinen's Supermarkets, Dave's Supermarkets, and The Salvation Army. Furthermore, staff is recommending an allowance of \$35,000 be established and included in the contract to address the potential additional costs associated with Rhinoceros containment. The addition of a \$35,000 allowance results in a total contract amount of \$1,379,900.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with Lawler Construction, LLC as the lowest and best bidder for **Bid #6456 – Rhinoceros Bull Barn Package**, Cleveland Metroparks Zoo, in an amount not to exceed \$1,379,900. In the event that the bidder cannot satisfy the bid the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)

BID #6461 SUMMARY: NATURE EDUCATION BUILDING RENOVATION NATURE PRESCHOOL – NORTH CHAGRIN RESERVATION

(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Tammy Oliver, Director of Project Development, Ryan Denker, Architect)

Background

The Nature Education Building (“NEB”) in the North Chagrin Reservation was acquired in 1976. Sitting just beyond the North Chagrin Nature Center, the building has served as an extension of programming and education, and is a popular destination for guests. In 2016, an Owl Aviary was built as an addition to the NEB, providing the birds of prey with a more natural outdoor habitat and opening up interior space within the NEB for additional future programming.

In August 2018, Cleveland Metroparks opened its first Nature Preschool at the Rocky River Nature Center, offering two classes per week. These classes sold out immediately and are currently unable to meet the regional demand for this unique nature-based learning experience. As such, the recently vacated space within the NEB was identified as the perfect location for the expansion of Cleveland Metroparks’ Nature Preschool.

A portion of the NEB will be renovated to provide exceptional education space, both interior and exterior, for three new classes of Nature Preschool. Cleveland Metroparks staff, acting as architect for the design, completed construction documents for the renovation. The project will renovate approximately 500 s.f. of the 3,100 s.f. building. Construction will be performed by a combination of a third-party contractor and internal Park District skilled trades. The contractor scope associated with Bid #6461 includes reconfiguration of the floor plan, new windows, doors, millwork, light fixtures and finishes. Cleveland Metroparks staff will construct specialized classroom finishes as well as a complementary outdoor education space.

The renovation work is planned to be complete in summer 2020 to prepare for licensing and the fall school season. The project is being funded through private donations.

In addition to bidding the base design, bidders were asked to include a \$10,000 Owner Allowance for unforeseen items that may arise during construction as well as to provide an alternate price for:

- Add Alternate No. 1 – Soffit Framing

Bid Results:

On November 4, 2019, the following sealed bids were received for Bid #6461 Nature Education Building Renovation, Nature Preschool – North Chagrin Reservation

BID #6461 NATURE EDUCATION BUILDING RENOVATION, NATURE PRESCHOOL – NORTH CHAGRIN RESERVATION								
Bid Items	Albert M. Higley Company LLC	Crown Commercial Construction, Inc.	Henderson Contracting Company, LLC	James Martin Contractor Services, LLC	Lawler Construction, LLC	Panzica Construction Company	SRK Enterprises, Inc.	Town Center Construction, LLC
Base Bid	\$ 157,971.40	\$ 92,000.00	\$ 119,340.60	\$ 69,974.00	\$ 94,106.00	\$ 88,000.00	\$ 104,470.00	\$ 123,999.00
Owner Allowance	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<i>Base Bid Sub-Total</i>	<i>\$ 167,971.40</i>	<i>\$ 102,000.00</i>	<i>\$ 129,340.60</i>	<i>\$ 79,974.00</i>	<i>\$ 104,106.00</i>	<i>\$ 98,000.00</i>	<i>\$ 114,470.00</i>	<i>\$ 133,999.00</i>
Add Alt. No. 1 - Soffit framing	\$ 3,380.00	\$ 3,750.00	\$ 1,400.00	\$ 1,400.00	\$ 4,730.00	\$ 3,700.00	\$ 2,300.00	\$ 3,500.00
Overall Bid Total	\$ 171,351.40	\$ 105,750.00	\$ 130,740.60	\$ 81,374.00	\$ 108,836.00	\$ 101,700.00	\$ 116,770.00	\$ 137,499.00
<i>Engineer's Estimate - \$145,000</i>								

AWARD OF BIDS (cont.)**Bid Analysis**

Staff has performed a review of the bid results and subsequently reviewed the scope of work and details of the bid provided by James Martin Contractor Services, LLC (“James Martin”). Although James Martin has not previously completed work for Cleveland Metroparks, James Martin is a well-established general contractor in northeast Ohio and has performed positively for Portage County Regional Planning Commission and Gilmore Academy.

Furthermore, staff recommends the acceptance and award of Add Alternate No. 1.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **James Martin Contractor Services, LLC** as the lowest and best bidder for **Bid #6461 – Nature Education Building Renovation, Nature Preschool – North Chagrin Reservation**, in a lump sum of \$81,374. In the event that the bidder cannot satisfy the bid the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lower and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder. Form of the contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)**OHIO CO-OP ORC 125.04 #6465 SUMMARY: FIVE (5) CLUB CAR CARRY ALL UTILITY VEHICLES** for Cleveland Metroparks Zoo

DESIGNATION	Cleveland Metroparks Zoo
UNIT(S) REPLACED	Four (4) Carry All Utility Vehicles
NEW UNIT BASE COST	\$10,126.40 each
Cargo Beds including electric bed lift	\$680.80
Taillight, Brake Light and Horn	\$188.80
Curtis Cab Unit	\$3,447.20
Set up / Installation	\$600.00
UNIT TOTAL	\$15,043.20
TOTAL ORDER (x4)	\$60,172.80
UNIT(S) REPLACED	One (1) Carry All Utility Vehicle w/ Ambulance Package
NEW UNIT BASE COST	\$12,794.20 each
Ambulance Package	\$6,012.05
Set up / Installation	\$600.00
TOTAL ORDER (x1)	\$19,406.25
Grand Total	\$79,579.05

The five (5) Carry All Utility Vehicles will be used by Cleveland Metroparks Zoo Facility Operations, Zoological Programs staff, and Guest Services.

The five (5) Utility Vehicles marked for replacement were purchased in 1995, 1996, 1999 and 2006; and are beyond economical repair. Four are equipped with larger beds and full cabs making them available for use year-round.

The replaced units will go to on-line auction or replace units of lesser value that will go to on-line auction.

RECOMMENDED ACTION:

That the Board approve the purchase of Five (5) Club Car Carry All Utility Vehicles, as per Ohio Co-Op ORC 125.04 #6465, equipped as specified in the above summary, from **South East Golf Car Company for a total cost of \$79,579.05** in full utilization of the Ohio Cooperative Purchasing Program, contract number 800781, ORC 125.04.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)**SOURCEWELL CO-OP#6466 SUMMARY: 2020 OPERATIONAL PURCHASES (SMALL WARES, DISPOSABLES) AND CAPITAL EQUIPMENT** for various locations throughout Cleveland Metroparks**Background**

The following represents the **Operational Purchases** (small wares and disposables) for day to day business operations and **Capital Equipment** for any capital projects that come up in the food and beverage area.

Recommended Operational Purchases and Capital Equipment

Operational purchases and capital equipment will be purchased through the Sourcewell Government Purchasing Alliance cooperative purchasing program, kept on file in the Purchasing Division, and purchased based upon standard Cleveland Metroparks purchasing policies.

The following items are recommended for purchase from OMNIA supplier, specifically Trimark SS Kemp (Sourcewell contract number 091918-TMK).

Breakdown of Operational and Capital Equipment by location (included, but not limited to):

Location – Small Ware and Disposables	Estimated Cost
The Chalet	\$2,500
Wallace Lake Concessions	\$5,000
Huntington Beach Concessions	\$3,000
Edgewater Pier Concessions	\$2,500
Edgewater Beach House Concessions	\$32,000
Hinckley Spillway Concessions	\$1,000
Ledge Pool Concessions	\$1,000
E. 55 th Marina Concessions	\$15,000
Merwin's Wharf	\$25,000
Euclid Beach Concessions	\$2,500
Wildwood Concessions	\$3,500
Emerald Necklace Marina Concessions	\$12,000
Operational Total	\$105,000
Location – Capital Equipment	Estimated Cost
Enterprise Locations	\$65,000
Capital Equipment Total	\$65,000
Total	\$170,000

RECOMMENDED ACTION:

That the Board authorize an award of Sourcewell Co-Op #6466 for the purchase of Operational Purchases and Capital Equipment from **Trimark SS Kemp, in the sum of \$170,000** as specified in the summary and maintained in the Procurement Office files in full cooperation of Sourcewell Contract Number 091918-TMK and Cleveland Metroparks purchasing policies. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)

SOLE SOURCE #6467 SUMMARY: 2020 BEER, WINE AND SPIRITS FOR RESALE

- - HIGHLIGHTS AT A GLANCE - -
2019 Expenditures = \$425,000
2020 Estimate = \$450,000

This item provides for various beer, wine and spirits for resale at Cleveland Metroparks restaurants, concessions, golf courses, and special events on an “as-needed” basis for 2020.

The sole source purchases of the various brands are exclusively sold in Northeast Ohio by the distributors listed in the table below. The mix and selected vendor allocations will be evaluated per event and/or per location to effectively and efficiently provide for the relevant target market(s) specific to each initiative.

The following is a summary of the anticipated vendors. Actual expenditures for a given vendor will depend on attendance determined at the location or during specific events. Therefore, the recommendation authorizes an overall “not to exceed” \$450,000 amount versus a specific spend allocation per vendor. It is the intention of staff to have all such purchases centralized under this action.

Anticipated vendors for beer, wine and spirits (include but are not limited to):

<u>Distribution Center</u>	<u>Brand</u>
Cavalier Distributing	Fat Heads and other certain craft beer
Superior Beverage	Great Lakes and other craft beers
Platform Brewing	Platform
Brick and Barrel Brewing	Brick & Barrel
Beverage Distributors	Miller
House of LaRose	Budweiser
Heidelberg Cleveland	Wine, craft beers, low proof spirits
R.L. Lipton	Corona and other certain craft beers
Minotti’s	Approved liquor store from State of Ohio

RECOMMENDED ACTION:

That the Board approve the purchase of various Beer, Wine and Spirits for resale as per Sole Source #6467, **for a total cost not to exceed \$450,000** for the period of January 1, 2020 through December 31, 2020. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)**OMNIA CO-OP #6468 SUMMARY: **TWO (2) CHILLER COOLING SYSTEMS**
for the Zoo Rainforest****Background**

The Cleveland Metroparks Zoo RainForest cooling system is original to the building with the chillers manufactured in 1989. The chiller plant is currently running at half capacity due to an impeller malfunction. The current R-11 refrigerant has been phased out due to ozone depleting properties, resulting in an increase in price.

Park District staff hired Scheeser Buckley Mayfield (SBM) to review all proposals from Carrier, Johnson Controls, and Trane, all of whom provided proposals based on prices being offered by those companies pursuant to a cooperative purchasing agreement. After reviewing the scope, performance, costs, and previous equipment usage experience, SBM recommended moving forward with the Trane.

Trane currently is under the national cooperative purchasing agreement with OMNIA (contract number USC 15-JLP-023/44-107201-19-012). Their proposal includes but not limited to: removal of existing chillers, install two (2) 200 Ton Trane agility Centrifugal Chillers, one (1) 400 Ton Cooling Tower, two (2) Chilled Water Supply Pumps, two (2) Chilled Water Return Pumps, two (2) Condenser Water Pumps, four (4) VFD's for pump and fan towers, and all necessary parts and labor for demolition and installation for a total cost of \$665,500.

In order to keep the negative impact at a minimum to the building and our guests the removal and installation of the chillers will occur over the winter months. The lead time to fabricate the chillers is 10-12 weeks which will give the park and Trane plenty of time to complete the project by the start of the cooling season (around May 2020).

There's an expectation to receive a significant savings in energy consumption due to the new advanced technology of chillers.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and **Trane, for a combined total not to exceed \$665,500** for its lowest and best proposals, as summarized above and maintained in the OMNIA Co-Op file #6401, for the two (2) chiller cooling systems for the Zoo Rainforest.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)

OMNIA and SOURCEWELL CO-OPs SUMMARY#6469: JANITORIAL CLEANING PRODUCTS AND SYSTEMS (CLEANING, SANITATION, AIR CARE, AND WASTEWATER) for a two (2) year period beginning December 1, 2019 through November 30, 2021, with an option to renew for two (2) additional years

Background

Cleveland Metroparks standardized the purchasing of various janitorial cleaning products (including those that are “eco-friendly”) and currently purchasing products from **W.W. Grainger** and eco-friendly *programs/systems* (cleaning and sanitation, air care and wastewater) from **State Industrial Products** for the time period of December 1, 2017 through November 30, 2019.

Staff compared the overall pricing structure and value added of various janitorial products and systems (products offered, online services, sustainability and eco-friendly programs) offered by both current suppliers to the Staples, Chem Safe, and M. Conley.

The Park District would like to continue to leverage the OMNIA cooperative contract with W.W. Grainger for the supply of janitorial products throughout Cleveland Metroparks. Staff utilizes a web-based electronic catalog concept for procurement and payment of such products with a net-priced catalog custom-tailored for Cleveland Metroparks which is protected by a user name and password for the online security system.

However, staff recommends switching from State Chemical to Staples for the supply of cleaning and sanitation system products (proportion system for dispensing concentrated cleaning products) and wastewater programs (for lift stations, grease traps, pit toilets and drains) by leveraging the Sourcewell cooperative contract number 110415-SCC. Each program includes the installation of equipment and dispensers.

The new contract term is for a two (2) year period beginning December 1, 2019 through November 30, 2021, with the option to renew for two (2) additional years. W.W. Grainger and Staples provides next day (24-hour) delivery for all items to various locations throughout the Park District.

The contract with both suppliers serves as an active contract to evaluate the cost of products monthly which ensures that the Park District is getting the optimal cost. To that end, Cleveland Metroparks staff recommends continuing a split award to W.W. Grainger and Staples as the combination represents the lowest and best overall value for the Park District.

RECOMMENDED ACTION:

That the Board authorize a split award for the purchase of various janitorial cleaning products and programs, as specified in the above summary for OMNIA and Sourcewell Co-Ops #6469 to **W.W. Grainger and Staples** to be purchased on an “as needed” basis for a two (2) year period beginning December 1, 2019 through November 30, 2021, with an option to renew for two (2) additional year, **for a total cost not to exceed \$475,000**, in full utilization of the OMNIA contract number 192163 and Sourcewell cooperative contract number 110415-SCC. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)**OHIO CO-OP #6470 SUMMARY: CLEVELAND METROPARKS ZOO
PERIMETER AND PEDESTRIAN FENCING****Background**

Currently portions of the perimeter fence around the Zoo are in need repair and upgrades. This project will drastically increase guest's safety and security by providing a fence around the Cleveland Metroparks Administration Building, Zoo Facilities Building, Warehouses, associated parking lots, as well as pedestrian barriers around animal exhibits (Onager, Reindeer and Lions).

The project scope includes installing approximately 1,138 linear feet of 8-foot-tall perimeter fence with one (1) 18-foot power slide gate near the service entrance of the Zoo (Snake Hill) and approximately 1,060 linear of feet of 42-inch-tall pedestrian fencing around the animal exhibits (Onager, Reindeer and Lions). Construction will begin in January 2020 and will conclude around April 2020.

Zoo staff recommends entering into a contract with IAP Government Services Group for the proposed work for a sum of \$166,471.98. The project will be using a project delivery method of Third Party Administrator for Facility Maintenance, Repair, and Minor Construction Projects through the State of Ohio Cooperative Contract Number CSP905815.

IAP Government Services Group worked seamlessly with Zoo staff with the preparation of the scope of work. Once both parties agreed on the scope, IAP Government Services Group solicited proposals on the Zoo's behalf. IAP Government Services Group received two bids: Johnson Laux Construction Ohio and Auto Glass System. After reviewing the proposals, both parties recommend awarding the project to Johnson Laux Construction Ohio. The contract will ultimately be held with IAP Government Services Group and they will serve as third party administrator.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and IAP Government Services Group in the amount not to exceed \$166,471.98, as summarized above and maintained in Ohio Co-Op #6470, for the installation of the perimeter and pedestrian fencing, in full cooperation with State of Ohio Contract number CSP905815.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

AWARD OF BIDS (cont.)

OMNIA CO-OP #6471 SUMMARY: VARIOUS LAMPS (INCLUDING LED'S) AND BALLASTS for various locations throughout Cleveland Metroparks to be supplied on an "as needed" basis beginning November 22, 2019 through November 30, 2021, with an option to renew for an additional two (2) years

Background

Wesco Distribution is the current supplier of lamps (including LED's) and ballasts throughout Cleveland Metroparks. Park District staff utilizes a web-based electronic catalog concept for procurement of such products with a net-priced catalog custom-tailored for Cleveland Metroparks, which is protected by a user name and password for online security system. Wesco Distribution provides Just-In-Time/next day (24-hour) delivery for all items to various locations throughout Cleveland Metroparks for the time period of November 22, 2018 through November 21, 2019.

Park District staff compared the overall pricing structure and value added of various lamps (including LED's) and ballasts offered by the current supplier to the Graybar and W.W. Grainger.

Staff recommends switching from Wesco Distribution to Graybar for the supply of products by leveraging the OMNIA cooperative contract number EV2370. Graybar is able to provide the online and delivery services as mentioned above.

The new contract term is for two (2) years beginning November 22, 2019 through November 30, 2021, with an option to renew for two (2) additional years.

The contract with Graybar serves as an active contract to evaluate the cost of products monthly which ensures the park is getting the optimal cost. To that end, staff recommends an award to Graybar which represents the lowest and best overall value for the Park District.

RECOMMENDED ACTION:

That the Board authorize the purchase of various lamps (including LED's) and ballasts, as specified in the above summary for OMNIA Co-Op #6471 to **Graybar** to be purchased on an "as needed" basis for a two (2) year period, beginning November 22, 2019 through November 30, 2021, with an option to renew for two (2) additional years, **for a total two (2) year cost not to exceed \$100,000**, in full utilization of the OMNIA contract number EV2370. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase.

(See Approval of this Item by Resolution No. 19-11-147 on Page 90320)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 11/13/19)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Pavement repairs and improvements at Royalview Picnic Area; Mill Stream Run Reservation.	R.J. Platten Construction	\$47,960.00	(7)
Brush blasting and painting of Ledge Pool; Hinckley Reservation. Additional services for caulking and repair of joints and seams.	PoolTech, Inc.	\$35,750.00 850.00 \$36,600.00	(7)
Open Drone Map multispectral and speed improvements support services.	Masseranolabs, LLC	\$40,000.00	(3)
Northern Ohio Watershed Corps Program host site fee for three (3) full time members for Trails, Natural Resources and Watershed Stewardship Center.	Tinker’s Creek Watershed Partners, Inc.	\$22,000.00	(3)
Legal consulting fees for forestry offset development project; additional services.	Latham & Watkins LLP	\$30,000.00 15,000.00 \$45,000.00	(7)
One (1) new 2020 Ford Transit 150 low roof eight passenger van.	Bob Gillingham Ford	\$34,683.50	(7)
Two (2) Ultra Low Freezers; includes five (5) year warranty on parts.	Daigger Scientific Inc.	\$32,189.20	(7)
One (1) new 2020 Ford F250, 4x4, extended cab pickup truck.	Middletown Ford, Inc.	\$29,859.16	(2)

GOODS AND SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Land acquisition from Slavic Village Development, 3676 Independence Rd., Cleveland, OH 44105.	Surety Title Agency	\$23,618.00	(3)
Deer exclusion fence and installation in South Chagrin Reservation for Climate Adaptation Grant.	Sabia Landscape, Inc.	\$46,506.00	(7)
New Xerox C8045H Color Copier.	ComDoc	\$10,548.00	(2)
One (1) new 2020 Ford F350, DRW, 4x4, regular cab and chassis pickup truck with 84” C/A.	Middletown Ford, Inc.	31,436.65	(2)
Deinstallation and reinstallation of donated CT scanner from Metro Health.	Zetta Medical Technologies, Inc.	\$15,000.00	(7)
Pipe and fittings for Zoo RainForest domestic hot water system, additional material.	Woodhill Supply	\$25,101.74 <u>743.93</u> \$25,845.67	(7)
Year-end mailing solicitation to non-donors; includes printing, mailing and postage.	Master Printing	\$34,840.00	(7)
Reimbursement of tickets sold for the Cleveland Foundation Centennial 5k race in September 14, 2019.	Cleveland Foundation	\$13,985.00	(3)
Three (3) new Turfco 1550 Widespin Topdresser with 13 HP Briggs gas engine.	Baker Vehicle Systems	\$40,752.00	(7)

===== **KEY TO TERMS** =====

- (1) **“BID”** – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) **“COOPERATIVE”** – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) **“SOLE SOURCE”** – Purchased from one source as competitive alternatives are not available.
- (4) **“PROPRIETARY”** – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) **“PROFESSIONAL SERVICE”** – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) **“COMPETITIVE QUOTE (up to \$10,000)”** – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) **“COMPETITIVE QUOTE (over \$10,000 to \$50,000)”** – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (11/13/19)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Whiskey Island Connector – Lakefront Reservation</u></p> <p>Revised Contract Amount: Amendment No. 3 adds \$40,704.00 and revised total to \$486,311.00.</p>	<p>Additional construction services to include utility and construction coordination, shop drawing reviews, design/plan changes, onsite supervision and inspection, and project coordination meetings.</p>	<p>E.L. Robinson Engineering</p>	<p>Amendment No. 3</p>
<p><u>Whiskey Island Marina Emergency Repair</u></p> <p>Revised Contract Amount: Change Order No. 3 adds \$8,527.80 and revised total to \$186,027.80.</p>	<p>Additional repairs to the navigation light replacement, furnish and install new rigging anchors at location #3, and furnish new hardware due to flange deterioration.</p>	<p>Huffman Equipment Rental, Inc.</p>	<p>Change Order No. 3</p>

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **90320** through **90334**; \$10,000 to \$50,000 purchased items/services report, pages **90335** through **90336**; and construction change orders, page **90337**.

APPROVAL OF VOUCHERS AND PAYROLL.

No. 19-11-139: It was moved by Vice President Moore, seconded by Vice President Rinker and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **90371** to **90517**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

No. 19-11-140: It was moved by Vice President Rinker, seconded by President Berry and carried, to approve Visa Card (Arborwear) dated September 8, 2019 to November 2, 2019 in the amount of \$1,740, as identified on pages **90518** to **90519**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Abstained: Mr. Moore.

Nays: None.

PUBLIC COMMENTS.

Ms. Marty Leshar of Olmsted Township and Mr. Norm Plonski of Hooples Restaurant addressed the Board. They're comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners/board-meeting-archives>.

INFORMATION/BRIEFING ITEMS/POLICY.

- a. ***Chief Executive Officer's Employee Guest(s)***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Martha M. Auner, Administrative Specialist 1 – Zoo Guest Services

Martha (Marti) Auner began working for Cleveland Metroparks Zoo in 2017 as a seasonal Tram Driver. In October 2018, she began working for the Zoo as an Administrative Specialist/Receptionist. Previously, Marti worked in various positions at The Cleveland Clinic Main Campus as well as Borders Bookstore. In these positions she acquired skills in office management, customer service, high volume phone call experience, and charting and medical secretarial skills. Marti attended Duquesne University in Pittsburgh, Pennsylvania.

- b. ***Summary of Zoo Conservation Funds 2019***
(Originating Sources: *Christopher Kuhar, Zoo Executive Director/Kristen Lukas, Director of Conservation and Science*)

Background

Modern zoological parks have expanded their role from entertainment destinations to institutions of higher impact, including significant contributions to education, science and conservation. Cleveland Metroparks Zoo's dedication to "securing a future for wildlife" is more than a tagline. The Zoo has been building conservation partnerships all over the world for several decades and a significant portion of the success of those partnerships revolves around building a sustainable funding stream for high conservation impact initiatives.

To that end, the Zoo has two categories of conservation funds: 1) those procured through Cleveland Metroparks Zoo operations and 2) those contributed by Cleveland Zoological Society.

Cleveland Metroparks Zoo funds include those procured through the Quarters for Conservation Program, funds from the Zoo's concessions partners, and donations from individuals and conservation partners. These funds are held in restricted Cleveland Metroparks accounts to be disbursed in support of targeted wildlife conservation efforts in the field around the world.

These funds include:

- **Andean Bear Conservation Fund (#2017006)**
- **Future for Wildlife (FFW) Make a Difference Fund (#2017712)**
- **Future for Wildlife Fund (#2017717)**
- **Conservation Donations Aramark (#2017718)**
- **Event Networks / Zoo Gift Concession Conservation Fund (#2017740)**

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Funds contributed by Cleveland Zoological Society include funds received through conservation support from Zoo membership sales as well as focused conservation fundraising efforts. Annually these funds are a combination of efforts to support the Zoo's core Future for Wildlife conservation program, as well as "growth" funding opportunities. These tend to be one-time contributions for a specific project or around a specific conservation cause.

2019 Funding

The Zoo conservation funds summarized below and detailed here include all funds that have been/will be disbursed in 2019 by Cleveland Zoological Society (CZS) and Cleveland Metroparks Zoo to support Zoo conservation efforts. Highlighted funds* from identified restricted Cleveland Metroparks accounts will be distributed in November 2019. The actual funds disbursed may differ slightly from those indicated here as totals were based on funds reported as of October 31, 2019.

<u>Cleveland Metroparks Restricted Funds</u>	<u>Amount</u>
Andean Bear Conservation Fund - #2017006	\$20,950
FFW Make a Difference Fund - #2017712*	\$188,576
FFW Fund - #2017717*	\$1,109
Conservation Donations Aramark - #2017718*	\$765
Event Networks Conservation Fund - #2017740*	\$41,961
TOTAL	\$253,361
<u>Cleveland Zoological Society FFW Funds</u>	
CZS FFW Fund	\$430,700
Additional/One-time FFW funds	\$374,545
TOTAL	\$805,245
GRAND TOTAL	\$1,058,606

Lion & Cheetah Conservation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$109,165 in support of the Zoos Lion & Cheetah Conservation Program through the following partnerships and activities.

Ruaha Carnivore Project Core Program & Project Support

The Ruaha Carnivore Project (RCP) studies and monitors populations of lions and other large carnivores in and around Ruaha National Park in Tanzania - a critical area for the conservation of large carnivores. The project works to develop effective conservation strategies for large carnivores by working with local pastoral communities to address human-lion conflicts as well as help reduce the negative impacts of carnivore presence by providing important conservation-related benefits to local communities.

- **Cleveland Zoological Society FFW Conservation Fund = \$61,320**
- **Cleveland Metroparks Zoo Conservation Funds = \$35,281***

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Action for Cheetahs Kenya**

Action for Cheetahs Kenya (ACK) promotes the conservation of cheetahs through research, awareness and community participation in Kenya. ACK works closely with local wildlife authorities and landholders to develop policies and programs that support wildlife conservation and human livelihoods for the long-term development of sustainable human and wildlife zones. ACK also works to evaluate cheetah habitats, and to assess human interactions and tolerance in areas that support cheetah populations on ranchlands and wildlife dispersal areas, and establish and link with community development projects for sustainable land and wildlife practices in order to promote tolerance of the cheetah as part of a balanced ecosystem.

- **Cleveland Zoological Society FFW Conservation Fund = \$6,264**

Center for Conservation Peacebuilding Training

The Zoo supported the participation of conservation partner's staff from Action for Cheetahs Kenya, and Ruaha Carnivore Project in the Center for Conservation Peacebuilding (CPeace) Fundamentals of Conservation Conflict Transformation Workshop in Tanzania. This workshop provided specific and applied training to help field conservationists work in their communities to collaboratively identify, address and transform conservation conflicts related to human-wildlife coexistence.

- **Cleveland Metroparks Zoo Conservation Funds = \$6,300**

Gorilla Conservation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$355,704 in support of the Zoos Gorilla Conservation Program through the following partnerships and activities.

Dian Fossey Gorilla Fund Core & Project Support

The Dian Fossey Gorilla Fund (DFGF) is dedicated to the conservation and protection of gorillas and their habitats in Africa through research, education, health, training and development initiatives. The Zoo works with the Dian Fossey Gorilla Fund International to secure a future for gorillas. Dr. Dian Fossey established Karisoke™ Research Center in 1967 launching one of the longest ongoing research and monitoring programs for any species in the world. DFGFI's staff of Rwandan and Congolese trackers, educators and scientists is on the ground every day in Rwanda and Democratic Republic of Congo protecting gorillas against threats from poaching, loss of habitat and disease.

- **Cleveland Zoological Society FFW Conservation Fund = \$35,725**
- **Cleveland Metroparks Zoo Conservation Funds = \$1,331***

Zoo Staff Travel to Rwanda & Dian Fossey Gorilla Fund

Zoo staff and Case Western Reserve University Graduate Students travel to Rwanda to support and conduct training for students from the University of Rwanda as part of DFGF's Memoirs Program at Karisoke Research Center to help develop the next generation of conservation scientists in Rwanda. Zoo staff has trained 30 Rwandan biology students in conservation science through this program since 2014.

- **Cleveland Zoological Society FFW Conservation Fund = \$38,000**

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Dian Fossey Gorilla Fund Ellen Campus in Rwanda**

Donation supported the capital campaign for the new Ellen Degeneres Campus of the Dian Fossey Gorilla Fund in Rwanda. The new ecologically friendly campus will include state-of-the art laboratories; a computer lab and library; flexible office and meeting space; classrooms for educational programming; a dynamic public exhibit to showcase the legacy of Dian Fossey; and guest housing to host visiting researchers and students. Work has begun on this transformative new space for the 130 DFGF staff in Rwanda, the daily gorilla protection and research programs, and outreach to more than 14,000 Rwandans each year through education training, and other community programs. Full construction started this summer, with completion expected in 2021. These funds will be used to name the Cleveland Metroparks Zoo Interpretive Trail of the Ellen Degeneres Campus of the Dian Fossey Gorilla Fund.

- **Cleveland Zoological Society Additional/One-Time Funds Raised = \$250,000**

Dian Fossey Gorilla Fund Grauer's Gorilla Program Support

The Dian Fossey Gorilla Fund (DFGF) to protect endangered Eastern lowland gorillas, only found in in Democratic Republic of Congo (DRC). Fewer than 2500 of these gorillas remain in wild. DFGFI is a long-standing partner of Cleveland Metroparks and a leader in gorilla conservation, representing the longest continuous gorilla conservation project in the world. DFGFI is protecting 150 gorillas in the Nkuba-Biruwe Conservation Area in DRC using monitoring and protection programs modeled after proven programs that protect Mountain Gorillas in Rwanda. The goal is work with local communities to double the number of Grauer's gorillas protected in this region by 2020.

- **Cleveland Metroparks Zoo Conservation Funds = \$23,648***

Bwindi Apes Conservation Education Partnership

The Bwindi Apes Conservation Education Partnership (BACEP), a collaboration between the Zoo, Max Planck Institute for Evolutionary Anthropology, and North Carolina Zoo, conduct teacher trainings and other education programs in communities surrounding Bwindi Impenetrable National Park. These activities work to increase conservation knowledge and behaviors in teachers, students, and families living near protected gorilla habitat. BACEP has conducted teacher trainings for ten schools in Ruhija, a village near the edge of Bwindi Impenetrable National Park.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,000**

Gorilla SAFE (Saving Animals from Extinction) – Cross River Gorilla

The AZA (Association of Zoos & Aquariums) SAFE program focuses the conservation potential within AZA accredited zoos and aquariums to increase our collective impact through work in the field and public engagement – leveraging our unique expertise, partnerships and massive audiences to save species. Harnessing the power of AZA zoos and aquarium and our visitors, partners and donors, we are creating a movement for conservation that will increase conservation impact and public participation in conservation actions. This support targets work being done in Nigeria through the Wildlife Conservation Society to protect the critically endangered Cross River Gorilla.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Giraffe Conservation Program**

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$189,461 in support of the Zoos Giraffe Conservation Program through the following partnerships and activities.

Giraffe Conservation Foundation Core & Project Support

The Giraffe Conservation Foundation (GCF) is the only organization in the world focused solely on giraffe conservation. GCF is dedicated to the conservation of giraffe and works closely with African and international government and non-government organizations, universities and other partners to conduct and promote giraffe conservation and support innovative research on giraffe ecology, genetics, conservation and management. Two of the nine subspecies of giraffe are endangered and the need for accurate information about giraffe populations and conservation threats across the continent has never been more important.

- **Cleveland Zoological Society FFW Conservation Fund = \$15,425**
- **Cleveland Zoological Society additional/one-time Funds raised = \$100,000**
- **Cleveland Zoological Society additional funds - World Giraffe Day = \$24,545**

Giraffe Conservation Foundation Rothschild's Giraffe Program Support

The Rothschild's giraffe has been nearly eliminated from its former range in Kenya, southern Sudan and Uganda. The Zoo is working with GCF and the Uganda Department of Wildlife to complete giraffe translocations, giraffe population health and habitat assessments, develop an ongoing research and monitoring program, and address illegal snaring in Murchison Falls National Park.

- **Cleveland Metroparks Zoo Conservation Funds = \$39,491***

Snares to Wares

The Snares to Wares Initiative is a community-based conservation effort centered around Murchison Falls in Uganda and dedicated to improving human livelihood and protecting wildlife. Program objectives are to increase the survival and health of wildlife and improve the well-being of local people. Snares to Wares removes wire snares from protected areas, positions local community members to become artisans, and generates revenue via the sale of this art globally. The proceeds of this initiative support local capacity-building, provide educational fellowships, and conserve wildlife.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$5,000**

Asian Turtle Conservation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$95,585 in support of the Zoos Asian Turtle Program and the following partnerships and activities.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Asian Turtle Program Core & Project Support**

The Asian Turtle Program (ATP) was created by the Zoo in 2003 to address the major threats to turtles through a wide range of conservation, education and related activities that strengthen conservation efforts and foster local and regional conservation leadership. The program works with Asian government and non-governmental organizations, and other conservation institutions to confront the Asian turtle crisis in a direct and comprehensive way by implementing strategic interventions that safeguard priority globally threatened tortoise and freshwater turtle species in Indochina. The ATP carries out collaborative and targeted turtle conservation interventions, education and public awareness efforts, training of students and wildlife protection officers, and provides support for rescue and management of turtles confiscated from the wildlife trade through the Turtle Conservation Center in Cuc Phuong National Park.

- **Cleveland Zoological Society FFW Conservation Fund = \$35,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$22,422***

Turtle Conservation Centre

The Turtle Conservation Center (TCC) at Cuc Phuong National Park was established in 1998 as a rescue and holding center for tortoise and freshwater turtles rescued from the illegal wildlife trade. Today, the TCC serves as a regional flagship for tortoise and freshwater turtle conservation efforts and for educating the public about the critical threat to the survival of turtles in Vietnam. The center consists of specialized breeding and holding facilities for more than 800 turtles representing 19 of Vietnam's 25 native species, most endangered. Most animals at the TCC have been confiscated by wildlife protection authorities from the illegal trade or were hatched at the center as part of conservation assurance colonies or reintroduction programs.

- **Cleveland Zoological Society FFW Conservation Fund = \$26,823**
- **Cleveland Metroparks Zoo Conservation Funds = \$506***

Zoo Staff Travel to Vietnam & Turtle Conservation Center

Zoo veterinary staff travel to Vietnam to support the Turtle Conservation Center turtle care, health, and reintroduction activities by performing specialized veterinary care on hundreds of endangered turtles, delivering hands on training in turtle care, health and husbandry to animal care and veterinary staff, and training students and wildlife officers. Valuable and difficult to access veterinary supplies are also secured and delivered to the TCC, significantly expanding and elevating the level of turtle care and health at the center.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,834**

Turtle Survival Alliance

Cleveland Metroparks Zoo proposes to contribute \$ to the Turtle Survival Alliance (TSA). The goal of the TSA is to create a broad-based, international partnership network for the conservation and sustainable management of freshwater turtles and tortoises. TSA initiates and supports range country efforts in education and law enforcement, field research, identification of protected natural areas, and establishment of in-country rescue centers and genetically viable “assurance colonies” for endangered turtle species. The Zoo was a founding member in 2001 and the TSA is now the leading turtle conservation organization in the world - recognized as a global force for turtle conservation.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

Andean Bear Conservation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$80,236 in support of the Zoos Andean Bear Conservation Program as part of its Andean Bear Conservation Alliance and the following partnerships and activities.

Andean Bear Conservation Alliance Core Program/Staff Support

The Andean Bear Conservation Alliance (ABCA) was created by the Zoo in partnership with the Wildlife Conservation Society in 2010 to provide a cohesive, coordinated, efficient and effective approach to Andean bear conservation throughout its range. ABCA develops and implements new tools and protocols to evaluate and understand the distribution and status of Andean bear populations. Strengthens Andean bear conservation and monitoring through national, regional and local training efforts so that national parks and other conservation professionals can use developed monitoring tools and establish monitoring programs. ABCA also Facilitates the development of local, regional and national Andean bear monitoring programs and National Strategies for Andean bear conservation. The ABCA Program, including the ABCA Senior Advisor and ABCA Coordinator are now managed by Cleveland Metroparks Zoo.

- **Cleveland Metroparks Zoo Conservation Funds = \$20,950**

Andean Bear Conservation Alliance Program Travel

ABCA Senior Advisor and ABCA Coordinator travel to program sites in Colombia, Ecuador, Peru and Bolivia to conduct ABCA Program activities, including training workshops, development of Andean bear monitoring and management programs, and meetings hosted by National Park Systems and other government management authorities in key regions for Andean bear conservation. ABCA staff also travel to participate in conferences, connect with US-based collaborators, and to visit the Zoo for planning meetings and other program activities.

- **Cleveland Zoological Society FFW Conservation Fund = \$11,224**

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Andean Bear Conservation Alliance Core Program/Projects**

ABCA monitoring tools and methodologies to study and monitor Andean bear populations are continually being refined and improved in collaboration with Cornell University and other partners. These tools are currently being used in 15 protected areas in Colombia, Ecuador, Peru and Bolivia and are the national standard for the National Park Systems of Colombia and Peru. Two large-scale training workshops on the development of Andean bear monitoring program utilizing ABCA monitoring tools were conducted for National Parks staff and numerous other government and conservation stakeholders in Colombia and Peru.

- **Cleveland Zoological Society FFW Conservation Fund = \$27,100**
- **Cleveland Metroparks Zoo Conservation Funds = \$20,962**

Illegal Wildlife Trade Mitigation Program

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$130,139 in support of the Zoos Illegal Wildlife Trade Mitigation Program through the following partnerships and activities.

Education for Nature Vietnam

Education for Nature-Vietnam (ENV) works with law enforcement agencies to gather intelligence and investigate illegal wildlife trade cases and networks. ENV's National Wildlife Crime Hotline, outreach activities, and awareness campaigns actively engage the public in combating wildlife crime and reduce demand for wildlife products. Advocacy efforts promote stronger legislation and legal protection for wildlife. ENV's National Wildlife Protection Network - more than 4,000 volunteers in 32 province - monitor and survey consumer wildlife trade hotspots and conduct valuable investigations that have led to documentation and resolution of nearly 10,000 cases of wildlife crime since 2005.

- **Cleveland Zoological Society FFW Conservation Fund = \$20,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$2,062***

Little Fireface Project

The Little Fireface Project (LFP) protects slow lorises by studying their ecology and by conducting education, awareness and conservation projects aimed at addressing slow loris trade - empowering people locally and globally to help save this unique and threatened primate. In addition to pioneering field research and community-based conservation and awareness efforts, LFP has produced hundreds of valuable scientific, professional, and general publications, media and online resources on slow loris ecology and behavior, illegal wildlife trade, the even the effects of online video viewing behavior on public perceptions of slow lorises and their conservation.

- **Cleveland Zoological Society FFW Conservation Fund = \$16,669**

Oxford Wildlife Trade Research Group/Little Fireface - Monitoring trade in wildlife markets of Java and Bali

Indonesia's live animal trade is vast in scale and volume involved and poses an immense threat to the conservation of an ever-growing list of species. This collaborative project is conducting marketplace and online studies based on systematic data collection, analysis and distribution of results. These efforts document trade activity and trends over time, help target law enforcement efforts, and generate data-supported evidence of illegal trade routes and networks. This project is collecting and systematically analyzing data on the trade in the wildlife markets of Java and Bali and online, sharing data with key stakeholder and the public, and assessing and proposing possible solutions to curb or better regulate this trade.

- **Cleveland Zoological Society FFW Conservation Fund = \$15,000**

Danau Girang Field Centre - Illegal Wildlife Trade Research & Reporting

Southeast Asia is a wildlife trade hotspot, functioning as supplier, consumer and a general import-export emporium. A large proportion of this trade is domestic and does not cross international boundaries, but international wildlife trade, both legal and illegal, is active within the region, and between Southeast Asian countries and external trading partners. This study is working to identify, characterize and monitor wildlife poaching and trade in Sabah Malaysia through undercover operations and systematic online research and provides all information gathered to the Sabah Wildlife Department.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**

African Wildlife Foundation – Conservation K9 Unit

Poaching is at an all-time high in Africa with elephants and rhinos targeted by well-funded and well-equipped poachers motivated by a lucrative illegal trade. African Wildlife Foundation's K9 program trains and deploys detection dogs to critical trafficking hubs like airports and seaports to help law enforcement detect illegal wildlife products and head off traffickers before they can export illegal products. These highly trained dogs can detect even the smallest amounts of wildlife contraband and boast a 90 percent accuracy rate.

- **Cleveland Zoological Society FFW Conservation Fund = \$6,000**
- **Cleveland Metroparks Zoo Conservation Funds = \$8,000***

Wildlife Trafficking Alliance

The Wildlife Trafficking Alliance (WTA) is a coalition of leading non-profit organizations, companies, foundations and media interests working together to reduce the purchase and sale of illegal wildlife products. Goals include raising public awareness on the wildlife trafficking crisis, reducing demand for wildlife products, and mobilizing companies to adopt best practices and educate consumers. In 2018 the WTA and American Zoo and Aquarium Association (AZA) formally joined forces in a united effort to fight the global epidemic in wildlife trafficking by expanding WTA efforts and better integrating important activities to combat wildlife trafficking into the broader mission of AZA and harness the reach of AZA member institutions.

- **Cleveland Zoological Society FFW Conservation Fund = \$25,000**

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**TRAFFIC International - TRAFFIC Bulletin**

TRAFFIC, the wildlife trade monitoring network, is the leading non-governmental organization working globally on wildlife trade. TRAFFIC's mission is to ensure that trade in wild plants and animals is not a threat to the conservation of nature. The globally distributed TRAFFIC bulletin is the only journal devoted exclusively to wildlife trade issue and includes valuable news on the trade in wildlife resources, the latest in related legislation, investigations and seizures, and original global and regional reports.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

Tiger Conservation Campaign

The Tiger Conservation Campaign (TCC) focuses efforts on the three most threatened tigers, including the endangered Amur tiger in the Russian Far East. The Russian Far East is home to 95% of the world's remaining Amur tigers. Fewer than 500 animals remain in the wild. The TCC supports efforts to mitigate human-tiger conflicts and curb tiger poaching by holding anti-poaching teams accountable, providing incentives for good work, and generating information to improve patrolling efforts

- **Cleveland Metroparks Zoo Conservation Funds = \$10,000***

International Rhino Foundation

For 25 years, the International Rhino Foundation (IRF) has championed the survival of the world's rhinos through conservation and research. IRF operates on-the-ground programs in all areas of the world where rhinos live in the wild, helping to secure viable populations of the five remaining rhino species and the communities that coexist with them. IRF protects particularly threatened rhino populations and their habitats in the wild. Conservation efforts for African rhinos include the Lowveld Rhino Conservation Program in Zimbabwe, and "Operation Stop Poaching Now" in Southern Africa.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

Wildlife Conservation Society 96 Elephants campaign.

The 96 Elephants campaign brings together NGOs, citizens, and governments to stop the illegal trade of ivory. The initiative allocates funding for the three-pronged goal of preventing the killing of elephants, halting the smuggling of ivory, and reeducating global consumers. Most critically, the campaign has supported the hiring and training of over 3,000 new park rangers at targeted sites across Africa. Public advocacy is a key component of the campaign as well and was extremely active in advocating for the US moratorium on ivory sale in the United States. The U.S. is one of the largest markets for ivory in the world, second only to China.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Wildlife SOS (Sloth Bear Anti-poaching)**

Wildlife SOS has been working for more than 20 years to protect wildlife, conserve habitat, study biodiversity, and create alternative and sustainable livelihoods for local communities in India. Target species like tigers, leopards and Sloth Bears require intensive protection on the ground. The Wildlife SOS Anti-Poaching team gathers critical intelligence on wildlife crimes and the illegal wildlife trade, assists law enforcement agencies, and conduct training workshops for law enforcement to help build capacity through strategic staffing of forest departments and enforcement agencies. These funds for sloth bear conservation were generated through the sloth bear cub naming contest this year.

- **Cleveland Metroparks Zoo Conservation Funds = \$2,408***

Collaborative Conservation Partnerships

Cleveland Metroparks Zoo and Cleveland Zoological Society will contribute a total of \$98,316 in support of collaborative conservation efforts supporting key conservation issues, activities and wildlife species targeted by the Zoo's Future for Wildlife Program through the following partnerships and activities.

Kinabatangan Orangutan Conservation Program

The Kinabatangan Orangutan Conservation Program in Malaysian Borneo studies orangutans and their habitat in the Kinabatangan River forest, creates forest corridors, and employs local people to address human-wildlife conflict and create opportunities for sustainable livelihoods. The goal of the KOCP is to achieve long-term viability of orangutan populations by fostering harmonious relationships between people and the orangutan and promoting local socio-economic development compatible with conservation. The project studies and protects important secondary forest habitat and investigates the effects of habitat degradation and fragmentation. This sheds light on how orangutans cope with changes in their natural habitat and helps to develop important tools for conservation and realistic solutions for the long-term survival of wildlife in the area.

- **Cleveland Zoological Society FFW Conservation Fund = \$10,000**

UNITE for the Environment Uganda

UNITE for the Environment is a conservation education and teacher training program conducted by the North Carolina Zoo. UNITE currently focuses on conservation education in Kibale National Park. UNITE's mission is to conserve wild areas in and around Kibale National Park by inspiring the next generation of Ugandan conservationists and fostering an appreciation of nature and wildlife in rural communities. UNITE has four full-time staff in Bigodi, Uganda who work on a daily basis with teachers and students in rural communities in the Kibale National Park area. By having staff on the ground 365 days a year they are able to measure and work to increase the impact and scope of conservation education activities.

- **Cleveland Zoological Society FFW Conservation Fund = \$20,000**

Akagera National Park

The Akagera Management Company for Akagera National Park was created in 2009 to address poaching, work to restore the park's ecosystem by reintroducing lions, African wild dog and rhinos, reduce human-wildlife conflict, and attract more tourists to the park. The Savannah Learning Center at Nyankora brings conservation closer to the communities by promoting and supporting beekeeping around the park boundary and buffer zone to support local community livelihoods and reduce buffer zone encroachment. Expanded efforts include community beekeeping cooperatives and community conservation education efforts to raise awareness of the environmental and economic importance the park and its' wildlife.

- **Cleveland Zoological Society FFW Conservation Fund = \$5,000**

Future for Wildlife Seed Grants

The Zoo's Future for Wildlife Seed Grants Program provides support to field researchers and conservationists in Africa and Asia through an annual competitive grants program. Proposals received are evaluated by Zoo and Cleveland Metroparks staff and annual awards are made to conservation and field research initiatives involving wildlife and habitats, and educational or cultural activities that involve or impact wildlife and habitats. Supported projects align with Zoo conservation program goals and philosophy, have clear and direct conservation impact, positively affect local people and create opportunities for capacity building in country. A total of 10 seed grants were awarded in 2019.

- **Cleveland Zoological Society FFW Conservation Fund = \$31,316**

AZA Conservation Grants Fund

The AZA Conservation Grants Fund (CGF) supports the cooperative conservation-related scientific and educational initiatives of AZA-accredited zoos and aquariums. CGF grants are awarded in the categories of animal health, animal welfare, conservation education, field conservation, management/captive breeding, and research. AZA-accredited zoos and aquariums of all sizes, including Cleveland Metroparks Zoo have received CGF grants. Many grants have been awarded to collaborations among AZA-accredited institutions; state, federal and international wildlife agencies; academia; and major conservation NGOs. The program has provided more than \$7 million to over 400 projects worldwide since 1991.

- **Cleveland Zoological Society FFW Conservation Fund = \$2,000**

Center for Conservation Peacebuilding

The Center for Conservation Peacebuilding (CPeace) is addressing the practical, urgent needs in human-wildlife conflict, on both the local and global scale, through a global partnership that supports greater collaboration on human-wildlife conflict across disciplines, sites, institutions and policy areas. CPeace aims to prevent and mitigate human-wildlife conflicts by facilitating collaborative learning, innovation, scientific analysis and development of best practices and an active and engaged community of practice. CPeace's resources, tools, trainings and active community of practice are widely recognized as critically important resources for conservation practitioners dealing with human-wildlife coexistence issues around the world.

- **Cleveland Metroparks Zoo Conservation Funds = \$6,000***

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Snow Leopard Trust**

The Snow Leopard Trust (SLT) is the oldest and largest snow leopard conservation organization in the world. The Zoo participates in the “Natural Partnerships Program” which brings the global Zoo community and the SLT together in a united effort to ensure the survival of the endangered snow leopard. Through this program we support high priority conservation projects identified and implemented by SLT staff in snow leopard range countries, including China, India, Kyrgyzstan, Mongolia and Pakistan. SLT projects in remote monitoring of snow leopards using camera traps has recently been highlighted in a high-profile tech TV commercial explaining how artificial intelligence software is helping to quickly analyze and classify thousands of these camera trap images.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

Red Panda Conservation Network

Red Panda Conservation Network (RPN) develops community-based initiatives that protect red panda and their habitats and benefit the livelihoods of local people. RPN works with local communities to protect and restore red panda habitat, monitor red pandas and their bamboo forest habitat and increase red panda awareness among local communities. The Forest Guardian program, along with ecotourism, anti-poaching network, alternative energy production, organic farming and medicinal plant cultivation programs enhance local livelihoods and foster red panda stewardship.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

Tree Kangaroo Conservation Project

For over a decade the Tree Kangaroo Conservation Project TKCP has been working with local landowners in Papua New Guinea to create and manage the country’s first Conservation Area, encompassing pristine cloud forest and endangered tree kangaroo habitat. TKCP has grown and evolved over the years from a conservation research project into a holistic program, addressing the goals of species and habitat protection through a community-based approach, involving local landowners in decision-making and providing communities with real and tangible conservation benefits.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

IUCN CPSG

The Conservation Planning Specialist Group (CPSG) is a specialist group of the International Union for the Conservation of Nature (IUCN) whose mission is to save threatened species by increasing the effectiveness of conservation efforts worldwide. CPSG efforts include developing and disseminating innovative and interdisciplinary science-based tools and methodologies, providing culturally sensitive and respectful facilitation that results in conservation action plans, and promoting global partnerships and collaborations that support species conservation.

- **Cleveland Metroparks Zoo Conservation Funds = \$2,000***

INFORMATION/BRIEFING ITEMS/POLICY (cont.)**Amphibian Ark**

The Amphibian Ark (AArk) is a joint effort of the World Association of Zoos and Aquariums (WAZA), the IUCN SSC Conservation Breeding Specialist Group (CPSG), and the Amphibian Specialist Group (ASG). AArk works to ensure the survival and diversity of amphibian species focusing on those that cannot currently be safe guarded in their natural environments. AArk partners evaluate the conservation needs for amphibian species and regions; develop and implement amphibian conservation training programs for individuals and institutions; and promote awareness and action on behalf of amphibian conservation.

- **Cleveland Metroparks Zoo Conservation Funds = \$2,000***

Madagascar Fauna Group

The Madagascar Fauna and Flora Group (MFG) is an international non-government organization that brings together zoos, aquariums, botanical gardens and related institutions for the united purpose of conserving Madagascar's biodiversity. In operation since 1988, the MFG includes zoo professionals, field biologists, Malagasy government officials and regional and local people to promote the conservation of Madagascar. The MFG is a holistic and integrated program that works to conserve Madagascar's unique biodiversity through research, environmental education, capacity-building and conservation action.

- **Cleveland Metroparks Zoo Conservation Funds = \$5,000***

2020 Zoo Conservation Funds	CMZ Funds	CZS Funds	CZS One-time Funds
Lion & Cheetah			
Ruaha Carnivore Project	\$ 35,281	\$ 61,320	
Action for Cheetahs Kenya		\$ 6,264	
Cpeace Training	\$ 6,300		
Gorilla			
Dian Fossey Gorilla Fund (DFGF)	\$ 1,331	\$ 35,725	
Zoo staff travel to Rwanda		\$ 38,000	
DFGF campus - additional donation			\$ 250,000
DFGF Grauer's Gorilla Protection	\$ 23,648		
Bwindi Education Program - BACEP		\$ 2,000	
Gorilla SAFE - Cross River Gorilla	\$ 5,000		
Giraffe			
Giraffe Conservation Foundation (GCF)	\$ 39,491	\$ 15,425	
GCF Support - additional donation			\$ 100,000
GCF Support - additional funds World Giraffe Day			\$ 24,545
Snares to Wares - Uganda	\$ 5,000	\$ 5,000	

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Asian Turtle			
Asian Turtle Program (ATP) Core & Project Support	\$ 22,422	\$ 35,000	
Turtle Conservation Centre	\$ 506	\$ 26,823	
Staff travel to Vietnam & ATP staff visit		\$ 5,834	
Turtle Survival Alliance	\$ 5,000		
Andean Bear Conservation Program			
ABCA Core Program/Staff	\$ 20,950		
Andean Bear Conservation Alliance (ABCA) Staff Travel		\$ 11,224	
ABCA Core Program/Projects	\$ 20,962	\$ 27,100	
Wildlife Trade Mitigation Program			
Education for Nature Vietnam	\$ 2,062	\$ 20,000	
Little Fireface Project (LFP)		\$ 16,669	
Oxford WTRG/LFP IWT Project		\$ 15,000	
Danau Girang Field Centre IWT project		\$ 10,000	
African Wildlife Foundation K9 Unit	\$ 8,000	\$ 6,000	
AZA-Wildlife Trafficking Alliance		\$ 25,000	
TRAFFIC - Bulletin	\$ 5,000		
Tiger Conservation Campaign	\$ 10,000		
International Rhino Foundation	\$ 5,000		
Elephant Conservation -WCS	\$ 5,000		
Sloth Bear Anti-poaching - Wildlife SOS	\$ 2,408		
Collaborative Conservation Partnerships			
Kinabatangan Orangutan Conservation Program		\$ 10,000	
UNITE for the Environment Uganda		\$ 20,000	
Akagera National Park		\$ 5,000	
FFW Seed Grants		\$ 31,316	
AZA Conservation Grants Fund		\$ 2,000	
CPeace	\$ 6,000		
Snow Leopard Trust	\$ 5,000		
Red Panda Conservation Network	\$ 5,000		
Tree Kangaroo Conservation Project	\$ 5,000		
IUCN CPSG	\$ 2,000		
Amphibian Ark	\$ 2,000		
Madagascar Fauna Group	\$ 5,000		
2019 TOTAL	\$ 253,361	\$ 430,700	\$374,545
TOTAL FUNDS	\$ 1,058,605		

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

- e. ***Lindsey Family Play Space, Edgewater Park – Lakefront Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Tammy Oliver, Director of Project Development/John Cardwell, Senior Landscape Architect)

In the last few years, and since the opening of the new Edgewater Beach House, Edgewater Park has become an extremely popular destination for visitors and families from all over the region. Cleveland Metroparks staff is continuously looking for new ways to engage the public and expand offerings, such as nature-based play experiences. Nature Play is a unique way to encourage youth to connect with nature through outdoor play experiences. Furthermore, throughout the master planning process in both 2014 and 2019 for the Lakefront Reservation, many requests were made for a play experience at Edgewater Park.

In 2018, the Lindsey family helped identify the need for an exceptional, organized play experience at Edgewater Park and subsequently provided the generous commitment of funding for the design and construction of a nature-based play space. Additional funding came from the community through private and corporate donations to help complete the project. As supported by the Lakefront Reservation Plan, a one acre play space is now proposed for a portion of the existing lawn just west of the Upper Edgewater Pavilion in Edgewater Park. The play space will include passive nature play opportunities for child development such as discovery caves, tunnels, a boat climber, sand play, log climbers, water troughs, stepping stumps, and talk tubes. Additional play areas for older children will include a large ADA accessible central mound, a climbing wall, hillside slide, and a hill climb with bridge access to a central play structure. A live willow fence adds to the natural feel and play space entry points will be identified with information kiosks and vine covered trellises.

Cleveland Metroparks staff will act as architect for the design of the project and construction will be performed primarily by Park Operations staff. The work is planned to occur through the winter and be complete in summer 2020. Staff will provide a project summary to the Board.

- f. ***Beecher’s Brook Restoration, North Chagrin Reservation and Chagrin River Restoration at Jackson Field, South Chagrin Reservation***
(Originating Sources, Sean E. McDermott, P.E., Chief Planning and Design Officer/Tammy Oliver, Director of Project Development/Mike Durkalec, Aquatic Biologist)

Cleveland Metroparks has received grant funding from the Ohio Environmental Protection Agency 319 (h) program for restorations at Beecher’s Brook in the North Chagrin Reservation (“Beecher’s Brook Project”) and for the Chagrin River at Jackson Field in the South Chagrin Reservation (“Jackson Field Project”). Together the restorations will improve water quality and habitat quality within the Chagrin River

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

Watershed. The Beecher's Brook Project will reverse stream impairments and establish a foundation for ecological recovery for this primary headwater of the Chagrin River. Jackson Field is considered an exceptional example of Chagrin River floodplain and features abundant plant and animal species. Along this stretch the Chagrin River is designated as a State Scenic River; however, excessive erosion along its banks are threatening water quality.

Cleveland Metroparks staff is acting as the criteria architect on both projects. Conceptual designs recommend restoration methods using natural channel design and bioengineering to stabilize eroding streambanks, improve in-stream and floodplain riparian habitat and reduce sediment and nutrient loads that are polluting high quality water resources downstream of the different project sites.

A Request for Qualifications was issued to Design-Build firms to design and perform the work. Staff will provide a background of the projects to the Board and then return to provide a recommendation of a Design-Builder for the Beecher's Brook Project and the Jackson Field Project and correlating Guaranteed Maximum Price in the coming months.

- g. *Breeding Bird Surveys Demonstrate Importance of Cleveland Metroparks***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Jennifer Grieser, Director of Natural Resources/Tim Krynak, Area Manager)

Cleveland Metroparks Natural Resources Division has been conducting breeding bird surveys to monitor both long-term and short-term population changes, resource management effectiveness, restoration success, and to identify rare and listed bird species. This survey has been designed to build on the information being gathered at permanent vegetation plots and wildlife cameras. With nearly 11,000 records, data are revealing the importance of Cleveland Metroparks and what is needed for our bird population to thrive.

- b. *Government Finance Officers Association Distinguished Budget Presentation Award for 2019***
(Originating Source: William Chorba, Chief Financial Officer)

Cleveland Metroparks has been awarded the Distinguished Budget Presentation Award for its 2019 budget by the Government Finance Officers Association (GFOA) of the United States and Canada. This award reflects the commitment of Cleveland Metroparks and its staff to meeting the highest principles of governmental budgeting. In order to receive this award, Cleveland Metroparks had to satisfy nationally recognized guidelines for effective budget presentation that assess how well its budget serves as a policy document, financial plan, operations guide and communications device. This is the 27th consecutive year Cleveland Metroparks has won this award.

c. 2020 Budget Preview
(Originating Source: William Chorba, Chief Financial Officer)

Chief Financial Officer William Chorba provided a formal presentation to the Board previewing the 2020 Budget.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, December 19, 2019, 8:00 a.m. at the Board’s office, 4101 Fulton Parkway, Cleveland, Ohio.

EXECUTIVE SESSION.

No. 19-11-148: At 9:41 a.m., upon motion by Vice President Moore, seconded by Vice President Rinker and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Purchase/Acquisition of Real Property, as well as Imminent Litigation, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

- Aye: Ms. Berry
- Aye: Mr. Moore
- Aye: Mr. Rinker
- Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 19-11-149: There being no further matters to come before the Board, upon motion by Vice President Rinker, seconded by Vice President Moore, and carried, President Berry adjourned the meeting at 10:36 a.m.

Vote on the motion was as follows:

- Ayes: Ms. Berry, Messrs. Moore and Rinker.
- Nays: None.

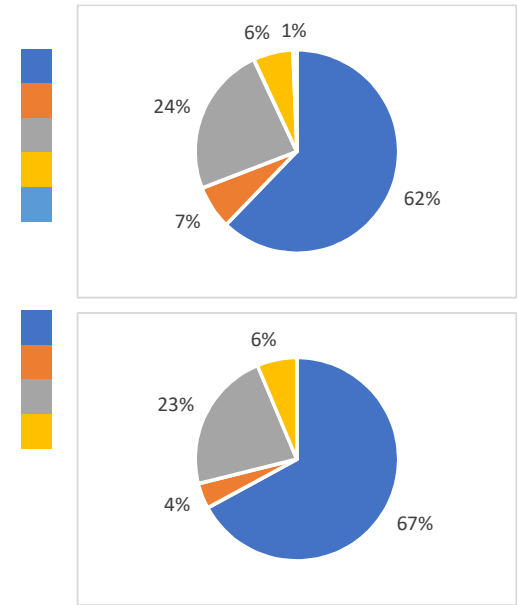
President.

Attest:

Secretary.

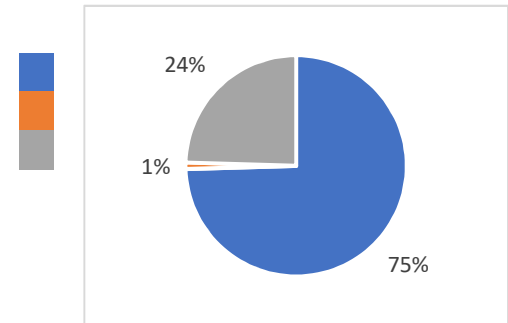
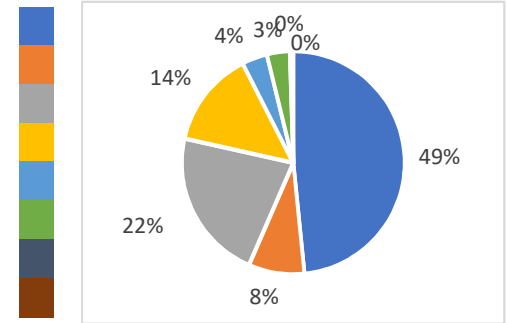
**Cleveland Metroparks
Financial Performance
10/31/2019
CM Park District**

	Actual Oct '18	Actual Oct '19	Fav (Unfav)	Actual YTD Oct'18	Actual YTD Oct '19	Fav (Unfav)
Revenue:						
Property Tax	(194,366)	39,115	233,481	75,684,166	76,350,918	666,752
Local Gov/Grants/Gifts	1,333,836	952,019	(381,817)	10,560,825	8,495,118	(2,065,707)
Charges for Services	1,122,192	2,949,310	1,827,118	26,571,439	29,300,686	2,729,247
Self-Funded	723,447	788,735	65,288	7,287,910	7,789,392	501,482
Interest, Fines, Other	<u>60,800</u>	<u>91,774</u>	<u>30,974</u>	<u>413,853</u>	<u>757,334</u>	<u>343,481</u>
Total Revenue	3,045,909	4,820,953	1,775,044	120,518,193	122,693,448	2,175,255
OpEx:						
Salaries and Benefits	5,059,986	5,411,365	(351,379)	54,385,746	56,480,328	(2,094,582)
Contractual Services	188,204	232,962	(44,758)	3,404,980	3,423,905	(18,925)
Operations	1,613,283	1,727,278	(113,995)	19,481,450	18,984,590	496,860
Self-Funded Exp	<u>706,509</u>	<u>587,350</u>	<u>119,159</u>	<u>6,071,363</u>	<u>5,324,868</u>	<u>746,495</u>
Total OpEx	7,567,982	7,958,955	(390,973)	83,343,539	84,213,691	(870,152)
Op Surplus/(Subsidy)	(4,522,073)	(3,138,002)	1,384,071	37,174,654	38,479,757	1,305,103
CapEx:						
Capital Labor	57,812	95,164	(37,352)	796,217	753,927	42,290
Construction Expenses	1,361,979	662,927	699,052	18,172,859	7,496,914	10,675,945
Capital Equipment	177,883	168,005	9,878	2,641,130	2,797,288	(156,158)
Land Acquisition	610,859	5,201	605,658	4,472,872	2,312,725	2,160,147
Capital Animal Costs	<u>4,679</u>	<u>708</u>	<u>3,971</u>	<u>37,044</u>	<u>22,467</u>	<u>14,577</u>
Total CapEx	2,213,212	932,005	1,281,207	26,120,122	13,383,321	12,736,801
Net Surplus/(Subsidy)	(6,735,285)	(4,070,007)	2,665,278	11,054,532	25,096,436	14,041,904



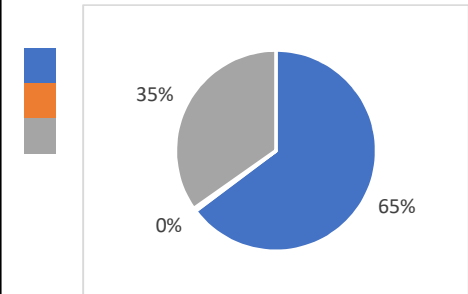
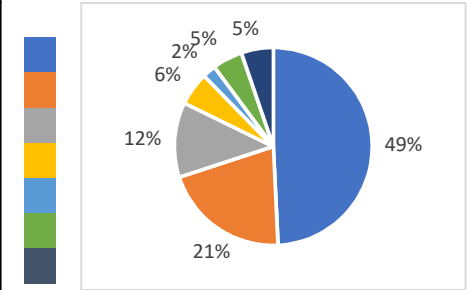
NOVEMBER 13, 2019

	Actual Oct '18	Actual Oct '19	Fav (Unfav)	Actual YTD Oct'18	Actual YTD Oct '19	Fav (Unfav)
Revenue:						
General/SE Admissions	(6,527)	725,807	732,334	4,406,366	5,678,168	1,271,802
Guest Experience	18,369	53,847	35,478	929,466	955,159	25,693
Zoo Society	0	541,614	541,614	1,925,438	2,580,009	654,571
Souvenirs/Refreshments	215,405	188,048	(27,357)	1,565,137	1,641,172	76,035
Education	28,527	53,838	25,311	456,596	436,035	(20,561)
Rentals & Events	32,411	20,241	(12,170)	345,876	389,536	43,660
Consignment	22,804	7,938	(14,866)	293,684	42,633	(251,051)
Other	(99)	1,191	1,290	7,353	13,978	6,625
Total Revenue	310,890	1,592,524	1,281,634	9,929,916	11,736,690	1,806,774
OpEx:						
Salaries and Benefits	1,161,601	1,206,525	(44,924)	12,198,524	12,644,933	(446,409)
Contractual Services	10,467	14,652	(4,185)	153,803	159,123	(5,320)
Operations	473,194	457,952	15,242	4,141,781	4,158,359	(16,578)
Total OpEx	1,645,262	1,679,129	(33,867)	16,494,108	16,962,415	(468,307)
Op Surplus/(Subsidy)	(1,334,372)	(86,605)	1,247,767	(6,564,192)	(5,225,725)	1,338,467
CapEx:						
Capital Labor	0	10,247	(10,247)	32,322	41,372	(9,050)
Construction Expenses	40,513	90,835	(50,322)	2,009,627	1,757,707	251,920
Capital Equipment	1,020	26,158	(25,138)	312,560	166,305	146,255
Capital Animal Costs	4,679	708	3,971	37,044	22,467	14,577
Total CapEx	46,212	127,948	(81,736)	2,391,553	1,987,851	403,702
Net Surplus/(Subsidy)	(1,380,584)	(214,553)	1,166,031	(8,955,745)	(7,213,576)	1,742,169
Restricted Revenue	62,480	679,391	616,911	4,248,086	1,699,488	(2,548,598)
Restricted Expenses	29,151	60,778	(31,627)	4,942,824	955,657	3,987,167
Restricted Surplus/(Subsidy)	33,329	618,613	585,284	(694,738)	743,831	1,438,569



NOVEMBER 13, 2019

	Actual Oct '18	Actual Oct '19	Fav (Unfav)	Actual YTD Oct'18	Actual YTD Oct '19	Fav (Unfav)
Revenue:						
Greens Fees	182,507	278,367	95,860	3,005,806	3,426,531	420,725
Equipment Rentals	91,280	120,369	29,089	1,263,666	1,443,028	179,362
Food Service	46,922	74,379	27,457	858,297	853,527	(4,770)
Merchandise Sales	22,285	26,965	4,680	356,553	378,121	21,568
Pro Services	(2,663)	458	3,121	132,600	151,854	19,254
Driving Range	20,671	24,145	3,474	297,211	343,118	45,907
Other	<u>16,401</u>	<u>29,822</u>	<u>13,421</u>	<u>313,172</u>	<u>363,351</u>	<u>50,179</u>
Total Revenue	377,403	554,505	177,102	6,227,305	6,959,530	732,225
OpEx:						
Salaries and Benefits	315,276	355,154	(39,878)	3,253,409	3,531,934	(278,525)
Contractual Services	1,657	5,513	(3,856)	21,770	25,806	(4,036)
Operations	<u>154,744</u>	<u>166,241</u>	<u>(11,497)</u>	<u>2,004,853</u>	<u>1,896,081</u>	<u>108,772</u>
Total OpEx	471,677	526,908	(55,231)	5,280,032	5,453,821	(173,789)
Op Surplus/(Subsidy)	(94,274)	27,597	121,871	947,273	1,505,709	558,436
CapEx:						
Capital Labor	31,730	12,362	19,368	247,293	171,178	76,115
Construction Expenses	201,448	10,149	191,299	1,223,528	309,439	914,089
Capital Equipment	<u>34,648</u>	<u>0</u>	<u>34,648</u>	<u>665,570</u>	<u>823,321</u>	<u>(157,751)</u>
Total CapEx	267,826	22,511	245,315	2,136,391	1,303,938	832,453
Net Surplus/(Subsidy)	(362,100)	5,086	367,186	(1,189,118)	201,771	1,390,889

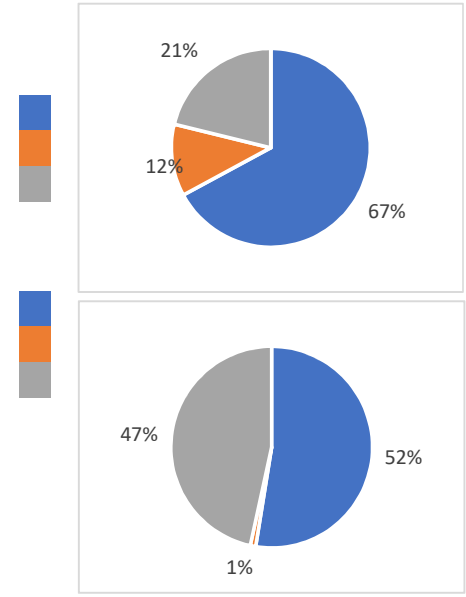


Cleveland Metroparks
 Financial Performance
 10/31/2019
 Golf Detail

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	YTD Oct'18	YTD Oct '19	YTD Oct'18	YTD Oct '19	YTD Oct'18	YTD Oct '19	YTD Oct'18	YTD Oct '19	YTD Oct'18	YTD Oct '19
Operating Revenue	1,075,552	1,231,302	281,311	319,909	218,954	243,026	989,887	1,099,965	1,420,433	1,439,869
Operating Expenses	<u>820,860</u>	<u>817,981</u>	<u>236,196</u>	<u>227,370</u>	<u>216,854</u>	<u>222,271</u>	<u>716,914</u>	<u>748,021</u>	<u>1,142,604</u>	<u>1,163,404</u>
Operating Surplus/(Subsidy)	254,692	413,321	45,115	92,539	2,100	20,755	272,973	351,944	277,829	276,465
Capital Labor	0	0	0	0	0	0	2,930	0	2,125	34,303
Construction Expenses	32,034	0	0	0	0	0	52,898	0	41,403	287,397
Capital Equipment	<u>0</u>	<u>478,715</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>31,331</u>	<u>316,875</u>	<u>316,875</u>	<u>0</u>
Total Capital Expenditures	32,034	478,715	0	0	0	0	87,159	316,875	360,403	321,700
Net Surplus/(Subsidy)	222,658	(65,394)	45,115	92,539	2,100	20,755	185,814	35,069	(82,574)	(45,235)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	YTD Oct'18	YTD Oct '19	YTD Oct'18	YTD Oct '19	YTD Oct'18	YTD Oct '19	YTD Oct'18	YTD Oct '19	YTD Oct'18	YTD Oct '19
Operating Revenue	973,744	1,008,972	380,758	425,220	869,281	1,165,416	17,385	25,851	6,227,305	6,959,530
Operating Expenses	<u>704,608</u>	<u>735,759</u>	<u>327,594</u>	<u>388,199</u>	<u>710,517</u>	<u>815,331</u>	<u>403,885</u>	<u>335,485</u>	<u>5,280,032</u>	<u>5,453,821</u>
Operating Surplus/(Subsidy)	269,136	273,213	53,164	37,021	158,764	350,085	(386,500)	(309,634)	947,273	1,505,709
Capital Labor	0	0	0	0	242,238	136,875	0	0	247,293	171,178
Construction Expenses	0	0	0	0	1,097,193	22,042	0	0	1,223,528	309,439
Capital Equipment	<u>43,706</u>	<u>3,356</u>	<u>0</u>	<u>0</u>	<u>111,208</u>	<u>24,375</u>	<u>162,450</u>	<u>0</u>	<u>665,570</u>	<u>823,321</u>
Total Capital Expenditures	43,706	3,356	0	0	1,450,639	183,292	162,450	0	2,136,391	1,303,938
Net Surplus/(Subsidy)	225,430	269,857	53,164	37,021	(1,291,875)	166,793	(548,950)	(309,634)	(1,189,118)	201,771

	Actual Oct '18	Actual Oct '19	Fav (Unfav)	Actual YTD Oct'18	Actual YTD Oct '19	Fav (Unfav)
Revenue:						
Concessions	136,693	174,063	37,370	3,892,439	4,347,319	454,880
Dock Rentals	3,585	9,794	6,209	727,492	759,346	31,854
Other	<u>87,101</u>	<u>104,636</u>	<u>17,535</u>	<u>1,337,480</u>	<u>1,371,573</u>	<u>34,093</u>
Total Revenue	227,379	288,493	61,114	5,957,411	6,478,238	520,827
OpEx:						
Salaries and Benefits	243,791	273,869	(30,078)	2,953,321	3,162,623	(209,302)
Contractual Services	3,204	15,261	(12,057)	38,630	50,962	(12,332)
Operations	<u>186,821</u>	<u>188,832</u>	<u>(2,011)</u>	<u>2,681,572</u>	<u>2,805,369</u>	<u>(123,797)</u>
Total OpEx	433,816	477,962	(44,146)	5,673,523	6,018,954	(345,431)
Op Surplus/(Subsidy)	(206,437)	(189,469)	16,968	283,888	459,284	175,396
CapEx:						
Capital Labor	0	4,358	(4,358)	1,063	9,691	(8,628)
Construction Expenses	11,600	1,211	10,389	33,511	140,454	(106,943)
Capital Equipment	<u>3,944</u>	<u>0</u>	<u>3,944</u>	<u>21,974</u>	<u>9,677</u>	<u>12,297</u>
Total CapEx	15,544	5,569	9,975	56,548	159,822	(103,274)
Net Surplus/(Subsidy)	(221,981)	(195,038)	26,943	227,340	299,462	72,122



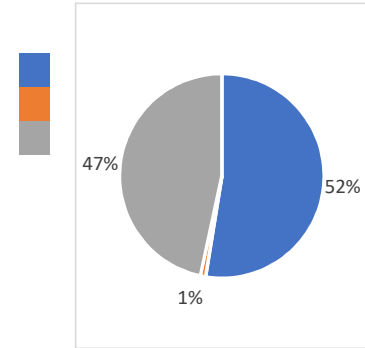
*Other includes Chalet, Hayrides, Aquatics and Misc.

Cleveland Metroparks
Financial Performance
10/31/2019
Enterprise Detail

	Merwin's Wharf		EW Beach House		E55th Marina		E55th Restaurant			
	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19		
Operating Revenue	2,000,451	2,212,373	852,989	834,200	882,744	889,519	493,198	741,708		
Operating Expenses	<u>1,953,713</u>	<u>1,971,976</u>	<u>652,052</u>	<u>633,162</u>	<u>350,778</u>	<u>382,651</u>	<u>469,616</u>	<u>641,113</u>		
Operating Surplus/(Subsidy)	46,738	240,397	200,937	201,038	531,966	506,868	23,582	100,595		
Capital Labor	0	9,691	0	0	0	0	0	0		
Construction Expenses	15,261	4,590	0	0	0	54,329	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>7,149</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Total Capital Expenditures	15,261	14,281	7,149	0	0	54,329	0	0		
Net Surplus/(Subsidy)	31,477	226,116	193,788	201,038	531,966	452,539	23,582	100,595		
	Wildwood		Euclid Beach		EmerNeck Marina		EmerNeck Restaurant			
	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19		
Operating Revenue	0	66,137	0	22,030	452,274	383,809	367,790	397,398		
Operating Expenses	<u>0</u>	<u>126,793</u>	<u>0</u>	<u>29,335</u>	<u>332,638</u>	<u>278,062</u>	<u>361,795</u>	<u>406,784</u>		
Operating Surplus/(Subsidy)	0	(60,656)	0	(7,305)	119,636	105,747	5,995	(9,386)		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	48,820	0	0	558	3,101	0	7,232		
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,375</u>		
Total Capital Expenditures	0	48,820	0	0	558	3,101	0	8,607		
Net Surplus/(Subsidy)	0	(109,476)	0	(7,305)	119,078	102,646	5,995	(17,993)		
	Edgewater Pier		Wallace Lake		Hinckley Lake		Huntington			
	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19		
Operating Revenue	82,096	90,603	62,048	65,502	33,373	34,438	178,035	148,864		
Operating Expenses	<u>83,377</u>	<u>94,516</u>	<u>44,613</u>	<u>59,082</u>	<u>35,427</u>	<u>37,615</u>	<u>155,329</u>	<u>143,537</u>		
Operating Surplus/(Subsidy)	(1,281)	(3,913)	17,435	6,420	(2,054)	(3,177)	22,706	5,327		
Capital Labor	0	0	0	0	0	0	0	0		
Construction Expenses	0	0	0	0	0	0	0	0		
Capital Equipment	<u>0</u>	<u>0</u>	<u>1,915</u>	<u>0</u>	<u>3,944</u>	<u>0</u>	<u>0</u>	<u>1,416</u>		
Total Capital Expenditures	0	0	1,915	0	3,944	0	0	1,416		
Net Surplus/(Subsidy)	(1,281)	(3,913)	15,520	6,420	(5,998)	(3,177)	22,706	3,911		
	Chalet		Ledge Lake		Parking		Enterprise Admin		Total	
	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19	YTD Oct '18	YTD Oct '19
Operating Revenue	219,065	254,186	182,871	190,956	150,477	146,515	0	0	5,957,411	6,478,238
Operating Expenses	<u>277,567</u>	<u>232,069</u>	<u>131,618</u>	<u>133,052</u>	<u>20,422</u>	<u>27,994</u>	<u>804,578</u>	<u>821,213</u>	<u>5,673,523</u>	<u>6,018,954</u>
Operating Surplus/(Subsidy)	(58,502)	22,117	51,253	57,904	130,055	118,521	(804,578)	(821,213)	283,888	459,284
Capital Labor	1,063	0	0	0	0	0	0	0	1,063	9,691
Construction Expenses	17,692	7,373	0	15,008	0	0	0	0	33,511	140,453
Capital Equipment	<u>0</u>	<u>4,276</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,966</u>	<u>2,611</u>	<u>21,974</u>	<u>9,678</u>
Total Capital Expenditures	18,755	11,649	0	15,008	0	0	8,966	2,611	56,548	159,822
Net Surplus/(Subsidy)	(77,257)	10,468	51,253	42,896	130,055	118,521	(813,544)	(823,824)	227,340	299,462

**Cleveland Metroparks
Financial Performance
10/31/2019
Nature Shops and Kiosks**

	Actual Oct '18	Actual Oct '19	Fav (Unfav)	Actual YTD Oct'18	Actual YTD Oct '19	Fav (Unfav)
Retail Revenue	25,342	26,187	845	499,404	553,825	54,421
OpEx:						
Salaries and Benefits	19,559	21,033	(1,474)	243,762	257,802	(14,040)
Contractual Services	0	0	0	11,114	5,757	5,357
Operations	<u>25,476</u>	<u>20,559</u>	<u>4,917</u>	<u>226,764</u>	<u>234,481</u>	<u>(7,717)</u>
Utilities	351	391	(40)	4,742	3,627	1,115
Other	25,125	20,168	4,957	222,022	230,854	(8,832)
Total OpEx	45,035	41,592	3,443	481,640	498,040	(16,400)
Op Surplus/(Subsidy)	(19,693)	(15,405)	4,288	17,764	55,785	38,021
CapEx:						
Capital Labor	0	0	0	0	0	0
Construction Expenses	0	0	0	0	0	0
Capital Equipment	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total CapEx	0	0	0	0	0	0
Net Surplus/(Subsidy)	(19,693)	(15,405)	4,288	17,764	55,785	38,021



**CLEVELAND METROPARKS
ACCOUNTS RECEIVABLE AND INVESTMENTS SCHEDULES
FOR THE MONTH ENDED OCTOBER 31, 2019**

ACCOUNTS RECEIVABLE

Current	Past Due			Total
	30 Days	60 Days	90 Days	
\$227,589	\$3,670	\$374	\$9,634	\$241,267

RANGER/COURT FINES RECEIVABLE

Total
\$47,146

INVESTMENTS

Date Placed	Bank	Description	Days of Duration	Rate	Date of Maturity	Interest Earned	EOM Balance
10/01/19	PNC Bank	Money Market (A)	30	0.96%	10/31/19	\$47	\$58,339
10/01/19	PNC Bank	Sweep Account (B)	30	2.12%	10/31/19	\$57,791	\$32,832,143
10/01/19	Fifth Third Securities	Money Market (C)	30	3.67%	10/31/19	\$5,312	\$1,738,653
Various	Fifth Third Securities	Certificates of Deposit (D)	30	Various	Various	\$0	\$0
10/01/19	STAR Ohio	State pool (E)	30	2.09%	10/31/19	\$21,129	\$12,143,574
10/01/19	STAR Plus	State pool (F)	30	2.10%	10/31/19	\$1,205	\$688,861

(A) Government Performance Money Market Account.

Investment balance ranged from \$58,292 to \$58,339 in October.

\$47,461,571

(B) Government Money Market Sweep Account.

Investment average monthly balance (AMB) for September was \$38,875,775. (Sweep interest is based on prior month's AMB).

(C) Federated Government Money Market Account used to temporarily reinvest Brokered Certificate of Deposit interest payments.

Investment balance ranged from \$1,233,341 to \$1,738,653 in October.

(D) Brokered Certificates of Deposit.

Matured 10/07/19

(E) State Treasurer's Asset Reserve (STAR Ohio).

Investment balance ranged from \$12,122,445 to \$12,143,574 in October.

(F) State Treasurer's Asset Reserve Plus Account (STAR Plus)

Investment balance ranged from \$687,656 to \$688,861 in October.

CLEVELAND METROPARKS
Appropriation Summary - 2019

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #10 11/13/2019	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 53,558,482	\$ -	\$ 53,558,482	\$ 14,040	\$ (19,500) A	\$ 53,553,022
52	Employee Fringe Benefits	18,477,174	20,446	18,497,620	77,549	-	18,575,169
53	Contractual Services	14,727,221	900,758	15,627,979	335,956	1,000 B	15,964,935
54	Office Operations	25,262,956	1,623,806	26,886,762	1,185,443	77,981 C	28,150,186
	Operating Subtotal	112,025,833	2,545,010	114,570,843	1,612,988	59,481	116,243,312
CAPITAL							
571	Capital Labor	1,110,000	-	1,110,000	14,000	-	1,124,000
572	Capital Materials	1,893,884	536,076	2,429,960	961,606	(159,636) D	3,231,930
573	Capital Contracts	14,432,303	3,682,444	18,114,747	4,327,908	(68,800) E	22,373,855
574	Capital Equipment	2,670,302	280,328	2,950,630	485,455	502,772 F	3,938,857
575	Zoo Animals	75,000	-	75,000	(10,000)	-	65,000
576	Land	9,191,274	16,956	9,208,230	-	-	9,208,230
	Capital Subtotal	29,372,763	4,515,804	33,888,567	5,778,969	274,336	39,941,872
TOTALS							
Grand totals		\$ 141,398,596	\$ 7,060,814	\$ 148,459,410	\$ 7,391,957	\$ 333,817	\$ 156,185,184

CLEVELAND METROPARKS**Appropriations 2019 - Legend - Amendment #10****OPERATING****51 SALARIES**

- \$ (22,000) Transfer of appropriations from Seasonal Salaries to Gasoline/Fuel to cover necessary expenses
Net budget effect is zero
- \$ 2,500 Transfer of appropriations from Spirits for Resale to Tips to cover necessary expenses
Net budget effect is zero

A \$ (19,500) Total increase (decrease) to Salaries

53 CONTRACTUAL SERVICES

- \$ (1,000) Transfer of appropriations from Misc. Contractual Services to Merchandise for Resale to cover necessary expenses
Net budget effect is zero
- \$ 775 Transfer of appropriations from Credit Card Expenses and Program Supplies to Maintenance Service Contracts to cover expenses
Net budget effect is zero
- \$ 300 Transfer of appropriations from Sales Tax to Misc. Contractual Services to cover necessary expenses
Net budget effect is zero
- \$ 10,000 Increase in restricted fund appropriations for Misc. Contractual Services related to Beech Leaf Disease
Appropriation increase will be covered by new grant from the US Forest Service
- \$ (2,000) Transfer of appropriations from Misc. Contractual Services to Aggregate and Irrigation/Drainage Supplies for Mastick #8 green drainage
Net budget effect is zero
- \$ (2,950) Transfer of appropriations from Misc. Contractual Services to Postage & Mailing for year end acquisition mailing
Net budget effect is zero
- \$ (4,125) Transfer of restricted fund appropriations from Misc. Contractual Services to Program Supplies to meet needs of the grant
Net budget effect is zero

B \$ 1,000 Total increase (decrease) to Contractual Services

54 OFFICE OPERATIONS

- \$ 22,000 Transfer of appropriations from Seasonal Salaries to Gasoline/Fuel to cover necessary expenses
Net budget effect is zero
- \$ (45,816) Transfer of appropriations from Program Supplies to Capital Equipment for VisCom production copier to replace old printing press
Net budget effect is zero
- \$ 1,000 Transfer of appropriations from Misc. Contractual Services to Merchandise for Resale to cover necessary expenses
Net budget effect is zero
- \$ (2,500) Transfer of appropriations from Spirits for Resale to Tips to cover necessary expenses
Net budget effect is zero
- \$ (775) Transfer of appropriations from Credit Card Expenses and Program Supplies to Maintenance Service Contracts to cover expenses
Net budget effect is zero
- \$ (300) Transfer of appropriations from Sales Tax to Misc. Contractual Services to cover necessary expenses
Net budget effect is zero
- \$ 1,000 Increase in restricted fund appropriations for Training/Conference Expense related to Beech Leaf Disease
Appropriation increase will be covered by new grant from the US Forest Service
- \$ 5,000 Increase in restricted fund appropriations for Uniforms for updated Honor Guard equipment for horse and rider
Appropriation increase will be covered by existing restricted fund donations
- \$ 2,000 Transfer of appropriations from Misc. Contractual Services to Aggregate and Irrigation/Drainage Supplies for Mastick #8 green drainage
Net budget effect is zero
- \$ (4,500) Transfer of appropriations from Minor Computer Equipment to Capital Equipment to replace obsolete equipment in HR
Net budget effect is zero
- \$ 52,000 Increase in restricted fund appropriations for Plant Material for trees to be planted according to NOPEC grant
Appropriation increase will be covered by reimbursement through the NOPEC grant

CLEVELAND METROPARKS

Appropriations 2019 - Legend - Amendment #10

- \$ 18,000 Transfer of appropriations from Capital Material to Plant Material for trees to be planted according to NOPEC grant
Net budget effect is zero
- \$ 817 Increase in appropriations for Resale Merchandise and Sales Tax Expense for K-9 shirts sold as fundraiser
Appropriation increase will be covered by merchandise sales revenue
- \$ 2,950 Transfer of appropriations from Misc. Contractual Services to Postage & Mailing for year end acquisition mailing
Net budget effect is zero
- \$ 4,125 Transfer of restricted fund appropriations from Misc. Contractual Services to Program Supplies to meet needs of the grant
Net budget effect is zero
- \$ (20) Transfer of appropriations from Program Supplies to Capital Equipment to cover tariff increase on WSC conference table
Net budget effect is zero
- \$ 23,000 Increase in restricted fund appropriations for Plant Material
Appropriation increase will be covered by existing restricted funds

C \$ 77,981 Total increase (decrease) to Office Operations

\$ 59,481 TOTAL INCREASE (DECREASE) TO OPERATIONS

CAPITAL

572 CAPITAL MATERIALS

- \$ 12,000 Increase in restricted fund appropriations for Capital Materials for Red Oak Nature Play area in Garfield Reservation
Appropriation increase will be covered by new restricted funds from Emerald Necklace Endowment Fund
- \$ (131,200) Transfer of appropriations from Capital Materials to Capital Equipment for vehicle & equipment purchases
Net budget effect is zero
- \$ (2,100) Transfer of appropriations from Capital Materials to Capital Contracts to purchase Toro 5200 Pro Sweep at auction
Net budget effect is zero
- \$ (37,336) Transfer of appropriations from Capital Materials to Capital Equipment to purchase 4 Turfco WideSpin topdressers
Net budget effect is zero
- \$ (18,000) Transfer of appropriations from Capital Materials to Plant Material for trees to be planted according to NOPEC grant
Net budget effect is zero
- \$ (3,000) Transfer of appropriations from Capital Materials to Capital Equipment to purchase sink disposal
Net budget effect is zero
- \$ 20,000 Transfer of appropriations from Capital Contracts to Capital Materials for Huntington improvements
Net budget effect is zero

D \$ (159,636) Total increase (decrease) to Capital Materials

573 CAPITAL CONTRACTS

- \$ (33,800) Transfer of appropriations from Capital Contracts to Capital Equipment for vehicle & equipment purchases
Net budget effect is zero
- \$ (15,000) Transfer of appropriations from Capital Materials to Capital Equipment to purchase 4 Turfco WideSpin topdressers
Net budget effect is zero
- \$ (20,000) Transfer of appropriations from Capital Contracts to Capital Materials for Huntington improvements
Net budget effect is zero

E \$ (68,800) Total increase (decrease) to Capital Contracts

CLEVELAND METROPARKS**Appropriations 2019 - Legend - Amendment #10****574 CAPITAL EQUIPMENT**

\$	165,000	Transfer of appropriations from Capital Materials and Capital Contracts to Capital Equipment for vehicle & equipment purchases Net budget effect is zero
\$	45,816	Transfer of appropriations from Program Supplies to Capital Equipment for VisCom production copier to replace old printing press Net budget effect is zero
\$	2,100	Transfer of appropriations from Capital Materials to Capital Contracts to purchase Toro 5200 Pro Sweep at auction Net budget effect is zero
\$	52,336	Transfer of appropriations from Capital Materials & Capital Contracts to Capital Equipment to purchase 4 Turfco WideSpin topdressers Net budget effect is zero
\$	4,500	Transfer of appropriations from Minor Computer Equipment to Capital Equipment to replace obsolete equipment in HR Net budget effect is zero
\$	120,000	Increase in appropriations for Dump/Flat Bed Trucks to be purchased from auction net proceeds Appropriation increase will be covered from live auction net proceeds
\$	3,000	Transfer of appropriations from Capital Materials to Capital Equipment to purchase sink disposal Net budget effect is zero
\$	110,000	Increase in restricted fund appropriations for Capital Equipment for forestry lift associated with the NOPEC grant Appropriation increase will be covered by reimbursement under the NOPEC grant
\$	20	Transfer of appropriations from Program Supplies to Capital Equipment to cover tariff increase on WSC conference table Net budget effect is zero

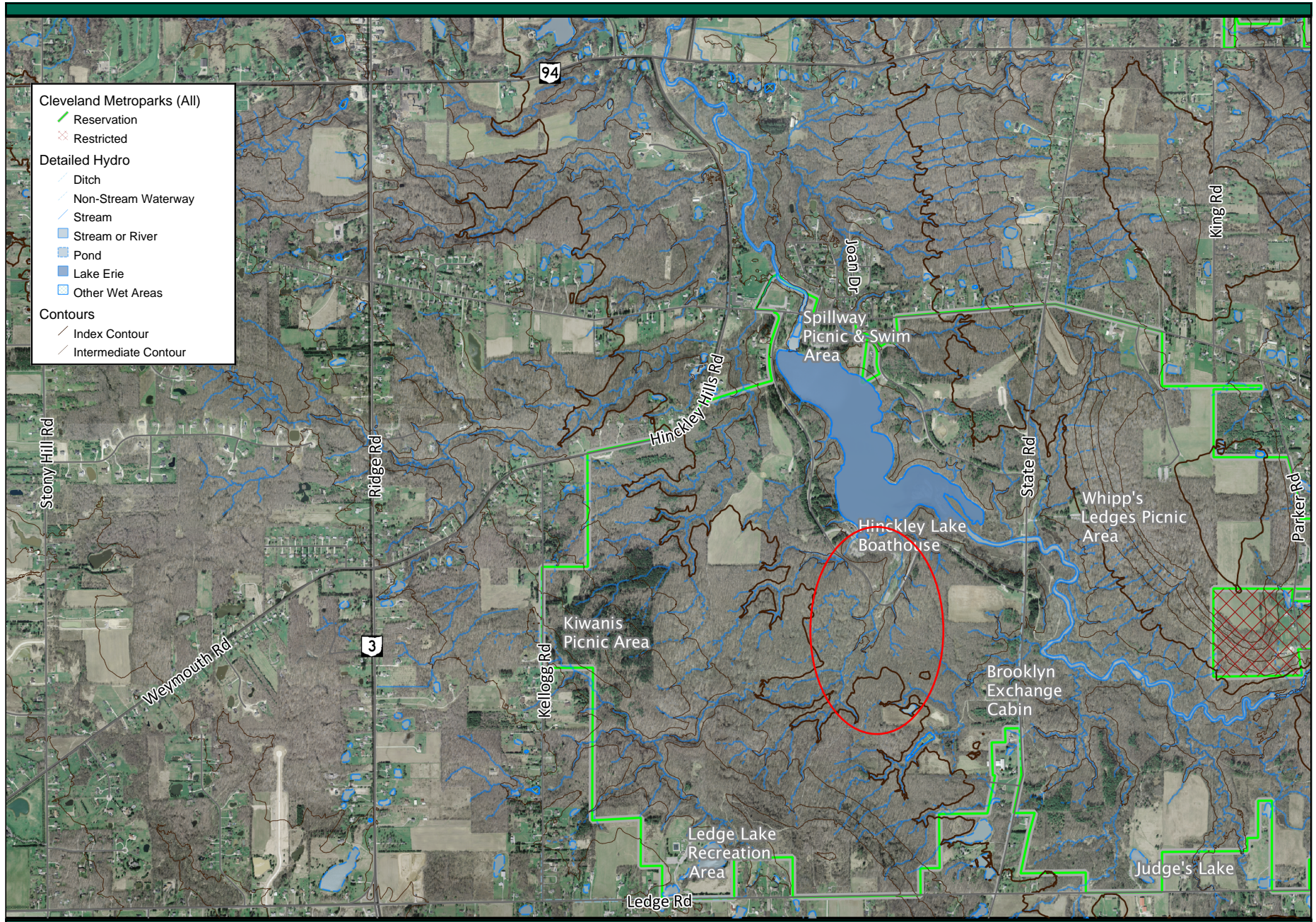
F	\$	<u>502,772</u>	Total increase (decrease) to Capital Equipment
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\$	<u>274,336</u>	TOTAL INCREASE (DECREASE) TO CAPITAL
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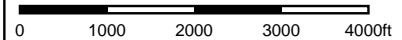
\$	<u>333,817</u>	GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT
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Garfield Reservation
Tretera Property





- Cleveland Metroparks (All)**
- Reservation
 - Restricted
- Detailed Hydro**
- Ditch
 - Non-Stream Waterway
 - Stream
 - Stream or River
 - Pond
 - Lake Erie
 - Other Wet Areas
- Contours**
- Index Contour
 - Intermediate Contour



RESOLUTION NO. 19-11-139

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Printed Checks dated October 11, 2019 in the amount of \$524,876.06

Printed Checks dated October 17, 2019 in the amount of \$21,449.36

Printed Checks dated October 18, 2019 in the amount of \$1,253,100.00

Printed Checks dated October 25, 2019 in the amount of \$727,873.41

Printed Checks dated November 1, 2019 in the amount of \$1,261,636.65

Net Payroll dated September 15, 2019 to September 28, 2019 in the amount of \$1,371,179.67

Withholding Taxes in the amount of \$321,445.33

Net Payroll dated September 29, 2019 to October 12, 2019 in the amount of \$1,466,239.15

Withholding Taxes in the amount of \$345,468.52

Bank Fees/ADP Fees in the amount of \$54,906.48

Cigna Payments in the amount of \$490,902.09

ACH Debits (First Energy; Sales Tax) in the amount of \$93,711.53

Visa/Travel Purchasing Card dated October 6, 2019 to November 2, 2019 in the amount of \$328,950.77

Total amount: \$8,261,739.02

PASSED: November 13, 2019

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 19-11-139** listed above.

RESOLUTION NO. 19-11-140

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Visa Card-Arborwear dated September 8, 2019 to November 2, 2019 in the amount \$1,740.00

Total amount: \$1,740.00

PASSED: November 13, 2019

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 19-11-140** listed above.

Visa Card- Arborwear

09/08/2019 to 11/02/2019

Supplier	Merchant Category	Amount USD
Arborwear Llc	Durable Goods - Default (5099)	\$1,740.00
Grand Total		\$1,740.00