

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

SEPTEMBER 18, 2018

The Board of Park Commissioners met on this date, Tuesday, September 18, 2018, 8:00 a.m., at the Trailside Program Center, 9000 Chippewa Creek Drive, Brecksville, Ohio 44141.

The roll call showed President Dan T. Moore and Vice President Debra K. Berry to be present. It was determined there was a quorum. Vice President Bruce G. Rinker arrived at the meeting at 8:33 a.m. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, William Chorba, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 18-09-121: It was moved by Vice President Berry, seconded by President Moore and carried, to approve the minutes from the Regular Meeting of August 16, 2018, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

FINANCIAL REPORT.

Chief Financial Officer, William Chorba, presented a Comparative Summary of Revenues & Expenditures 2018 vs. 2017 Year-To-Date, for the Month Ended August 31, Schedule of Accounts Receivable, Encumbrances and Investments Placed, as found on pages **87148** to **87155** and they were filed for audit.

ACTION ITEMS.

- (a) ***Swearing in of Ranger Captain***
(Originating Source: *Katherine M. Dolan, Chief Ranger*)

Robert Butler

Robert Butler was an officer with the Cleveland Heights Police Department, most recently as a lieutenant supervising road officers, overseeing their jail facility, and assisting the Police Chief with department policies and procedures, recruitment, training, grant writing, and community outreach. Robert is a Drug Recognition Expert and a former K-9 handler. He received a Master of Public Administration from Cleveland State University in 2012, and a Bachelor of Arts from The Ohio State University in 2005.

- No. 18-09-122:** It was moved by Vice President Berry, seconded by President Moore and carried, to appoint Robert Butler as full-time Ranger Captain for Cleveland Metroparks as authorized by Section 1545.13 of the Ohio Revised Code.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

- (b) ***Chief Executive Officer's Retiring Guests:***
(Originating Source: *Brian M. Zimmerman, Chief Executive Officer*)

Nidia A. Arguedas, Conservation Planner

Nidia Arguedas has served Cleveland Metroparks for over 13 years, utilizing her knowledge, skills and abilities as Planning Technician and Conservation Planner. Through her knowledge and skills, she has developed visual guides for the protection of the natural assets of Cleveland Metroparks through systematic gathering, recording and analysis of information, created impact models used to evaluate land use in reservations, and established biological and ecological principles to develop the specifications for a Natural Features database. Nidia has provided excellent support and assistance on countless projects including creation of detailed mapping for law enforcement personnel, data management and implementation of field surveys and field monitoring for Natural Resources including the protection of the West Virginia white butterfly in Hinckley Reservation, mapping, data development and management for Real Estate and Planning, and for multiple naturalist projects including the proposal to the Audubon Society on Important Bird Areas for West Creek Reservation, the periodical cicada emergence of Brood V, and surveying of earthworm invasions in North Chagrin and South Chagrin reservations. Nidia shared her expertise when she participated in meetings, symposiums and workshops for local, state and national organizations, and has consistently displayed a cooperative and friendly approach communicating her work to others in a concise and positive light. She demonstrated a spirit of cooperation as a participant in Science Camps and bird banding projects, in her participation with the Lake Erie Allegheny Partnership for Biodiversity (LEAP) where she has developed environmental models, and has been

ACTION ITEMS (cont.)

involved with data production, data management, and mapping for the 8 million acres encompassed by the LEAP area, and with the ECOTeam where she most recently assisted with the Sustainability Best Practices Guide. Nidia's dedication has been a valued asset to the Park District and the products of her labor are appreciated and will forever serve generations of future Cleveland Metroparks visitors.

Thomas W. Barnhart, Senior Technician-Lead

Thomas W. Barnhart has served Cleveland Metroparks for 33 years, utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, Senior Technician, and Senior Technician-Lead. Tom began his career in Forestry where he used his knowledge and skills to provide both horticulture and arboriculture services, including maintenance of in-house nurseries, landscape installations, planting of countless trees, and pruning and removal of mature trees in developed public use areas. Tom later transferred to parks where he utilized his knowledge and skills to maintain and enhance parkways, all-purpose trails, buildings, picnic areas, restrooms, and ball fields. He was one of the original crew members during the development stage of Ohio & Erie Canal and Washington reservations, was involved in Cleveland Metroparks presence of the Towpath Trail, and the Flats properties including Rivergate Park, Merwin's Wharf, and Heritage Park I. Tom displayed a strong attention to detail when he assisted with several capital improvement projects during his career such as planting trees at The RainForest, landscape installation at Manakiki Golf Course, and preparations for countless openings and dedications including CanalWay Visitor Center, Ohio & Erie Canal, Washington, and Rivergate reservations, First Tee, Heritage Park I, and the Towpath Trail. He exhibited leadership when he prioritized, planned and provided work direction to others, and shared his expertise during his career when he served as a Park Pathways Intern Program (PIIP) mentor. Tom demonstrated a spirit of cooperation when he volunteered to assist with special events such as Outdoor Odyssey and Children's Fishing Derby, CrossRoads events, was a member of the Prescribed Burn Team, and served as the Safety Point Person and on the Post-It Committee. Tom's dedication has been a valued asset to the Department of Park Operations, and the products of his labor have been appreciated and will not be forgotten.

Linda Romans-Hnath, Information Specialist

Linda Romans-Hnath has served Cleveland Metroparks for more than 18 years utilizing her knowledge, skills and abilities as an Information Specialist. She has used her knowledge, skills and passion for history to provide friendly guest service experiences for nature center visitors, Youth Outdoors and Voyageur Canoe participants, internal staff, and outside callers. Linda provided prompt, clear, concise and professional verbal and written information when communicating to visitors, program participants and staff. She exhibited perseverance, attention to detail, and organization skills with initiatives such as recordkeeping, record retention, program reporting, special event preparation and associated registration, and responded to countless public inquiries. Linda demonstrated a spirit of cooperation, teamwork and leadership when she assisted and trained other staff with the Metroparker and Outdoor Experiences attendance databases. Linda has been a valued asset to Cleveland Metroparks, and the products of her labor have been appreciated and will not be forgotten.

ACTION ITEMS (cont.)

No. 18-09-123: It was moved by Vice President Berry, seconded by President Moore and carried, to recognize Nidia A. Arguedas, Thomas W. Barnhart and Linda Romans-Hnath for their years of service to Cleveland Metroparks and the greater Cleveland community by adopting the Resolutions found on pages **87156** to **87158**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

Nays: None.

(c) **2018 Budget Adjustment No. 6**
(Originating Source: William Chorba, Chief Financial Officer/Brian M. Zimmerman, Chief Executive Officer)

The following amendments are requested for Board approval:

**CLEVELAND METROPARKS
 Appropriation Summary - 2018**

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #6 9/18/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ 24,191	\$ (36,340) A	\$ 48,989,780
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(32,473)	-	18,185,266
53	Contractual Services	14,597,705	1,217,528	15,815,233	66,412	(130,279) B	15,751,366
54	Office Operations	25,120,411	1,162,729	26,283,140	384,581	187,319 C	26,855,040
	Operating Subtotal	106,919,513	2,398,528	109,318,041	442,711	20,700	109,781,452
CAPITAL							
572	Capital Labor	1,075,000	-	1,075,000	-	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	(125,009)	123,500 D	5,678,502
573	Capital Contracts	24,848,552	5,933,878	30,782,430	4,365,720	(123,500) E	35,024,650
574	Capital Equipment	2,419,599	368,707	2,788,306	281,143	16,809 F	3,086,258
575	Zoo Animals	75,000	2,100	77,100	-	-	77,100
576	Land	4,196,000	2,181	4,198,181	300,000	99,282 G	4,597,463
	Capital Subtotal	37,771,942	6,829,086	44,601,028	4,821,854	116,091	49,538,973
TOTALS							
Grand totals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 5,264,565	\$ 136,791	\$ 159,320,425

ACTION ITEMS (cont.)

An explanation of the adjustments, by category, can be found on pages **87159** to **87161**. The net effect of all adjustments is an increase of \$136,791, all of which is provided for by increased revenue, donations, grants, or other restricted funds, except for \$99,282 in Land, which is an appropriation increase.

No. 18-09-124: It was moved by Vice President Berry, seconded by President Moore and carried, to approve the 2018 Budget Adjustment No. 6 for a total increase of \$136,791 as delineated on **87159** to **87161**.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Moore.

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Nays: None.

(d) ***2019 Cleveland Metroparks Employee Group Health Care Benefits***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Harold G. Harrison, Chief Human Resources Officer/William Chorba, Chief Financial Officer)

A. 2019 MEDICAL BENEFITS

1) Self-Insured Preferred Provider Organization (“PPO”) Plans

Since January 1, 2007, the Park District has offered a self-insured medical plan which includes an administrative services only (“ASO”) provider network and claims adjudication service and reinsurance/stop-loss insurance coverage (“Stop-Loss Coverage”). The Park District currently offers three plan design options (High Premium-Plan A, Mid Premium-Plan B, and High Deductible/Health Savings Account - Plan C).

Administrative Service Only Agreement

In 2016 the Park District entered into a three-year agreement with Cigna to provide access to their provider network (including discounts) and claims adjudication service for the self-insured medical plans. This contract expires at the end of the 2018 plan year (12/31/18).

In June 2018, Human Resources (“HR”) and its benefits consultant, Oswald Companies (“Oswald”), released Request for Proposal #6358, requesting proposals for a new three-year ASO agreement. Five providers, Aetna, Anthem, Cigna (incumbent), Payer Fusion, and UMR, provided timely responses to RFP #6358.

ACTION ITEMS (cont.)

HR and Oswald performed a detailed review of the proposals and have determined that Cigna submitted the lowest cost and best proposal. Cigna has agreed to maintain all current services for three years with no increase over current rates (\$36.07 PEPM). In addition, Cigna has proposed increases to the pharmacy rebate rates received by the Park District. Accordingly, Human Resources and Oswald are recommending entering into a three-year ASO contract with Cigna.

Stop-Loss Coverage

Stop-Loss Coverage provides the Park District with individual claim caps (currently \$150,000 per individual) and aggregate claim caps (125% of expected claims for the Park District). HR and Oswald solicited proposals (RFP #6369) for a new one-year Stop-Loss Coverage and received timely responses from five providers, Aetna, Anthem, Symetra, and QBE.

Cigna has proposed a 14.4% premium increase (approximately \$936,520 total premium) for 2019. Cigna additionally proposed a 0.1% rate increase (approximately \$819,655 total premium in 2019) provided the Park District increase its deductible to \$175,000.

Based on this review, HR and Oswald recommend acceptance of Cigna's proposal at the \$175,000 deductible level (\$113.10 PEPM for specific coverage and \$4.87 PEPM for aggregate coverage).

Cigna has set the annual maximum claims amount for 2019 at \$8,237,409.

Self-Insured Plan Designs and 2019 Premiums

HR and Oswald are recommending no plan design changes for the A-Plan, B-Plan, and C-Plan for 2019.

HR and Oswald are recommending conversion from a two-tier to a three-tier premium structure. In addition, HR and Oswald are recommending implementation of a \$100 per-month surcharge for coverage of spouses who are eligible for medical insurance coverage from their full-time employer. These changes will result in a more equitable cost distribution amongst plan users in 2019.

Based on prior claim experience, anticipated claim trend, and reserve requirements, HR and Oswald are recommending a 2% aggregate premium increase for 2019. The following is a summary of the monthly premium rates for 2019:

ACTION ITEMS (cont.)

<i>Cigna Open Access Plus Plan</i>	A-Plan	B-Plan	C-Plan
Employee Only	\$751.93	\$672.97	\$584.25
Employee + Children	\$1,503.85	\$1,345.95	\$1,168.49
Family	\$1,804.62	\$1,615.14	\$1,402.19

Unless otherwise modified by a collective bargaining agreement, employee contribution rates for each plan will be determined by the Chief Executive Officer.

2) Well-Being Improvement Incentive Program

Since 2013, Cleveland Metroparks has offered a well-being improvement incentive program to encourage and reward health behaviors/actions of employees and spouses. Under the program, monthly employee premium contributions are reduced by credits for obtaining certain requirements, including preventive care certifications, non-tobacco affidavits, health risk assessments and participation in well-being improvement activities. Based on the success of the program, HR will continue to offer well-being incentive premium credits in 2019 (\$50/month for single and \$70/month for families).

3) Medical Buyout

The “buyout” option is a cash payment to employees, who would otherwise be eligible for family medical coverage, who decline to elect medical benefits from the Park District and utilize their spouse’s or domestic partner’s employer’s health plan. Annual verification documentation is required. HR and Oswald are recommending continuing the buyout rate at \$150.00 per month in 2019.

B. 2019 DENTAL AND VISION BENEFITS

1) Dental Benefits

In 2018, Cleveland Metroparks entered into a contract with Cigna for fully-insured dental coverage. The contract included a flat-rate renewal rate guarantee through 2019. Accordingly, HR and Oswald recommend that the Park District exercise the flat-rate renewal option with Cigna to provide fully-insured dental coverage at the below rates:

	Dental PPO	Dental DMO
Single	\$23.22	\$22.40
Family	\$76.99	\$56.92

Unless otherwise modified by a collective bargaining agreement, employee contribution rates for the dental plan will be determined by the Chief Executive Officer.

ACTION ITEMS (cont.)

2) Vision Benefits

In 2018, Cleveland Metroparks entered into a contract with Cigna for fully-insured vision coverage. The contract included a flat-rate renewal rate guarantee through 2019. Accordingly, HR and Oswald recommend that the Park District exercise the flat-rate renewal option with Cigna to provide fully-insured vision coverage at the below rates:

	Vision
Single	\$3.89
Family	\$11.81

Unless otherwise modified by a collective bargaining agreement, employer contribution rates for the vision plan will be determined by the Chief Executive Officer.

No. 18-09-125: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to:

A. Self-Insurance Plan

- a. That the Board approve the continuation by the Chief Executive Officer of the self-insured employee health benefits program, maintained pursuant to Section 9.833 of the Ohio Revised Code, to pay for authorized health care benefits, including health care and prescription drugs, under the Cigna PPO plan options described above (the “Self-Insured Program”) for the 2019 plan year.
- b. That the Board direct the Chief Executive Officer to take all necessary actions to reserve funds, as are necessary, in the exercise of sound and prudent actuarial judgment, to cover potential costs of health care benefits for the Self-Insured Program. The funds shall be reserved in a special fund (the “Self-Insurance Fund”) established pursuant to this resolution, which shall comply with the requirements of Ohio Revised Code Section 9.833. The costs of the Self-Insured Program, including, but not limited to, claims paid, administrative fees, consultant fees, wellness programs, telehealth services, and legal fees, may be allocated to the Self-Insurance Fund on the basis of relative exposure and loss experience.
- c. That the Board direct the Chief Executive Officer to have a report prepared and published of amounts reserved and disbursements made from the Self-Insurance Fund, which comports with and conforms to the requirements of Ohio Revised Code Section 9.833, and is maintained and made available for inspection at all reasonable times during regular business hours at the Cleveland Metroparks Administrative Office.

ACTION ITEMS (cont.)

d. That the Board authorize the Chief Executive Officer to offer the health care “buyout” option at the rate of \$150 per month.

B. Medical ASO Agreement (RFP #6358)

That the Board approve an award on RFP #6358 and authorize the Chief Executive Officer to enter into a three-year agreement, in a form approved by the Chief Legal & Ethics Officer, with Cigna at the rates cited above to purchase medical ASO services from January 1, 2019 through December 31, 2021.

C. Stop-Loss / Reinsurance Coverage (RFP #6369)

That the Board approve an award on RFP #6369 and authorize the Chief Executive Officer to enter into a one-year agreement, in a form approved by the Chief Legal & Ethics Officer, with Cigna at the rates cited above to purchase stop-loss reinsurance for \$175,000 deductible specific stop-loss insurance and aggregate stop-loss insurance at 125% of expected claims as projected by Cigna. The agreement shall commence on January 1, 2019 and cover claims incurred in the 12-month period covering the Self-Insured Program’s year beginning January 1, 2019, but paid within 36 months.

D. Dental Benefits

That the Board authorize the Chief Executive Officer to exercise a renewal agreement, in a form approved by the Chief Legal & Ethics Officer, with Cigna at the rates cited above to purchase fully-insured dental coverage from January 1, 2019 through December 31, 2019.

E. Vision Benefits

That the Board authorize the Chief Executive Officer to exercise a renewal agreement, in a form approved by the Chief Legal & Ethics Officer, with Cigna at the rates cited above to purchase fully-insured vision coverage from January 1, 2019 through December 31, 2019.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)**(e) *Authorization of Land Donation: McKenna Property, Bradley Woods Reservation******(±0.2 acres)****(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager)*

Since the 1960s when the first lands were acquired to create Bradley Woods Reservation, Cleveland Metroparks has pieced together the 828-acre reservation with 156 separate transactions. Land acquisition in Bradley Woods Reservation has continued over the years with land acquired to fill in holdings, acquire wetlands, provide connections and buffer the Lake Plain Swamp Forest, one of the last remaining examples of this forest type in Cuyahoga County.

Bernard McKenna reached out to Cleveland Metroparks regarding the potential donation of land that borders the southeastern edge of Bradley Woods Reservation. The McKenna Property is located west of Whitehaven Avenue and north of Elmhurst Road in the City of North Olmsted (reference map, page **87162**). The acquisition of the McKenna Property will protect the remaining intact wet woods to create an unfragmented forest and habitat for amphibians and woodland birds. The acquisition of this 0.2-acre property will enhance the reservation by preserving an unprotected forest and improve habitat sustainability.

Judge Anthony J. Russo approved the acceptance of the donated fee parcel of land pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board's consideration.

No. 18-09-126:

It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the acceptance of a donation of fee simple title of ±0.2 acres as hereinabove described, from Bernard McKenna, subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (f) ***Authorization of Land Donation from Western Reserve Land Conservancy, Brecksville Reservation (±48.2 acres)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal and Ethics Officer/Kyle G. Baker, Senior Assistant Legal Counsel & Director of Real Estate/Stephanie Kutsko, Land Protection Manager/Isaac D. Smith, Conservation Program Manager)

Western Reserve Land Conservancy (WRLC) plans to acquire a predominantly forested ±48.2-acre property adjacent to Brecksville Reservation in the City of Brecksville (reference map, page **87163**) currently owned by Goodrich Corporation (the “Property”). This is one of the few remaining vacant and forested parcels of its size adjacent to Brecksville Reservation. The forest community on the Property includes both wet and wet-mesic forest composed primarily of young red maple, pin oak, and scattered elm trees. Additionally, two headwater stream channels and associated wetlands are found on the Property that are part of the Snowville Road subwatershed, which is one of Cleveland Metroparks Priority Watersheds. Notably, the Snowville Road subwatershed is the only watershed in Cleveland Metroparks where southern redbelly dace, a cool water minnow species that is declining statewide, has been found. Acquisition of the Property would contribute to Cleveland Metroparks goal of protecting stream corridors and allow Cleveland Metroparks to protect and manage the recovering forest habitat.

WRLC plans to acquire the Property and apply for Clean Ohio Conservation Funds for acquisition costs. WRLC’s acquisition is contingent upon the award of funding from the Ohio Public Works Commission, the agency which administers the Clean Ohio Conservation Funds.

Cleveland Metroparks staff has collaborated with WRLC and provided support to them to acquire this ±48.2-acre property. Cleveland Metroparks and WRLC have productively collaborated in the past, including the 2017 acquisition of a 102-acre property adjacent to the Property. As part of this collaboration, Cleveland Metroparks and WRLC will enter into a donation agreement whereby, contingent upon WRLC’s acquisition from Goodrich Corporation and the award of Clean Ohio Conservation Funds, WRLC will transfer fee simple title to the Property via donation to Cleveland Metroparks. WRLC will then retain a conservation easement over the Property.

Judge Anthony J. Russo approved the acceptance of the donation of the fee parcel of land from WRLC pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board’s consideration.

ACTION ITEMS (cont.)

No. 18-09-127: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the acceptance of a donation of fee simple title of ±48.2 acres as herein described, from Western Reserve Land Conservancy, subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (g) ***Chagrin River - Aurora Branch Headwater Preservation: Authorization of Land Acquisition of ±15.4 Acres from Jerome M. Ellerin and Clean Ohio Conservation Fund Grant Application***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal and Ethics Officer/Natalie Ronayne, Chief Development Officer/Kyle G. Baker, Senior Assistant Legal Counsel & Director of Real Estate/Isaac D. Smith, Conservation Program Manager/Stephanie A. Kutsko, Land Protection Manager/Kristen M. Trolio, Grants Manager)

Background

South Chagrin Reservation is an anchor reservation that consists of 1,634 acres in the eastern suburbs of Cuyahoga County and offers a variety of outdoor recreation and experiences for park users. The southeastern portion of South Chagrin Reservation includes a ±2 mile stretch of trail that links the Village of Chagrin Falls with the Village of Bentleyville, as well as a large portion of undeveloped land adjacent to the reservation. Cleveland Metroparks has long identified this area as a priority for conservation. On February 15, 2018, pursuant to Board Resolution No. 18-02-023, the Board accepted an award of \$4,150,000 from the Ohio Environmental Protection Agency (OEPA) through the Ohio Water Pollution Control Loan Fund – Water Resource Restoration Sponsor Program (WRRSP) and committed \$850,000 (for a total purchase price of \$5,000,000) to acquire a ±73.4-acre property adjacent to South Chagrin Reservation known as the Jackson Property. Due to the timelines associated with WRRSP, the Jackson Property is not scheduled to close and transfer to Cleveland Metroparks until late 2019.

ACTION ITEMS (cont.)

Recommended Fee Acquisition of ±15.4 Acres

Cleveland Metroparks now has the opportunity to acquire an additional ±15.4 acre property, owned by Jerome M. Ellerin (“Ellerin Property”). The Ellerin Property is located adjacent to South Chagrin Reservation, just north of the Jackson Property and southwest of properties which are permanently protected by the Western Reserve Land Conservancy and the Geauga Park District, creating an unfragmented block of greenspace totaling over 305 acres (reference map, page **87164**). Mr. Ellerin has agreed to sell the ±15.4 acres via fee simple title for a purchase price of \$1,140,000. Acquisition of the Ellerin Property will preserve and protect tributaries to the Aurora Branch of the Chagrin River, high quality wetlands, a diverse wildlife habitat, and contribute to Cleveland Metroparks goal of protecting this resource rich environment.

Clean Ohio Conservation Fund Grant Application

Cleveland Metroparks has the opportunity to apply for funds through the Clean Ohio Conservation Fund to acquire the Ellerin Property and perform natural resource restoration and management activities upon both the Ellerin Property and Jackson Property. If awarded, the Clean Ohio Conservation Fund program will fund the project as shown below:

Project Costs:

Ellerin Property Appraised Value	\$1,140,000
Jackson Property Updated Appraised Value	4,525,000
Site Restoration	50,000
Due Diligence Costs (appraisal, title, environmental, etc.)	<u>7,850</u>
Total Project Costs	\$5,722,850

Proposed Project Funding:

OEPA-WRRSP Grant - Jackson Property (72%)	\$4,150,000
Clean Ohio Conservation Fund Request (21%)	1,197,850
Cleveland Metroparks (7%)	<u>375,000</u>
Total:	\$5,722,850

The acquisition of the Ellerin Property is contingent on receiving Clean Ohio Conservation Fund program funding with Cleveland Metroparks contribution of \$375,000 (in the form of credit for Cleveland Metroparks previously approved promise to acquire the Jackson Property) towards the Chagrin River-Aurora Branch Headwater Preservation project. The required resolution is on page **87165**.

ACTION ITEMS (cont.)

No. 18-09-128: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the acquisition of fee simple title of ± 15.4 acres as hereinabove described, from Jerome M. Ellerin, for a purchase price of \$1,140,000, contingent on funding and subject to the terms and conditions hereinabove summarized, and subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the submittal of a grant application to the Ohio Public Works Commission for funding assistance through the Clean Ohio Conservation Program Fund as described above; further, to authorize and agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and finally, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grant upon award and to acquire the property; form of document(s) to be approved by Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (h) ***Expansion of Euclid Creek Reservation: Authorization to Submit Grant Application and Commit Funds - K. Hovnanian Highland Ridge, LLC Property (± 63.3 acres)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Natalie Ronayne, Chief Development Officer/Kristen Trolino, Grants Manager/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager)

On March 15, 2018, pursuant to Board Resolution No. 18-03-040, the Board authorized the purchase of the ± 63.3 -acre K. Hovnanian Highland Ridge, LLC Property (“K. Hovnanian Property”) located south of Highland Road and West of Donna Drive in the city of Richmond Heights and adjacent to Cleveland Metroparks Euclid Creek Reservation (reference map, page **87166**). The Board authorized the purchase of the K. Hovnanian Property for \$542,274. Since the Board authorized the purchase, staff has been working on identifying grant sources to help fund the acquisition and add the K. Hovnanian Property to Cleveland Metroparks ± 473 -acre Euclid Creek Reservation.

The Clean Ohio Conservation Fund, administered by the Ohio Public Works Commission, provides funds for acquisition of greenspace in order to conserve natural areas and protect the state’s natural resources. Cleveland Metroparks proposes to apply to this program for funding to acquire the K. Hovnanian Property. The K. Hovnanian Property is situated atop the eastern side of the Euclid Creek gorge and has long been recognized as a high priority for resource protection.

ACTION ITEMS (cont.)

The acquisition of the K. Hovnanian Property will permanently protect a young red maple forest, as well as other tree species such as black gum, pin oak, American elm, American beech and shagbark hickory. Outside of the forested areas are meadows and wetlands which are home to a variety of native plants. With the acquisition of the K. Hovnanian Property, Euclid Creek Reservation would grow in size by over ten percent and create access to the surrounding communities.

Cleveland Metroparks will request funds from the program for acquisition expenses and associated fees, as well as funds to perform natural resource restoration and management activities on the K. Hovnanian Property. If awarded, the Clean Ohio Conservation Fund program will fund the project as shown below:

Clean Ohio Conservation Fund (63%):	\$604,224
Local Match – Land Donation (37%):	<u>357,726</u>
Total Project:	\$961,950

The required resolution is on page **87167**.

This is an important acquisition for the Euclid Creek watershed as only nine percent of the watershed is protected greenspace. Preservation of the K. Hovnanian Property will conserve forests, wetlands, meadows and exceptional vistas of Euclid Creek, and would be an invaluable addition to expand upon the long and linear nature of Euclid Creek Reservation.

No. 18-09-129: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the adoption of the resolution to authorize the submittal of a grant application to the Ohio Public Works Commission for funding assistance of ±\$604,224 through the Clean Ohio Conservation Fund program as described above; to authorize and agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreements and execute any other documents as may be required to accept the grants upon award; form of agreement(s) and document(s) to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

- (i) ***Edgewater Marina Operations – Lease Agreement***
(*Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer*)

Background

On May 30, 2013, based upon staff's recommendation, the Board voted to authorize the Chief Executive Officer to execute a 99-year Lease Agreement, with the right and option to renew for another ten-year period, with the City of Cleveland ("City"), for ±455 acres of lakefront parks (see Board Resolution No. 13-05-077). On June 6, 2013, the State of Ohio, acting by and through the Ohio Department of Natural Resources ("State") and the City, terminated an existing Lease for the same lakefront property dated April 26, 1978 ("City/State Lease"). Cleveland Metroparks then entered into a Lease Agreement dated June 6, 2013 with the City ("City/Metroparks Lease") in which it took control of the ±455 acres of Cleveland's lakefront property, including the property commonly known as Edgewater Marina.

Through a Lease Agreement with the State dated March 13, 2012, amended by the Modification of Lease dated November 30, 2012 (together the "FDL/State Lease"), Edgewater Marina was being operated by FDL Marine, Inc. ("FDL Marine"). The term of the FDL/State Lease commenced on March 13, 2012 and would end on January 31, 2018. At the discretion of the State, the term of the Agreement could be renewed for a period not to exceed four (4) additional years, *i.e.*, through January 31, 2022.

In connection with the termination of the City/State Lease dated April 26, 1978, the Memorandum of Agreement between the State and the City dated June 6, 2013 stated certain leases, including the FDL/State Lease, would be assigned by the State to the City and then by the City to Cleveland Metroparks. Pursuant to the City/Metroparks Lease, the FDL/State Lease was assigned to Cleveland Metroparks. FDL Marine provided the City and Cleveland Metroparks with an Estoppel Certificate dated May 31, 2013, in which FDL Marine acknowledged the assignment of the FDL/State Lease to Cleveland Metroparks and agreed that all its rights under the FDL/State Lease would be subordinate to the City/Metroparks Lease.

Pursuant to Board Resolution no. 17-11-162 the term of the FDL/State Lease was renewed until December 31, 2018, and at the sole discretion of Cleveland Metroparks, the term of the Agreement could be renewed for up to three (3) additional years, *i.e.*, through December 31, 2021.

If Cleveland Metroparks were to renew the FDL/State Lease for an additional one (1) year period commencing on January 1, 2019 and ending on December 31, 2019, both dates being inclusive, which at the sole discretion of Cleveland Metroparks could be renewed for up to two (2) additional years, *i.e.*, through December 31, 2021, the following annual remittance and capital investment amounts are proposed:

ACTION ITEMS (cont.)

	<u>Proposed Renewal</u>
<i>2019 Annual Remittance</i>	\$69,000
<i>2019 Capital Investment</i>	\$10,000
<i>Total Value to Cleveland Metroparks</i>	\$79,000

In review of the proposed terms, Cleveland Metroparks staff is recommending that the FDL/State Lease be renewed for the following reasons:

- The rate and amount of financial return over the requested extension is appropriate.
- Amount and timetable for proposed capital investment is appropriate.
- Success of FDL Marine of managing the marina operation since March 13, 2012.
- FDL Marine demonstrates a strong commitment to Cleveland Metroparks, its mission and effective management of this facility.

No. 18-09-130: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve a one (1) year renewal of the FDL/State Lease for a period commencing on January 1, 2019 and ending on December 31, 2019, both dates being inclusive, which at the sole discretion of Cleveland Metroparks could be renewed for up to an additional two (2) years, *i.e.*, though December 31, 2021, with a total annual remittance of \$69,000, and a total of \$10,000 for capital investments, and, further, that the Board authorize the Chief Executive Officer to execute an Amendment to the Lease Agreement memorializing the extension in a form approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(j) ***Whiskey Island Marina Operations – Management Services Agreement***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer)

Background

On December 17, 2014 Cleveland Metroparks acquired the title to Whiskey Island. It is approximately ±64.5 acres located along the Lake Erie shoreline and includes Wendy Park, Whiskey Island Marina, and a food service operation. RFP #6016 was sent out for proposals to manage the Whiskey Island Marina and/or Food Service Operations. On September 25, 2014, based upon staff’s recommendation, the Board voted to award the management services agreement to FDL Marine, Inc. (“FDL Marine”) in Resolution No. 14-09-158.

ACTION ITEMS (cont.)

Cleveland Metroparks entered into the Management Services Agreement with FDL Marine on September 25, 2014 which granted FDL Marine the right to manage the Whiskey Island Marina and provide marina operation services, and food and beverage services to the general public. The term of the Agreement commenced on December 17, 2014, and would end on December 31, 2017, both dates being inclusive, with Cleveland Metroparks option to extend the term for up to three (3) additional years. Pursuant to Board Resolution No. 17-11-161, the term of the Agreement was extended through December 31, 2018, with Cleveland Metroparks option to extend the term for up to two (2) additional years, *i.e.*, through December 31, 2020.

If Cleveland Metroparks were to extend the current Management Services Agreement for an additional one (1) year period commencing on January 1, 2019 and ending on December 31, 2019, both dates being inclusive, which at the sole discretion of Cleveland Metroparks could be extended for up to one (1) additional year, *i.e.*, through December 31, 2020, the following annual remittance and capital investment amounts are proposed:

	<u>Proposed Renewal</u>
<i>2019 Annual Remittance</i>	\$79,608
<i>2019 Capital Investment</i>	\$25,000
<i>Total Value to Cleveland Metroparks</i>	\$104,608

The proposed annual remittance is composed of five payments of \$18,000 (one for each month the marina is active), adjusted for utility payments. FDL currently pays for the electricity used by all of Wendy Park, not just Whiskey Island Marina. So that Cleveland Metroparks can reimburse FDL for Cleveland Metroparks portion of the electric bill, FDL's first payment of \$18,000 would be adjusted downward to \$7,608, resulting in a total annual remittance of \$79,608.

In review of the proposed terms, Cleveland Metroparks staff is recommending that the Management Services Agreement with FDL Marine, Inc. be extended for the following reasons:

- The rate and amount of financial return over the requested one (1) year extension is appropriate.
- Amount and timetable for proposed capital investment is appropriate.
- Success of FDL Marine of managing the marina operation since December 17, 2014.
- FDL Marine demonstrates a strong commitment to Cleveland Metroparks, its mission and effective management of this facility.

ACTION ITEMS (cont.)

Note: President Moore recused himself from the vote related to this matter.

No. 18-09-131: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve a one (1) year extension of the term of the existing Management Services Agreement with FDL Marine, Inc. commencing on January 1, 2019 and ending on December 31, 2019, both dates being inclusive, which at the sole discretion of Cleveland Metroparks could be extended for up to one (1) additional year, *i.e.*, through December 31, 2020, with a total one-year annual remittance of \$79,608, and a total of \$25,000 for capital investments, and, further, that the Board authorize the Chief Executive Officer to execute an Amendment to the Management Services Agreement memorializing the extension in a form approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry and Mr. Rinker.

Recused: Mr. Moore.

Nays: None.

(k) *Management Services for Volleyball Court Operations – Wendy Park & E. 55th Street Marina*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Joseph V. Roszak, Chief Operating Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Katie M. McVoy, Assistant Legal Counsel)

Background

On October 5, 2015, Cleveland Metroparks issued Request for Proposal #6129 for proposals to manage the volleyball court operations at Wendy Park and E. 55th Street Marina for a three (3) year agreement term with the potential for a longer term. On December 17, 2015, based upon staff's recommendation, the Board voted to award the Management Services Agreement to Cleveland Plays, Inc. ("Cleveland Plays") pursuant to Board Resolution No. 15-12-204.

Cleveland Metroparks entered into the Management Services Agreement with Cleveland Plays on April 26, 2016 which granted Cleveland Plays the right to manage the volleyball court operations available to the general public at Wendy Park and E. 55th Street Marina in the Lakefront Reservation. The term of the Agreement was for three (3) years commencing on January 1, 2016 and ending on December 31, 2018, both dates being inclusive. At the sole discretion of Cleveland Metroparks, the term of the Agreement could be extended for up to three (3) additional one (1) year periods, *i.e.*, through December 31, 2021.

ACTION ITEMS (cont.)

Cleveland Plays requested to extend the term of the Agreement until December 31, 2019, which extension management believes is appropriate with the following annual remittance:

	Proposed Renewal
<i>2019 Annual Remittance</i>	\$12,500
<i>Total Value to Cleveland Metroparks</i>	\$12,500

The annual remittance has been increased from Ten Thousand Dollars (\$10,000) annually to Twelve Thousand Five Hundred Dollars (\$12,500) to account for utility costs.

Due to overpayment of the capital improvement requirement from the initial term of the Agreement and the nature of the area of Wendy Park that Cleveland Plays uses, Cleveland Plays will have no capital improvement requirement in 2019. Rather, it will be required to conduct such maintenance and improvement as required to keep volleyball courts in good working order.

In review of the proposed terms, Cleveland Metroparks staff is recommending that the Management Services Agreement with Cleveland Plays, Inc. be extended for an additional one (1) year for the following reasons:

- The rate and amount of financial return over the requested one (1) year extension is appropriate.
- Success of Cleveland Plays of managing the operations since January 1, 2016.
- Cleveland Plays demonstrates a strong commitment to Cleveland Metroparks, its mission, and effective management of these operations.

No. 18-09-132: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve a one (1) year extension of the term of the existing Management Services Agreement with Cleveland Plays, Inc. that would end on December 31, 2019, which at the sole discretion of Cleveland Metroparks could be extended for up to two (2) additional one (1) year periods, with a total one-year annual remittance of \$12,500 and, further, that the Board authorize the Chief Executive Officer to execute an Amendment to the Management Services Agreement memorializing the extension in a form approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

ACTION ITEMS (cont.)

- (1) ***Authorization to Enter into Grant Agreement with Ohio Department of Natural Resources for Hydrilla Detection and Response***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Terry Robison, PhD, Director of Natural Resources/Mark Warman, Hydrilla Project Coordinator/Kristen Trolio, Grants Manager)

The Ohio Department of Natural Resources (ODNR) recently allocated funds to defend the Great Lakes from Aquatic Invasive Species (AIS). Cleveland Metroparks proposal to ODNR to continue a two-year project for early detection of hydrilla and other AIS in the Lake Erie watershed was accepted for funding. Additional funding is being designated to Cleveland Metroparks for control of hydrilla and other noxious aquatic invasive species in other states and throughout Ohio. Collaborators include Cleveland Metroparks, ODNR, U.S. Fish and Wildlife Service, Pymatuning State Park, and various municipalities, private landowners, and other park districts in Ohio’s Lake Erie basin.

Cleveland Metroparks efforts include:

- surveillance for aquatic invasive plants in Ohio’s Lake Erie basin;
- re-sampling and monitoring of Cleveland Metroparks populations of *Hydrilla verticillata*;
- establish new survey and study sites on partner properties in the Lake Erie drainage; and
- data analysis and reporting.

In addition to the proposal to continue Cleveland Metroparks AIS program, ODNR requested that Cleveland Metroparks purchase and ship herbicides to Pymatuning State Park, on the border of Ohio and Pennsylvania, to continue that agency’s efforts to prevent the spread of hydrilla from Pymatuning reservoir.

The project costs are as follows:

USFWS for early detection and hydrilla program	\$ 93,900
Herbicide for transfer to Pymatuning (not to exceed)	<u>50,000</u>
Total Project:	\$143,900

- No. 18-09-133:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve the authorization to enter into a grant agreement with the Ohio Division of Wildlife for ±\$143,900 as described above; to authorize and agree to obligate funds in the amount ±\$50,000 required to purchase herbicide and ship the product to Pymatuning State Park to aid in the management of *Hydrilla verticillata* required to satisfactorily complete

ACTION ITEMS (cont.)

the proposed project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into agreement and execute any other documents as may be required to accept the grant; form of document(s) to be approved by the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (m) ***Modification of Agreement No. 30849 – E. L. Robinson Engineering of Ohio Co., Whiskey Island Connector – Lakefront Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Tammy Oliver, Director of Project Development, Sara Byrnes Maier, Senior Strategic Park Planner)

Background:

On June 15, 2017, the Board authorized an agreement with E. L. Robinson Engineering of Ohio Co. (“E. L. Robinson”) for planning, environmental engineering, geotechnical services, final engineering and construction engineering associated with the design of the Whiskey Island Connector trail, in accordance with their proposal dated June 9, 2017 for an amount not to exceed \$346,467.

Included within the base proposal and initial agreement were a series of potentially necessary tasks highlighted as “as-authorized” tasks. On July 6, 2018, Cleveland Metroparks staff authorized an increase to the agreement for additional lighting design in an amount not to exceed \$7,154.

Modification:

As the design progressed, it was identified that supplementary design would be required for the relocation of two water mains and a force main that fall within the footprint of the trail. In addition, drawing modifications for a realignment of the trail at the east end of the project within Wendy Park was requested to better accommodate the park’s circulation. E. L. Robinson submitted a proposal on July 9, 2018 for a modification to the agreement in an amount not to exceed \$38,360. As the Whiskey Island Connector is a part of the Transportation Investment Generating Economic Recovery Grant, Ohio Department of Transportation district staff was required to review the proposal and recently authorized Cleveland Metroparks to proceed with the modification.

ACTION ITEMS (cont.)

The base proposal and initial agreement also included minimal construction engineering phase costs, which do not include the full effort required for construction administration services. Staff will return to the Board to modify the agreement at the commencement of construction to include construction administration services once the full scope is identified and the project is bid.

- No. 18-09-134:** It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the Chief Executive Officer to execute a modification to the agreement with **E. L. Robinson Engineering of Ohio Corp.**, for supplementary design and drawing modifications, for an additional amount not to exceed \$38,360, resulting in a total revised contract amount not to exceed \$391,981. Due to the use of federal funds for the design phase, Cleveland Metroparks must utilize ODOT's standard modification to the agreement. The modification and the form of any additional necessary agreements to be approved by the Chief Legal & Ethics Officer, pursuant to a proposal dated July 9, 2018.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (n) ***Brecksville Reservation: Authorization of Grant Application Submittal and Funding Match Commitment for the Brecksville Road Intersection Improvement Project to the Transportation for Livable Communities (TLCI) Implementation Grant Program from the Northeast Ohio Areawide Coordinating Agency (NOACA)***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)

Background

Cleveland Metroparks is pursuing bike and pedestrian connections to neighborhoods and collaborating on regional trails in keeping with the Park District's Strategic Plan. Cleveland Metroparks was awarded a TLCI technical assistance project with NOACA in 2016 to develop the Emerald Necklace Trail Crossing Improvement Study, currently in final draft form. Within this study, NOACA staff provided a typology of interventions to trail and roadway crossings in Cleveland Metroparks reservations. Also developed were detailed recommendations for several intersections where current or planned trails cross larger roadways. One of the intersections studied was Brecksville Road and Valley Parkway in the city of Brecksville. The Valley Parkway Connector Trail, of which Phase I was opened to pedestrian traffic in 2017 within Brecksville Reservation, traverses the subject intersection with an ODOT approved standard unsignalized crosswalk.

ACTION ITEMS (cont.)

The Emerald Necklace Trail Crossing Improvement Study recommends a median refuge island crossing along with high visibility crosswalks, warning signage, and pedestrian-activated Rectangular Rapid Flashing Beacons at this intersection. Cleveland Metroparks proposes to submit a grant application to NOACA for the Transportation for Livable Communities Initiative (TLCI) Implementation Grant Program to fund construction of this project.

The estimated cost for this project is \$135,000. Cleveland Metroparks proposes to commit up to \$15,000 for the project’s local match, with additional local match anticipated to come from the City of Brecksville.

No. 18-09-135: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize and agree to submit an application to NOACA for the Transportation for Livable Communities Initiative Implementation Grant Program for funding assistance for the above-described project in the estimated amount of \$135,000; upon grant award notification, to authorize and agree to obligate matching funds of up to \$15,000, in the approved program year, to satisfactorily complete said project and become eligible for reimbursement under the terms and conditions of the program; and further, that the Board authorize the Chief Executive Officer to enter into an agreement and execute any other documents as may be required to accept the grant award; form of document(s) to be approved by the Chief Legal & Ethics Officer; and finally, that the Board authorize a resolution as referenced on page **87168**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (o) ***Authorization of Funding Match Commitment to the City of Broadview Heights in Support of Their Grant Application for the Broadview Road and Valley Parkway Signalization Project to the Transportation for Livable Communities Initiative (TLCI) Implementation Grant Program from the Northeast Ohio Areawide Coordinating Agency (NOACA)***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)

Background:

Cleveland Metroparks is pursuing bike and pedestrian connections to neighborhoods and collaborating on regional trails in keeping with the Park District’s Strategic Plan. Cleveland Metroparks was awarded a TLCI technical assistance project with NOACA in 2016 to develop the Emerald Necklace Trail Crossing Improvement Study, currently in final draft form. Within this study, NOACA staff provided a typology of interventions to

ACTION ITEMS (cont.)

trail and roadway crossings in Cleveland Metroparks reservations. Also developed were detailed recommendations for several intersections where current or planned trails cross larger roadways. One of the intersections studied was Broadview Road and Valley Parkway in the city of Broadview Heights. The Valley Parkway Connector Trail that will open this fall within Brecksville Reservation traverses this intersection with an ODOT approved standard unsignalized crosswalk.

The Emerald Necklace Trail Crossing Improvement Study recommends a full traffic signal with pedestrian-activated countdown timers and high visibility crosswalks and signage for this intersection based on current traffic volumes, sight distance issues, and vehicular speed. The City of Broadview Heights plans to submit as sponsor a TLCI Implementation Grant application to fund this project, currently estimated to cost approximately \$250,000. Cleveland Metroparks proposes to commit \$15,000 as a portion of the project's local match, which shall be further leveraged from local match funds also contributed by the City of Broadview Heights. If awarded and constructed, the City of Broadview Heights has committed to maintain the signal in their municipal inventory.

No. 18-09-136: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize and agree to provide local match in support of the City of Broadview Heights' grant application to NOACA for the Transportation for Livable Communities Initiative Implementation Grant Program for the above-described project. The grant is requesting funding for the project, currently estimated at approximately \$250,000; upon grant award notification, Cleveland Metroparks to authorize and agree to obligate matching funds of \$15,000, in the approved program year, to satisfactorily complete said project; and further, that the Board authorize the Chief Executive Officer to provide a letter of support and funding commitment for the project; and finally, that the Board authorize a resolution as referenced on page **87169**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (p) ***Change Order No. 1 – Contract No. 1469 – Scenic Park Bridge Deck Overlay – Rocky River Reservation***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, John Kilgore, P.E., Manager of Facilities Engineering)

Background:

On August 16, 2018, the Board awarded Bid #6364, to Bridge Specialists Inc. (Bridge Specialists) for the Scenic Park Bridge Deck Overlay Replacement project in the amount of \$139,994.47. Since the Board's approval work has progressed with a contractor mobilization on Tuesday, September 11th and hydro-demolition of the bridge deck overlay on September 11-13, 2018.

Change Order No. 1:

During the hydro-demolition of the former bridge deck overlay, deteriorated and delaminated sections of the bridge deck became apparent. The original design depth of deck overlay replacement is proposed at 1-1/4" thick. Sections of the deteriorated deck overlay reveal a depth of 6" and expose the cavities in the reinforced slab superstructure. As this condition has very recently been encountered, staff has requested an estimate of cost from Bridge Specialists, with the work to be performed on a time and material basis to address conditions encountered in the field.

The scope of Change Order No. 1 is as follows:

- Clean and prepare exposed rebar for concealment in deck overlay replacement;
- Where superstructure cavities have been exposed, form up the cavity for non-integral concrete pour prior to the deck overlay pour;
- Pour deck overlay to the resulting thickness to match post-demolition bottom profile and match pre-demolition top profile (of the deck overlay); and
- Pour deck overlay with integral fibermesh reinforcing.

Change Order No. 1 is in the not to exceed amount of \$40,000 with tasks to take place on a time and material basis.

No. 18-09-137: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve Change Order No. 1 with Bridge Specialists, Inc. in the not to exceed amount of \$40,000 as described above resulting in a revised, total contract amount of \$179,994.47 and further, that the Board authorize the Chief Executive Officer to execute Change Order No. 1.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS:

No. 18-09-138: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to authorize the following bid awards:

- (a) **Commodities Usage Report:**
 - **Bid Renewal #6076:** **Portable Toilet Rentals** (see page **87139**);
- (b) **Bid #6371:** **Printing and Mailing Services of Emerald Necklace Newsletter** (see page **87140**); and
- (c) **Bid #6374:** **2018 Tree Removal** (see page **87141**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS (cont.)

COMMODITIES USAGE REPORT - *“In the event the original estimate exceeds 90% consumption, an action item will be presented to the Board.”*

BID RENEWAL #6076 SUMMARY: **PORTABLE TOILET RENTALS** for various locations throughout Cleveland Metroparks for a two (2) year period from April 16, 2015 through April 15, 2017 with an option to renew for a one (1) year period

ORIGINAL ESTIMATE \$225,000 (90% = \$202,500)

The estimated encumbrance was based upon a two year spend of portable toilet rental utilization throughout the Park District. With the acquisition of Lakefront properties and hosting various new events, additional funding is required. The requested commodity adjustment pays current invoices and anticipates remaining orders through April 15, 2019.

ORIGINAL AWARD (3/16/17)	\$225,000
Additional Consumption/Final “Close-out” Estimate (9/20/18)	<u>75,000</u>
REVISED TOTAL AWARD:	\$300,000

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to amend Resolution No. 17-03-045 to accommodate usage in excess of the original estimate as follows:

No. 17-03-045: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to **renew** Bid #6076 for portable toilet rental services to the lowest and best bidder, **Superior Speedie Portable Services, Inc.**, United Rentals (*North America, Inc. through an approved assignment and assumption agreement*) for an additional two-year period beginning April 16, 2017 through April 15, 2019, at the unit costs specified and maintained in the bid file, **for a total cost not to exceed ~~\$225,000~~ \$300,000**. In the event the log of consumption approaches 90 percent of the estimate, an action item will be presented to the Board requesting an increase. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

(See Approval of this Item by Resolution No. 18-09-138 on Page 87138)

AWARD OF BIDS (cont.)

BID #6371 SUMMARY: **PRINTING and MAILING SERVICES** of Cleveland Metroparks monthly *Emerald Necklace* Newsletter for a 12-month period, beginning with January 2019 issue and ending December 2019 issue (with an option to renew for an additional one (1) year period)

- - - - HIGHLIGHTS AT A GLANCE - - - -
2018 Expenditures (12 issues) = \$84,796.00
2019 Estimate (12 issues) = \$91,120.00

History

The *Emerald Necklace* is a monthly newsletter that provides the general public with information about Cleveland Metroparks educational and recreational opportunities. The newsletter has been published for over 66 years and has undergone many changes. Currently, 27,000 households receive the *Emerald Necklace*; an additional 13,000 are distributed to Nature Centers and Community Centers on monthly basis.

Cleveland Metroparks will produce a full color, 12-page monthly event/program/activity calendar and quarterly, the publication will also include feature articles and content specific to each season (12 additional pages for a total of 24-pages). Printing and mailing services will be performed by a third-party vendor while design services will continue to be handled by the Visual Communications team within Cleveland Metroparks Marketing Department.

Recommendation

Cleveland Metroparks sourced to 125 vendors for the printing and mail services of the *Emerald Necklace* newsletter and received two (2) responsive bids: E.P Graphics and Chas P. Young.

E.P. Graphics presented the lowest and best bid for the printing and mailing services and staff recommends an award to E.P. Graphics. Bid results are found on file in the procurement office.

The mailing cost for the 2019 issues is based on a monthly charge that includes shipping cost (at the vendor’s expense) to the Post Office and labeling, bundling, and sorting. However, the cost does not include postage. Postage is a separate cost through United Parcel Services (UPS) and Cleveland Metroparks Business Reply Account through the United States Postal Service (USPS).

RECOMMENDED ACTION:

That the Board authorize an award of printing and mailing services, to the lowest and best bidder for Bid to **E.P. Graphics**, for the printing and mailing services for a 12-month period, beginning with the January 2019 issue and ending with the December 2019 issue for a 24-page issue four times a year and a 12-page issue eight times a year at a cost \$91,120.00 with an option to extend for an additional one-year period at the cost of \$93,175. In the event the log of consumption approaches 90 percent of the total estimate, an action item will presented to the Board requesting an increase to the expenditure. In the event this vendor cannot satisfy the bid, the award will be given to the next bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal & Ethics Officer.

(See Approval of this Item by Resolution No. 18-09-138 on Page 87138)

AWARD OF BIDS (cont.)

BID #6374 SUMMARY: **2018 TREE REMOVAL PROGRAM**
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/
 Jim Rodstrom, Director of Construction)*

Background

Cleveland Metroparks Forestry Division manages the tree inventory of the Park District in public use areas primarily with in-house forestry staff, while occasionally utilizing outside contractors for the bulk removal of consolidated trees in targeted areas. This contract will focus on the removal of approximately 97 declining trees along various roadways, parking lots, and sections of paved all-purpose trail in Huntington, North Chagrin, and South Chagrin Reservations.

Bids were received on September 10, 2018 and are tabulated below:

Bidder Name	Total Tree Removal Cost
VanCuren Services, Inc.	\$74,400.00
Custom Tree Care	\$101,235.00
Asplundh	\$203,678.76
H&H Land Clearing	\$79,474.00
Integrity Northeast LLC	\$77,950.00
Engineer’s Estimate	\$99,500.00

2018 Budget Code: 4015001-573001-PA11001

Staff recommends awarding the bid to **VanCuren Services, Inc.** VanCuren Services, Inc. has successfully completed similar projects for Cleveland Metroparks in the past including the Emerald Ash Borer Tree Removals in 2011, the Rocky River APT Tree Removals in 2015, the Valley Parkway Connector Trail Tree Clearing in 2016, and the 2016 and 2017 Tree Removal programs. They have been in business for 32 years and specialize in large scale tree removal contracts for private and public entities across the state of Ohio.

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **VanCuren Services, Inc.** as the lowest and best bidder for **BID #6374, 2018 Tree Removal Program** for a **total, lump sum amount of \$74,400.** In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal & Ethics Officer.

(See Approval of this Item by Resolution No. 18-09-138 on Page 87138)

SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 09/18/18)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Bird exclusion netting at the zoo.	Cleveland Chemical Pest Control	\$20,393.00	(7)
ACE trails crew assisting through their trails division.	AMERICAN Conservation Experience	\$22,072.12	(3)
Custom built starter motor.	Leff Electric	\$11,600.00	(7)
Renewal of annual license fee and support for Centaman per RFP.	Centaman Systems	\$30,520.43	(1)
Law enforcement drone.	Fire Cam Police and Fire Solution	\$16,808.95	(7)

===== **KEY TO TERMS** =====

- (1) "**BID**" – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) "**COOPERATIVE**" – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) "**SOLE SOURCE**" – Purchased from one source as competitive alternatives are not available.
- (4) "**PROPRIETARY**" – Merchandise purchased for resale directly from the brand's manufacturer.
- (5) "**PROFESSIONAL SERVICE**" – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) "**COMPETITIVE QUOTE (up to \$10,000)**" – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) "**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**" – Chosen through the accumulation of three written quotes.

CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO PROFESSIONAL SERVICE CONTRACTS (09/18/18)

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Tinker's Creek Slide Repairs</u> \$331,656.55</p> <p>Revised Contract Amount: Change order #1 adds \$6,443.82 and revises total to \$338,100.37</p>	<p>Drilling through unknown granite rock.</p> <p>Shorting lagging shafts by 3' each, total of 52 LF.</p>	<p>Suburban Maintenance and Construction, Inc.</p>	<p>Change Order No. 1</p>
<p><u>Wendy Park Bridge</u> \$931,848.</p> <p>#1 Amendment adds \$444,955.59 Revised total to \$1,376,803.59</p> <p>Revised Contract Amount: #2 Amendment adds \$3,900 and revises total to \$1,380,703.59.</p>	<p>ODOT requested additional environmental analysis.</p>	<p>K. S. Associates, Inc.</p>	<p>Amendment No. 2</p>

APPROVAL OF VOUCHERS AND PAYROLL.

No. 18-09-120: It was moved by Vice President Berry, seconded by Vice President Rinker and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **87170** to **87402**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

PUBLIC COMMENTS.

Mr. Brett Wilms of Brecksville, Ohio, and Ms. Marty Leshner of Olmsted, Ohio addressed the Board. Their comments can be heard in their entirety by accessing the “About” section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners>.

INFORMATION/BRIEFING ITEMS/POLICY.

- a. ***Chief Executive Officer’s Employee Guests***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Sarah E. Wilson, Department Administrator

Sarah Wilson joined Cleveland Metroparks Development Team in November 2017 as the Department Administrator. She brought to her position a wealth of knowledge in office management in the development arena for non-profits in both Cleveland and Portland, Oregon. While working in those positions, Sarah was responsible for donor and gift entry acknowledgement in Raiser’s Edge and other fundraising software. She also created and monitored budgets, planned events and managed projects. Just prior to coming to Cleveland Metroparks, Sarah was employed as an Administrative Coordinator in University Marketing at Cleveland State University where she managed all budgetary and administrative needs for the department, and filled many human resources needs. Sarah holds an Associate of Science degree from Cuyahoga Community College and has successfully completed a training course in Blackbaud Raiser’s Edge.

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

- b. *Rare and Interesting Natural Features of Cleveland Metroparks***
(Originating Source: Joseph V. Roszak, Chief Operating Officer/Terry L. Robison, PhD, Director of Natural Resources/John E. Reinier, Wetland Ecologist)

Cleveland Metroparks protects some of the last remnants of intact natural habitats in and around Cuyahoga County. The unique physiographic diversity found in the Park District has been the foundation for the development of rare and interesting habitats that harbor highly specialized species. The inventory, monitoring and assessment efforts of the Natural Resources Division have led to the discovery of many previously unknown occurrences of rare and noteworthy natural features within Cleveland Metroparks. This presentation will highlight some of those discoveries as well as the natural processes and management efforts that maintain them.

Wetland Ecologist John E. Reinier gave a detailed presentation to the Board related to the findings of his research.

- c. *The Economic Benefits of Cleveland Metroparks – 2018 Report***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer/Sara Byrnes Maier, Senior Strategic Park Planner)

Founded in 1972, The Trust for Public Land (TPL) is a nonprofit that creates parks and protects land for people, ensuring healthy, livable communities for generations to come. Its Conservation Economics team has extensive experience measuring the economic benefits and fiscal impacts of land conservation, and along with its Geographic Information Services team, has published over 40 economic analyses across the country that measure the economic benefits and fiscal impacts of land conservation, utilizing models developed with leading academics and researchers, to provide in-depth assessment reports on the economic impact of conservation in locales throughout the United States. Cleveland Metroparks first commissioned a study of the economic benefits of the Park District in 2013, which showed that its reservations and trails provided significant economic benefits to the local community.

This 2018 report, made possible by funding support from The George Gund Foundation, provides an update to the original using current best practices in economic analyses to quantify the significant economic benefits that the Cleveland Metroparks reservations, zoo, and trails provide to the community. As a whole, the report demonstrates that the Park District's continued investments provide millions of dollars in economic benefits each year.

Staff provided a brief overview of the findings of the report.

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **87138** through **87141**; \$10,000 to \$50,000 purchased items/services report, page **87142**; and construction change orders, page **87143**.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, October 18, 2018, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

WORK SESSION

At 10:00 a.m., a Work Session was held for the purpose of discussing "Cleveland Metroparks 2020: The Emerald Necklace Centennial Plan – A Retrospective Snapshot." Presentations were made by representatives of the Planning & Design team, namely, Chief Planning & Design Officer Sean E. McDermott, along with Senior Strategic Park Planners, Kelley Coffman and Sara Byrnes-Maier.

ADJOURNMENT TO EXECUTIVE SESSION.

No. 18-09-139: At 11:02 a.m., upon motion by Vice President Berry, seconded by President Moore and carried, the meeting adjourned to an Executive Session for the purpose of discussing the Acquisition/Purchase of Real Property, as stated by Chief Legal and Ethics Officer, Rose Fini.

Vote on the motion was as follows:

Aye: Ms. Berry
Aye: Mr. Rinker
Aye: Mr. Moore
Nays: None.

No action was taken as a result of the Executive Session.

ADJOURNMENT.

No. 18-09-140: There being no further matters to come before the Board, upon motion by President Moore, seconded by Vice President Berry, and carried, President Moore adjourned the meeting at 11:20 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

President.

Attest:

Secretary.

Cleveland Metroparks
 Financial Performance
 8/31/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
Revenues:							
Property Tax	70,653,074	74,233,000	95.2%	72,546,036	75,283,000	2,736,964	96.4%
Local Gov't, Donations, Gifts, Grants	5,809,736	24,589,603	23.6%	8,955,264	24,547,758	15,592,494	36.5%
Interest Income	139,846	225,000	62.2%	234,257	225,000	(9,257)	104.1%
Charges for Services	20,986,125	26,250,411	79.9%	22,053,079	27,644,832	5,591,753	79.8%
Damages and Fines	56,309	140,192	40.2%	65,495	93,768	28,273	69.8%
Self-Funded	5,650,944	9,761,000	57.9%	6,143,642	9,739,879	3,596,237	63.1%
Total Revenues	103,296,034	135,199,206	76.4%	109,997,773	137,534,237	27,536,464	80.0%
Operating Expenditures:							
Salaries and Benefits	43,087,974	65,695,610	65.6%	43,768,934	67,211,387	23,442,453	65.1%
Contractual Services	2,949,947	6,305,092	46.8%	3,841,547	7,642,692	3,801,145	50.3%
Operations	14,282,277	25,899,670	55.1%	15,897,374	26,805,121	10,907,747	59.3%
Self-Funded	4,372,170	7,670,000	57.0%	3,846,796	8,122,252	4,275,456	47.4%
Operating Expenditures	64,692,368	105,570,372	61.3%	67,354,651	109,781,452	42,426,800	61.4%
Operating Results - Surplus/(Subsidy)	38,603,665	29,628,835	130.3%	42,643,121	27,752,785	(14,890,336)	153.7%
Capital Expenditures:							
Capital Project Labor	-	876,945	0.0%	594,582	1,075,000	480,418	55.3%
Capital Material	2,288,841	6,823,381	33.5%	1,544,380	5,673,502	4,129,121	27.2%
Capital Contracts	11,023,205	36,795,011	30.0%	14,051,551	35,029,649	20,978,097	40.1%
Capital Equipment	1,440,128	2,767,725	52.0%	2,217,497	3,086,259	868,762	71.9%
Animal Acquisition	28,889	88,467	32.7%	32,225	77,100	44,875	41.8%
Land Acquisition	702,917	1,982,543	35.5%	3,515,314	4,597,463	1,082,149	76.5%
Capital Expenditures	15,483,979	49,334,071	31.4%	21,955,550	49,538,973	27,583,423	44.3%

**Cleveland Metroparks
Golf Operations
8/31/2018**

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
Operating Revenues:							
Driving Range/Practice Tee	274,685	304,786	90.1%	246,559	334,800	88,242	73.6%
Equipment Rentals	767,580	1,476,430	52.0%	992,222	1,533,158	540,936	64.7%
Food Service	592,110	751,000	78.8%	698,993	917,650	218,657	76.2%
Greens Fees	2,623,056	3,330,279	78.8%	2,443,963	3,285,241	841,278	74.4%
Merchandise Sales	277,199	382,285	72.5%	288,289	370,500	82,211	77.8%
Professional Services	82,544	128,102	64.4%	137,238	118,423	(18,815)	115.9%
Other Golf Revenue	190,855	421,554	45.3%	276,848	306,430	29,582	90.3%
Total Revenues	4,808,028	6,794,436	70.8%	5,084,111	6,866,202	1,782,091	74.0%
Operating Expenditures:							
Salaries and Benefits	2,763,958	3,936,501	70.2%	2,602,164	4,106,122	1,503,958	63.4%
Contractual Services	16,395	61,709	26.6%	17,330	58,851	41,521	29.4%
Operations	1,374,607	2,715,799	50.6%	1,630,723	2,770,343	1,139,620	58.9%
<i>Utilities</i>	259,005	517,542	50.0%	299,902	532,236	232,334	56.3%
<i>Operating Expenses</i>	1,115,603	2,198,257	50.7%	1,330,821	2,238,107	907,286	59.5%
Total Operating Expenditures	4,154,961	6,714,009	61.9%	4,250,216	6,935,316	2,685,099	61.3%
Operating Results - Surplus/(Subsidy)	653,066	80,427	712.0%	833,895	(69,114)	(903,009)	1206.6%
Capital Expenditures:							
Capital Labor	-	-	0.0%	157,791	400,000	242,209	39.4%
Capital Material	47,787	952,400	5.0%	156,985	547,576	390,592	28.7%
Capital Contracts	287,241	1,486,677	19.3%	770,163	1,265,750	495,588	60.8%
Capital Equipment	433,276	697,663	62.1%	587,217	646,473	59,256	90.8%
Total Capital Expenditures	768,303	3,136,740	24.5%	1,672,155	2,859,799	1,187,644	58.5%
Net Surplus/(Subsidy)	(115,237)	(3,056,313)	3.8%	(838,260)	(2,928,913)	(2,090,653)	28.6%

**Cleveland Metroparks
Golf Operations by Location
8/31/2018**

	Big Met (18)		Little Met (9)		Mastick Woods (9)		Manakiki (18)		Sleepy Hollow (18)	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues:										
Driving Range/Practice Tee	-	-	-	-	-	-	1,983	1,473	94,919	79,905
Equipment Rentals	134,157	158,553	49,022	55,242	30,822	32,575	136,435	193,313	185,443	204,138
Food Service	133,802	151,837	21,820	25,378	13,593	14,227	63,258	68,345	195,035	237,249
Greens Fees	486,723	456,820	142,524	127,947	117,719	112,019	464,087	451,351	587,558	501,499
Merchandise Sales	50,377	57,387	15,084	13,911	9,754	10,227	39,471	45,906	78,363	71,041
Professional Services	410	63	-	-	890	6,235	1,900	8,565	27,749	13,666
Other Golf Revenue	22,281	38,120.32	10,817	8,306	13,542	8,555	12,628	22,093	7,116	48,352.53
Operating Revenues	827,749	862,780	239,267	230,783	186,320	183,838	719,763	791,046	1,176,185	1,155,850
Operating Expenditures:										
Salaries and Benefits	407,982	380,445	101,045	117,054	102,840	89,773	369,088	365,740	442,556	494,591
Contractual Services	2,489	3,795	1,087	697	454	296	728	1,089	7,718	7,217
Operations	232,630	261,290	60,724	72,617	59,773	72,990	184,412	205,649	366,068	411,329
Utilities	30,282	30,111	11,675	16,847	22,085	26,113	56,304	48,009	57,562	85,513
Operating Expenses	202,348	231,179	49,049	55,769	37,688	46,877	128,108	157,641	308,506	325,816
Operating Expenditures	643,101	645,530	162,857	190,368	163,066	163,058	554,228	572,479	816,342	913,137
Operating Surplus/(Subsidy)	184,648	217,250	76,410	40,415	23,254	20,779	165,535	218,567	359,843	242,713
Capital Expenditures:										
In-House Capital Labor	-	-	-	-	-	-	-	5,861	-	2,125
Capital Material	-	13,961	-	-	-	-	7,233	7,659	3,180	313
Capital Contracts	-	18,073	-	-	-	-	59,616	11,652	6,608	-
Capital Equipment	-	-	-	-	-	-	389,026	-	44,250	316,875
Capital Expenditures	-	32,034	-	-	-	-	455,875	25,172	54,037	319,312
Net Surplus/(Subsidy)	184,648	185,217	76,410	40,415	23,254	20,779	(290,340)	193,396	305,806	(76,599)

	Shawnee Hills (27)		Washington Park (9)		Seneca (27)		Golf Admin		Total	
	2017	2018	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues:										
Driving Range/Practice Tee	61,027	56,196	110,310	103,746	6,446	5,238	-	-	274,685	246,559
Equipment Rentals	111,840	188,113	16,118	16,793	103,741	143,495	-	-	767,580	992,222
Food Service	84,250	88,605	13,765	14,796	66,588	98,556	-	-	592,110	698,993
Greens Fees	437,149	376,149	69,412	58,975	312,503	359,204	5,381	-	2,623,056	2,443,963
Merchandise Sales	34,524	44,114	12,571	15,377	21,327	30,327	15,728	-	277,199	288,289
Professional Services	10,716	17,998	11,880	41,445	28,998	49,266	-	-	82,544	137,238
Other Golf Revenue	8,063	30,151.34	95,392	79,723	17,541	25,705.53	3,475	15,842	190,855	276,848
Operating Revenues	747,569	801,327	329,447	330,854	557,144	711,792	24,584	15,842	4,808,028	5,084,111
Operating Expenditures:										
Salaries and Benefits	334,452	326,942	167,949	172,240	377,535	350,954	460,512	304,426	2,763,958	2,602,164
Contractual Services	1,320	1,786	934	558	1,058	1,892	608	-	16,395	17,330
Operations	189,821	230,915	68,609	90,002	160,144	217,349	52,425	68,582	1,374,607	1,630,723
Utilities	31,166	34,044	23,975	28,947	24,446	28,261	1,508	2,057	259,005	299,902
Operating Expenses	158,655	196,871	44,634	61,055	135,698	189,088	50,917	66,526	1,115,603	1,330,821
Operating Expenditures	525,593	559,642	237,493	262,800	538,737	570,195	513,545	373,008	4,154,961	4,250,216
Operating Surplus/(Subsidy)	221,976	241,685	91,954	68,054	18,407	141,597	(488,961)	(357,166)	653,066	833,895
Capital Expenditures:										
In-House Capital Labor	-	-	-	-	-	149,805	-	-	-	157,791
Capital Material	-	-	-	-	-	135,052	37,374	-	47,787	156,985
Capital Contracts	-	-	-	-	-	740,438	221,017	-	287,241	770,163
Capital Equipment	-	-	-	-	-	111,208	-	159,134	433,276	587,217
Capital Expenditures	-	-	-	-	-	1,136,503	258,391	159,134	768,303	1,672,155
Net Surplus/(Subsidy)	221,976	241,685	91,954	68,054	18,407	(994,906)	(747,352)	(516,301)	(115,237)	(838,260)

Cleveland Metroparks Zoo
Zoo Operations
8/31/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Available Budget	2018 YTD % of Budget Used
Operating Revenues:							
General & Special Event Admissions	3,042,882	4,114,800	73.9%	4,011,256	4,253,147	241,891	94.3%
Zoo Guest Experience	860,527	973,363	88.4%	844,599	1,073,941	229,342	78.6%
Zoo Society Attendance	2,024,774	1,982,500	102.1%	1,925,438	2,005,250	79,812	96.0%
Zoo Souvenirs/Refreshments	898,689	1,587,620	56.6%	969,733	1,687,600	717,867	57.5%
Education	362,436	870,548	41.6%	343,443	396,831	53,388	86.5%
Zoo Rental and Events	256,328	-	0.0%	265,079	450,000	184,921	58.9%
Consignment Admissions	220,836	400,000	55.2%	195,806	400,000	204,194	49.0%
Gifts & Donations	106	200	52.9%	6,086	200	(5,886)	3043.0%
Miscellaneous	13	10,729	0.1%	100	10,488	10,388	1.0%
Total Revenues	7,666,589	9,939,760	77.1%	8,561,540	10,277,457	1,715,917	83.3%
Operating Expenditures:							
Salaries and Benefits	9,613,508	15,053,495	63.9%	9,759,635	16,265,009	6,505,374	60.0%
Contractual Services	160,446	298,316	53.8%	137,346	348,568	211,223	39.4%
Operations	2,869,691	5,549,216	51.7%	3,186,380	5,666,070	2,479,691	56.2%
<i>Utilities</i>	<i>1,468,666</i>	<i>2,485,305</i>	<i>59.1%</i>	<i>1,613,829</i>	<i>2,465,464</i>	<i>851,636</i>	<i>65.5%</i>
<i>Operating Expenses</i>	<i>1,401,025</i>	<i>3,063,911</i>	<i>45.7%</i>	<i>1,572,551</i>	<i>3,200,606</i>	<i>1,628,055</i>	<i>49.1%</i>
Total Operating Expenditures	12,643,644	20,901,027	60.5%	13,083,360	22,279,648	9,196,288	58.7%
Operating Surplus/(Subsidy)	(4,977,055)	(10,961,267)	45.4%	(4,521,820)	(12,002,191)	(7,480,370)	37.7%
Capital Revenues:							
Zoo Animal Revenue	1,940	-	0%	-	-	-	0%
Total Revenues	1,940	-	-	-	-	-	0%
Capital Expenditures:							
Capital Labor	-	-	0.0%	32,322	-	(32,322)	0.0%
Capital Material	151,999	812,268	18.7%	210,126	1,224,745	1,014,619	17.2%
Capital Contracts	729,783	3,805,138	19.2%	1,511,897	6,681,068	5,169,171	22.6%
Capital Equipment	116,202	418,491	27.8%	311,673	641,701	330,028	48.6%
Animal Acquisition	28,889	88,467	32.7%	32,225	77,100	44,875	41.8%
Total Capital Expenditures	1,026,872	5,124,364	20.0%	2,098,242	8,624,614	6,558,694	24.3%
Capital Surplus/(Subsidy)	(1,024,932)	(5,124,364)	20.0%	(2,098,242)	(8,624,614)	(6,558,694)	24.3%
Restricted Fund Revenue:							
Operating	402,857	278,200	144.8%	545,496	415,388	(130,108)	131.3%
Capital	670,366	3,744,784	17.9%	3,563,841	4,028,909	465,068	88.5%
Total Restricted Fund Revenues	1,073,222	4,022,984	26.7%	4,109,336	4,444,297	334,961	92.5%
Restricted Fund Expenditures:							
Operating	527,765	1,254,148	42.1%	482,041	1,187,247	705,205	40.6%
Capital	851,134	3,056,268	27.8%	3,892,228	4,567,830	675,603	85.2%
Total Restricted Fund Expenditures	1,378,899	4,310,416	32.0%	4,374,269	5,755,077	1,380,808	76.0%
Restricted Fund Surplus/(Subsidy)	(305,677)	(287,432)	106.3%	(264,933)	(1,310,780)	(1,045,847)	20.2%

Cleveland Metroparks
Enterprise Operations
8/31/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
Operating Revenues:							
Concession Sales	3,775,836	4,551,010	83.0%	4,034,566	5,413,970	1,379,405	74.5%
Dock Rentals	691,274	665,000	104.0%	718,291	695,000	(23,291)	103.4%
Chalet Operations	205,413	454,068	45.2%	190,845	425,868	235,023	44.8%
Hayrides	7,225	23,625	30.6%	5,608	25,000	19,393	22.4%
Aquatics	167,785	206,375	81.3%	175,764	210,450	34,687	83.5%
Gifts and Donations	-	-	0.0%	2,481	-	(2,481)	0.0%
Damages and Fines	1,175	2,240	52.5%	1,475	2,240	765	65.8%
Total Revenues	4,848,708	5,902,318	82.1%	5,129,029	6,772,528	1,643,499	75.7%
Operating Expenditures:							
Salaries and Benefits	2,226,845	3,107,096	71.7%	2,365,112	3,759,048	1,393,936	62.9%
Contractual Services	62,977	98,267	64.1%	30,074	85,352	55,278	35.2%
Operations	1,792,965	2,899,247	61.8%	2,119,145	3,282,305	1,163,159	64.6%
Total Operating Expenditures	4,082,787	6,104,610	66.9%	4,514,332	7,126,705	2,612,373	63.3%
Operating Results - Surplus/(Subsidy)	765,921	(202,292)	478.6%	614,697	(354,177)	(968,874)	273.6%

Cleveland Metroparks
Enterprise Operations by Location
8/31/2018

	Merwin's Wharf		Wallace Lake		Huntington Concessions		Edgewater Beach House	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	1,564,184	1,614,468	67,557	59,768	178,026	165,428	835,177	778,320
Operating Expenditures	1,400,814	1,493,378	53,142	41,146	140,795	139,374	566,887	541,221
Operating Surplus/(Subsidy)	163,370	121,091	14,415	18,622	37,231	26,055	268,290	237,099

	Mobile Concessions		Hinckley Lake Concessions		Edgewater Pier		East 55th Restaurant	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	-	-	53,005	33,373	99,716	82,096	303,014	412,151
Operating Expenditures	1,611	-	44,245	34,533	112,176	80,669	302,997	349,911
Operating Surplus/(Subsidy)	(1,611)	-	8,760	(1,161)	(12,460)	1,428	18	62,240

	East 55th Marina		Emerald Necklace Restaurant		Emerald Necklace Marina		Parking	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	717,639	800,810	199,318	311,511	287,095	378,708	163,554	117,699
Operating Expenditures	241,011	251,998	206,870	282,653	182,505	278,766	9,496	16,144
Operating Surplus/(Subsidy)	476,629	548,812	(7,553)	28,858	104,590	99,942	154,058	101,555

	Chalet		Ledge Lake		Enterprise Administration		Total	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	212,638	196,452	167,785	178,245	-	-	4,848,708	5,129,029
Operating Expenditures	196,590	235,310	124,668	127,299	498,979	641,930	4,082,787	4,514,332
Operating Surplus/(Subsidy)	16,048	(38,858)	43,117	50,946	(498,979)	(641,930)	765,921	614,697

Cleveland Metroparks
 Nature Shops and Kiosk Operations
 8/31/2018

	2017 YTD Actual	2017 Annual Budget	2017 YTD % of Budget Used	2018 YTD Actual	2018 Annual Budget	2018 Remaining Budget	2018 YTD % of Budget Used
Operating Revenues:							
Charges for Services	446,381	556,500	80.2%	418,886	655,000	236,114	64.0%
Total Revenues	446,381	556,500	80.2%	418,886	655,000	236,114	64.0%
Operating Expenditures:							
Salaries and Benefits	167,214	268,205	62.3%	197,303	336,097	138,794	58.7%
Contractual Services	5,071	15,112	33.6%	11,114	17,339	6,225	64.1%
Operations	151,168	250,360	60.4%	172,161	289,603	117,442	59.4%
Total Operating Expenditures	323,453	533,677	60.6%	380,578	643,039	262,461	59.2%
Operating Results - Surplus/(Subsidy)	122,928	22,823	438.6%	38,308	11,961	(26,346)	220.3%

**Cleveland Metroparks
Kiosk/Nature Shop Operations by Location
8/31/2018**

	North Chagrin		Rocky River		West Creek		Hinckley Lake Boat Shop	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	43,829	38,124	86,915	62,310	22,289	16,939	269,390	255,166
Operating Expenditures	21,915	21,895	49,465	51,997	13,566	12,813	126,765	147,665
Operating Surplus/(Subsidy)	21,914	16,229	37,450	10,313	8,723	4,126	142,624	107,501

	Nature Shop Mobile		Great Northern Kiosk		Southpark Kiosk		Retail Division/Admin	
	2017	2018	2017	2018	2017	2018	2017	2018
Operating Revenues	23,958	9,851	-	-	-	-	-	-
Operating Expenditures	1,761	1,936	4,900	6,986	1,724	-	103,358	102,720
Operating Surplus/(Subsidy)	22,197	7,915	(4,900)	(6,986)	(1,724)	-	(103,358)	(102,720)

	Nature Shop Edgewater		Total	
	2017	2018	2017	2018
Operating Revenues	-	36,496	446,381	418,886
Operating Expenditures	-	34,566	323,453	380,578
Operating Surplus/(Subsidy)	-	1,930	122,928	38,308

**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
NIDIA ARGUEDAS**

WHEREAS, *Nidia Arguedas has served Cleveland Metroparks for over 13 years; and,*

WHEREAS, *Nidia Arguedas has devoted these years of service utilizing her knowledge, skills and abilities as Planning Technician and Conservation Planner; and,*

WHEREAS, *Nidia Arguedas has used her knowledge and skills to develop visual guides for the protection of the natural assets of Cleveland Metroparks through systematic gathering, recording and analysis of information, create impact models used to evaluate land use in reservations, and establish biological and ecological principles to develop the specifications for a Natural Features database; and,*

WHEREAS, *Nidia Arguedas has provided excellent support and assistance on countless projects including creation of detailed mapping for law enforcement personnel, data management and implementation of field surveys and field monitoring for Natural Resources including the protection of the West Virginia white butterfly in Hinckley Reservation, mapping, data development and management for Real Estate and Planning, and for multiple naturalist projects including the proposal to the Audubon Society on Important Bird Areas for West Creek Reservation, the periodical cicada emergence of Brood V, and surveying of earthworm invasions in North Chagrin and South Chagrin reservations; and,*

WHEREAS, *Nidia Arguedas has shared her expertise when she participated in meetings, symposiums and workshops for local, state and national organizations; and,*

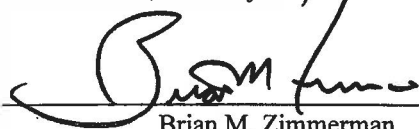
WHEREAS, *Nidia Arguedas has consistently displayed a cooperative and friendly approach communicating her work to others in a concise and positive light, and has demonstrated a spirit of cooperation as a participant in Science Camps and bird banding projects, in her participation with the Lake Erie Allegheny Partnership for Biodiversity (LEAP) where she has developed environmental models, and has been involved with data production, data management, and mapping for the 8 million acres encompassed by the LEAP area, and with the ECOTeam where she most recently assisted with the Sustainability Best Practices Guide; and,*

WHEREAS, *Nidia Arguedas's dedication has been a valued asset to the Park District. The products of her labor are appreciated and will forever serve generations of future Cleveland Metroparks visitors.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Nidia Arguedas for her years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
THOMAS W. BARNHART**

WHEREAS, *Thomas W. Barnhart has served Cleveland Metroparks for 33 years; and,*

WHEREAS, *Thomas W. Barnhart has devoted these years of service utilizing his knowledge, skills and abilities as a Handyperson, Senior Handyperson, Technician, Senior Technician, and Senior Technician – Lead; and,*

WHEREAS, *Thomas W. Barnhart began his career in Forestry where used his knowledge and skills to provide both horticulture and arboriculture services including maintenance of in-house nurseries, landscape installations, planting of countless trees, and pruning and removal of mature trees in developed public use areas; he later transferred to parks where he utilized his knowledge and skills to maintain and enhance parkways, all-purpose trails, buildings, picnic areas, restrooms, and ball fields, and;*

WHEREAS, *Thomas W. Barnhart was one of the original crew members during the development stage of Ohio & Erie Canal and Washington reservations, was involved in Cleveland Metroparks presence of the Towpath Trail, and the Flats properties including Rivergate Park, Merwin’s Wharf, and Heritage Park I; and,*

WHEREAS, *Thomas W. Barnhart has displayed a strong attention to detail when he assisted with several capital improvement projects during his career such as planting trees at The RainForest, landscape installation at Manakiki Golf Course, and preparations for countless openings and dedications including CanalWay Visitor Center, Ohio & Erie Canal, Washington, and Rivergate reservations, First Tee, Heritage Park I, and the Towpath Trail; and,*

WHEREAS, *Thomas W. Barnhart exhibited leadership when he prioritized, planned and provided work direction to others, and when he shared his expertise during his career when he served as a Park Pathways Intern Program (PPIP) mentor; and,*

WHEREAS, *Thomas W. Barnhart demonstrated a spirit of cooperation when he volunteered to assist with special events such as Outdoor Odyssey and Children’s Fishing Derby, CrossRoads events, was a member of the Prescribed Burn Team, and when he served as the Safety Point Person and on the Post-It Committee; and,*

WHEREAS, *Thomas W. Barnhart’s dedication has been a valued asset to the Department of Park Operations. The products of his labor have been appreciated and will not be forgotten.*

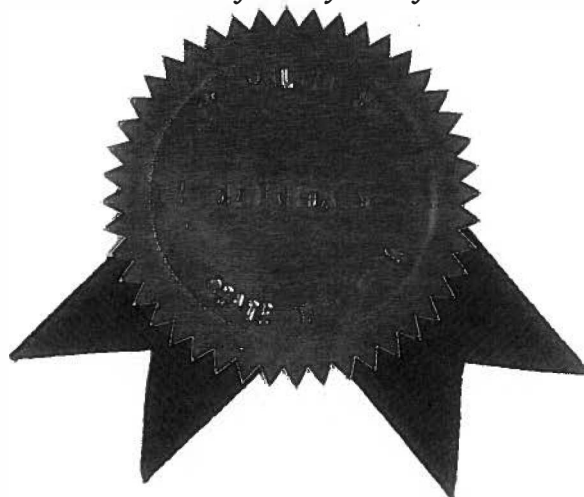
NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Thomas W. Barnhart for his years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



**RESOLUTION
RECOGNIZING THE
RETIREMENT OF
LINDA ROMANS-HNATH**

WHEREAS, *Linda Romans-Hnath has served Cleveland Metroparks for more than 18 years; and,*

WHEREAS, *Linda Romans-Hnath has devoted these years of service utilizing her knowledge, skills and abilities as an Information Specialist; and,*

WHEREAS, *Linda Romans-Hnath has used her knowledge, skills and passion for history to provide friendly guest service experiences for nature center visitors, Youth Outdoors and Voyageur Canoe participants, internal staff, and outside callers; and,*

WHEREAS, *Linda Romans-Hnath has provided prompt, clear, concise and professional verbal and written information when communicating to visitors, program participants and staff; and,*

WHEREAS, *Linda Romans-Hnath has exhibited perseverance, attention to detail, and organization skills with initiatives such as recordkeeping, record retention, program reporting, special event preparation and associated registration, and responded to countless public inquiries; and,*

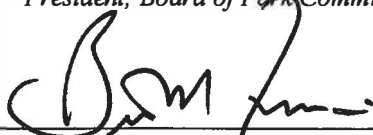
WHEREAS, *Linda Romans-Hnath has demonstrated a spirit of cooperation, teamwork and leadership when she assisted and trained other staff with the Metroparker and Outdoor Experiences attendance databases; and,*

WHEREAS, *Linda Romans-Hnath has been a valued asset to Cleveland Metroparks. The products of her labor have been appreciated and will not be forgotten.*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Park Commissioners of Cleveland Metroparks expresses its sincere appreciation to Linda Romans-Hnath for her years of service and dedication in serving the citizens of Greater Cleveland.*



Dan T. Moore
President, Board of Park Commissioners



Brian M. Zimmerman
Chief Executive Officer



CLEVELAND METROPARKS
Appropriation Summary - 2018

Object Code	Object Description	Original Budget			Total Prior Budget Amendments	Proposed Amendment #6 9/18/2018	Total
		Baseline Budget	Carry Over Encumbrances	Total			
OPERATING							
51	Salaries	\$ 49,001,929	\$ -	\$ 49,001,929	\$ 24,191	\$ (36,340) A	\$ 48,989,780
52	Employee Fringe Benefits	18,199,468	18,271	18,217,739	(32,473)	-	18,185,266
53	Contractual Services	14,597,705	1,217,528	15,815,233	66,412	(130,279) B	15,751,366
54	Office Operations	25,120,411	1,162,729	26,283,140	384,581	187,319 C	26,855,040
	Operating Subtotal	106,919,513	2,398,528	109,318,041	442,711	20,700	109,781,452
CAPITAL							
572	Capital Labor	1,075,000	-	1,075,000	-	-	1,075,000
572	Capital Materials	5,157,791	522,220	5,680,011	(125,009)	123,500 D	5,678,502
573	Capital Contracts	24,848,552	5,933,878	30,782,430	4,365,720	(123,500) E	35,024,650
574	Capital Equipment	2,419,599	368,707	2,788,306	281,143	16,809 F	3,086,258
575	Zoo Animals	75,000	2,100	77,100	-	-	77,100
576	Land	4,196,000	2,181	4,198,181	300,000	99,282 G	4,597,463
	Capital Subtotal	37,771,942	6,829,086	44,601,028	4,821,854	116,091	49,538,973
TOTALS							
Grand totals		\$ 144,691,455	\$ 9,227,614	\$ 153,919,069	\$ 5,264,565	\$ 136,791	\$ 159,320,425

CLEVELAND METROPARKS
Appropriations 2018 - Legend - Amendment #6

OPERATING

51 SALARIES

\$ (36,340) Transfer of appropriations from Seasonal Wages to Lakefront maintenance accounts.
 Net budget effect is zero.

A \$ (36,340) Total increase (decrease) to Fringe Benefits

53 CONTRACTUAL SERVICES

\$ (3,000) Transfer of appropriations from Misc Contractual Services to Fuel to cover increased fuel needs in Euclid.
 Net budget effect is zero.

(113,700) Transfer of appropriations to Office Equip. & Maintenance for Centaman support & licensing fees.
 Net budget effect is zero.

(4,579) Transfer of appropriations from Misc. Contractual Services to Property and Fleet Maintenance for fall maintenance.
 Net budget effect is zero.

(9,000) Transfer of appropriations from Misc. Contractual Services to Lakefront maintenance accounts.
 Net budget effect is zero.

B \$ (130,279) Total increase (decrease) to Contractual Services

54 OFFICE OPERATIONS

\$ 4,000 Increase of appropriations for individual first aid kits for each officer for life-saving purposes.
 Appropriation increase covered by unencumbered restricted state drug offense funds.

1,500 Increase of appropriations to cover Spirits for Resale because of increased sales.
 Appropriation increase will be covered by increased sales revenue.

5,200 Increase of appropriations to cover Spirits for Resale because of increased sales.
 Appropriation increase will be covered by increased sales revenue.

8,200 Increase of appropriations to cover Food & Beverage because of increased sales.
 Appropriation increase will be covered by increased sales revenue.

1,800 Increase in appropriations for ADA fountain at Huntington Beach.
 Appropriation covered by 2018 donation by Bay Village Gran Team.

3,000 Transfer of appropriations from Misc Contractual Services to Fuel to cover increased fuel needs in Euclid.
 Net budget effect is zero.

113,700 Transfer of appropriations from Misc Contractual Services for Centaman support & licensing fees.
 Net budget effect is zero.

4,579 Transfer of appropriations from Misc. Contractual Services to Property and Fleet Maintenance for fall maintenance.
 Net budget effect is zero.

45,340 Transfer of appropriations from Seasonal Wages and Misc. Contractual Services to Lakefront maintenance accounts.
 Net budget effect is zero.

C \$ 187,319 Total increase (decrease) to Office Operations

\$ 57,040 TOTAL INCREASE (DECREASE) TO OPERATIONS

CLEVELAND METROPARKS
Appropriations 2018 - Legend - Amendment #6

CAPITAL

572 CAPITAL MATERIALS

- \$ 100,000 Transfer of appropriations from Capital Contracts for APT resurfacing.
Net budget effect is zero.
- \$ 40,000 Transfer of appropriations from Capital Contracts for Seneca Phase 3 Renovations.
Net budget effect is zero.
- \$ 3,500 Transfer of appropriations from Capital Contracts for P&D Renovations.
Net budget effect is zero.
- \$ (25,000) Transfer of appropriations to Capital Contracts for Bridge Repairs Program.
Net budget effect is zero.
- \$ 5,000 Transfer of appropriations from Capital Contracts for P&D Renovations.
Net budget effect is zero.

D \$ 123,500 Total increase (decrease) to Capital Materials

573 CAPITAL CONTRACTS

- \$ (100,000) Transfer of appropriations to Capital Materials for APT resurfacing.
Net budget effect is zero.
- (40,000) Transfer of appropriations to Capital Materials for Seneca Phase 3 Renovations.
Net budget effect is zero.
- (3,500) Transfer of appropriations to Capital Materials for P&D Renovations.
Net budget effect is zero.
- 25,000 Transfer of appropriations from Capital Materials for Bridge Repairs Program.
Net budget effect is zero.
- (5,000) Transfer of appropriations to Capital Materials for P&D Renovations.
Net budget effect is zero.

E \$ (123,500) Total increase (decrease) to Capital Contracts

574 CAPITAL EQUIPMENT

- \$ 16,809 Increase in appropriations for advanced drone with camera.
Appropriation increase covered by unencumbered restricted state drug offense funds.

F \$ 16,809 Total increase (decrease) to Capital Equipment

576 LAND

- \$ 99,282 Increase in appropriations for 2018 land acquisition due to additional opportunities.
Appropriation increase is requested.

G \$ 99,282 Total increase (decrease) to Land

\$ 16,809 TOTAL INCREASE (DECREASE) TO CAPITAL

\$ 136,791 GRAND TOTAL - INCREASE (DECREASE) FOR AMENDMENT

Bradley Woods Reservation

McKenna Property - North Olmsted

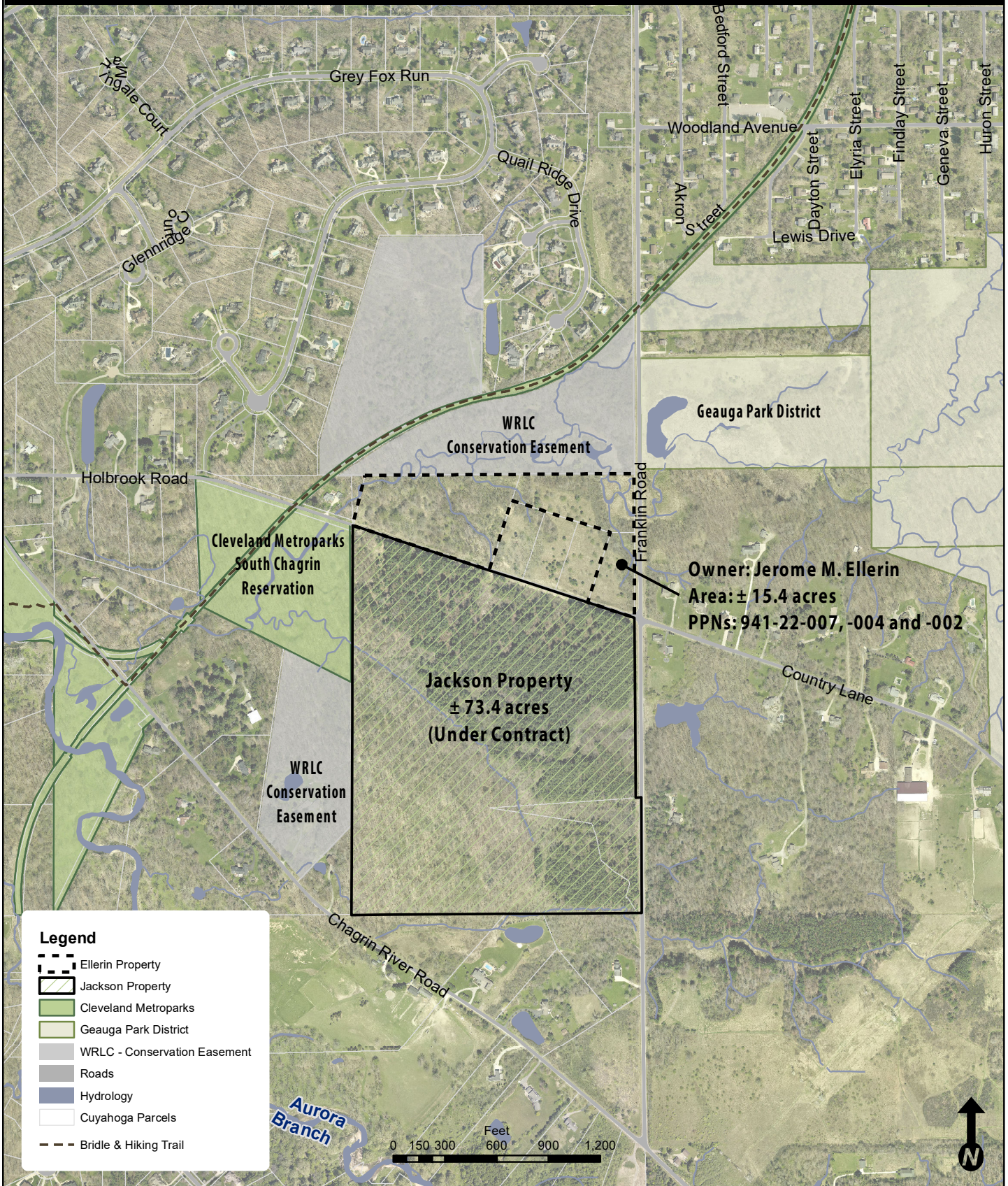


Brecksville Reservation

Western Reserve Land Conservancy (WRLC) Property - Brecksville



South Chagrin Reservation Ellerin Property and Jackson Property



**Resolution of Authorization
Clean Ohio Conservation Fund
September 18, 2018**

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for greenspace conservation, through the Clean Ohio Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires financial assistance provided under the Clean Ohio Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires to acquire and permanently protect ±15.4 acres as part of South Chagrin Reservation, referred to as the Ellerin property,

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance and further, that Brian M. Zimmerman is authorized to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Clean Ohio Conservation Fund program.

Dan T. Moore, President
Board of Park Commissioners

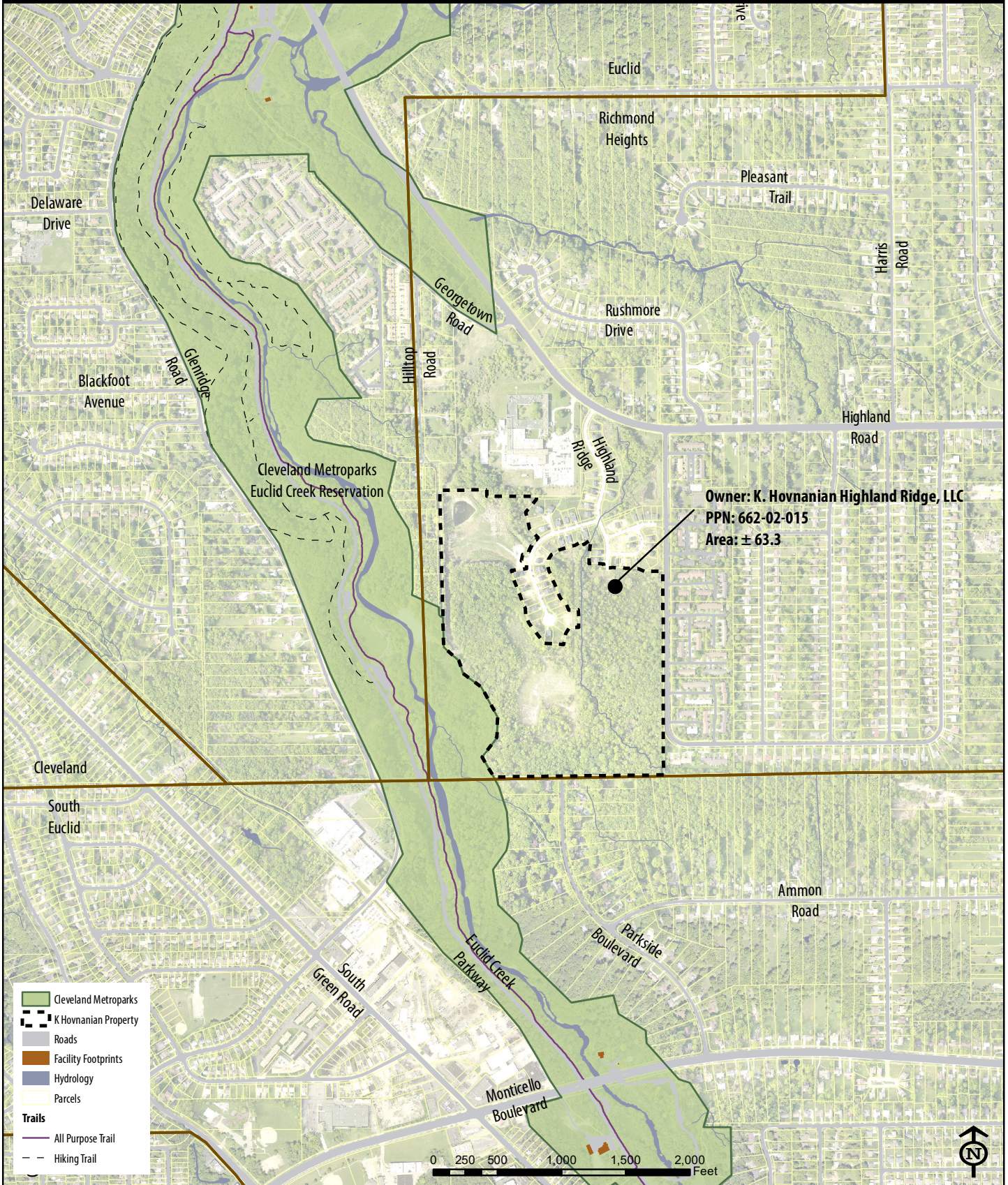
CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 18th day of September 2018, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

Euclid Creek Reservation

K. Hovnanian Highland Ridge, LLC Property - Richmond Heights



**Resolution of Authorization
Clean Ohio Conservation Fund
Expansion of Euclid Creek Reservation
September 18, 2018**

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for greenspace conservation, through the Clean Ohio Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires financial assistance provided under the Clean Ohio Conservation Fund program, and

WHEREAS, Cleveland Metroparks desires to acquire and permanently protect ±63.3 acres as part of Euclid Creek Reservation, referred to as the K. Hovnanian Property,

NOW THEREFORE, be it resolved by the Board of Park Commissioners of the Cleveland Metropolitan Park District:

That the Board of Park Commissioners of the Cleveland Metropolitan Park District approves filing this application for financial assistance.

That Brian M. Zimmerman, Chief Executive Officer, is hereby authorized and directed to execute and file an application with the Ohio Public Works Commission and to provide all information and documentation required to become eligible for possible funding assistance and further, that Brian M. Zimmerman is authorized to enter into any agreements as necessary and appropriate for obtaining this financial assistance.

That the Board of Park Commissioners of the Cleveland Metropolitan Park District does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Clean Ohio Conservation Fund program.

Dan T. Moore, President
Board of Park Commissioners

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that the foregoing is a true and correct copy of the resolution adopted by Cleveland Metroparks on the 18th day of September 2018, and that I am duly authorized to execute this certificate.

Brian M. Zimmerman
Chief Executive Officer

Transportation for Livable Communities Initiative
Brecksville Road Intersection Improvement Project Implementation Grant

Resolution # _____

WHEREAS, Cleveland Metroparks is submitting an application to the Northeast Ohio Areawide Coordinating Agency (NOACA) for funding through the Transportation for Livable Communities Initiative (TLCI) implementation grant program for the Brecksville Road Intersection Improvement Project estimated at a total project cost of \$135,000; and

WHEREAS, the TLCI Program provides federal funds for projects that integrate transportation and land use planning, increase transportation options, promote livability, and advance the goals of NOACA’s Strategic Plan for northeast Ohio; and

WHEREAS, the TLCI program is paid on a reimbursement basis, requiring the applicant to first expend funds (if matched) and then request reimbursement from NOACA; and

WHEREAS, Cleveland Metroparks agrees to provide the local match of up to \$15,000; and

WHEREAS, Cleveland Metroparks agrees to abide by all federal requirements as a sub-recipient of federal transportation funds, including Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act, and including all applicable federal procurement requirements; and

WHEREAS, Cleveland Metroparks agrees to be responsible for managing any and all sub-contracting agencies, organizations, or consultants; and

WHEREAS, Cleveland Metroparks agrees to complete the agreed upon scope of services or will forfeit current and future TLCI awards; and

WHEREAS, Cleveland Metroparks is authorized to execute a contract with the Ohio Department of Transportation (ODOT) and NOACA if selected for the TLCI Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District that:

Authorization is given to Brian M. Zimmerman, Chief Executive Officer, to submit this application to NOACA, acting as designated recipient of USDOT funds, for the TLCI Program and to execute a contract with NOACA and/or ODOT if selected for funding.

Passed: September 18, 2018

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Date

Dan T. Moore
President
Board of Park Commissioners of the
Cleveland Metropolitan Park District

Date

Witness
Witness Title

Date

Transportation for Livable Communities Initiative
Funding Match Commitment to the City of Broadview Heights in Support of their Grant Application for the Broadview Road and Valley Parkway Signalization Project

Resolution # _____

WHEREAS, the City of Broadview Heights plans to submit an application to the Northeast Ohio Areawide Coordinating Agency (NOACA) a project of approximately \$250,000 in funding through the Transportation for Livable Communities Initiative (TLCI) Implementation Grant Program for the Broadview Road and Valley Parkway Signalization Project; and

WHEREAS, the TLCI Program provides federal funds for projects that integrate transportation and land use planning, increase transportation options, promote livability, and advance the goals of NOACA’s Strategic Plan for northeast Ohio; and

WHEREAS, local participation is an important evaluation criteria for successful funding under the TLCI program; and

WHEREAS, Cleveland Metroparks agrees to contribute a portion of the local match in the amount of \$15,000; and

WHEREAS, Cleveland Metroparks seeks to provide a letter of support and funding commitment to the City of Broadview Heights and NOACA for the TLCI Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Park Commissioners of the Cleveland Metropolitan Park District that:

Authorization is given to Brian M. Zimmerman, Chief Executive Officer, to provide a letter of support and \$15,000 funding commitment to the City of Broadview Heights and NOACA to support the above described project.

Passed: September 18, 2018

Brian M. Zimmerman
Chief Executive Officer
Cleveland Metroparks

Date

Dan T. Moore
President
Board of Park Commissioners of the
Cleveland Metropolitan Park District

Date

Witness
Witness Title

Date

RESOLUTION NO. 18-09-120

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Checks dated August 10, 2018 in the amount of \$1,719,639.17

Checks dated August 17, 2018 in the amount of \$1,208,860.97

Checks dated August 21, 2018 in the amount of \$33,825.28

Checks dated August 24, 2018 in the amount of \$2,057,826.71

Checks dated August 31, 2018 in the amount of \$621,969.10

Checks dated September 7, 2018 in the amount of \$1,103,164.48

Net Payroll dated July 22, 2018 to August 4, 2018 in the amount of \$1,552,306.88

Withholding Taxes in the amount of \$336,538.05

Net Payroll dated August 5, 2018 to August 18, 2018 in the amount of \$1,506,925.66

Withholding Taxes in the amount of \$328,079.21

Bank Fees/ADP Fees in the amount of \$93,828.57

ACH Debits (First Energy; Sales Tax) in the amount of \$238,001.13

Visa/Travel Purchasing Card dated August 5, 2018 to September 8, 2018 in the amount of \$450,827.51

Total amount: \$11,251,792.72

PASSED: September 18, 2018

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 18-09-120** listed above.