

**MINUTES OF THE
BOARD OF PARK COMMISSIONERS
OF THE
CLEVELAND METROPOLITAN PARK DISTRICT**

JULY 6, 2017

The Board of Park Commissioners met on this date, Thursday, July 6, 2017, 8:00 a.m., at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

The roll call showed President Bruce G. Rinker, Vice President Debra K. Berry, and Vice President Dan T. Moore, to be present. It was determined there was a quorum. Chief Executive Officer, Brian M. Zimmerman, Chief Financial Officer, Karen Fegan, and Chief Legal and Ethics Officer, Rosalina M. Fini, were also in attendance.

APPROVAL OF MINUTES.

No. 17-07-093: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the minutes from the Regular Meeting of June 15, 2017, which were previously submitted to the members of the Board, and by them read.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS.

- (a) ***Proposed 2018 Tax Budget***
(*Originating Source: Karen Fegan, Chief Financial Officer*)

The Board of Park Commissioners is required to adopt an annual tax budget for the forthcoming fiscal year by July 15 of the current year. The proposed tax budget for 2018, found on pages **83952** to **83959**, is recommended for approval, a public hearing of the same having been conducted by Chief Financial Officer, Karen Fegan, on July 5, 2017.

ACTION ITEMS (cont.)

No. 17-07-094: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve the proposed 2018 Tax Budget and instruct the Chief Financial Officer to transmit the same to the Cuyahoga County Budget Commission.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

(b) *Authorization and Revision to Change Fund and Petty Cash Fund*
(Originating Source: Karen Fegan, Chief Financial Officer)

State auditors require that the Board of Park Commissioners reauthorize existing, and approve revisions to, Change/Petty Funds amounts; and

WHEREAS, Cleveland Metroparks, to be able to operate revenue-producing operations, has a need for a Change Fund; and

WHEREAS, The Park District, to be able to make emergency cash purchases and necessary purchases in accordance with the Petty Cash Administrative Procedure, has a need for a Petty Cash Fund.

THEREFORE, BE IT RESOLVED, That the Board of Park Commissioners authorize a revised **Change Fund** of \$74,050 distributed as follows:

Location	Division Number	Custodian/Title	Current 2017	Proposed 2017
Administrative Deposit Account, Finance Department	12010	C. Hunter, Accounting Manager	\$ 50	\$ 50
Special Events/ Experience	13070	S. Cario, General Manager Events and Experiences	300	300
Nature Shops - North Chagrin	13301	K. Johnson, Manager of Retail; C. Duffy, Assistant Manager Nature Shops	200	200
Nature Shops - Rocky River	13303	K. Johnson, Manager of Retail; N. Pagan, Warehouse Specialist	250	250

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2017	Proposed 2017
Nature Shops - West Creek	13304	K. Johnson, Manager of Retail; A. Ault, Retail Assistant	200	200
Nature Shops - Hinckley Lake	13305	K. Johnson, Manager of Retail; M. Pinto, Manager of Hinckley Lake Boathouse and Store	900	900
Retail - Special Events Off-Site	13306	K. Johnson, Manager of Retail	100	250
Southpark Mall Kiosk	13308	K. Johnson, Manager of Retail	200	200
Great Northern Mall Kiosk	13309	K. Johnson, Manager of Retail	200	200
Aquatics	15003	C. Moore, Aquatics/Facilities Manager	700	700
North Chagrin Nature Center	15602	M. Keung, Center Manager; L. Barron, Information Specialist	50	50
Look-About-Lodge	15602	M. Keung, Nature Center Manager;	50	50
Brecksville Nature Center	15603	S. Hosko, Center Manager; J. Jaeger, Information Specialist	50	0
Rocky River Outdoor Education	15604	V. Fetzer, Nature Center Manager; K. Hoffert, Information Specialist	50	50
Canalway Visitor Center	15605	S. Allen, Center Manager; J. Kubicki, Information Specialist	150	150
Outdoor Recreation	15608	R. Nagle, Outdoor Recreation Manager	200	200
Chalet (includes hayrides)	15703	A. McRitchie, Concession Manager	3,000	3,000
East 55 th Marina	15706	L. Buie, Marina Manager	1,500	1,500
Emerald Necklace Marina	15707	L. Buie, Marina Manager	3,000	3,000

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2017	Proposed 2017
Park Operations Mobile Concessions	15801	B. VanLoan, General Manager of Food and Beverage Operations	3,500	8,000
Wallace Lake Concessions	15802	A. McRitchie, Concession Manager	500	500
Huntington Concessions	15803	A. McRitchie, Concession Manager	2,000	2,000
The Pier Edgewater Concessions	15805	A. McRitchie, Concession Manager	1,500	1,500
Hinckley Spillway Concessions	15806	A. McRitchie, Concession Manager	1,000	1,000
Merwin's Wharf	15850	B. VanLoan, General Manager of Food and Beverage Operations	4,000	4,000
East 55 th Restaurant	15851	B. VanLoan, General Manager of Food and Beverage Operations	3,000	3,000
EN Marina Restaurant	15852	K. Marshall, Supervisor – Park Operations/Rivergate	2,000	2,000
Edgewater Beach House	15853	B. VanLoan, General Manager of Food and Beverage Operations	2,000	6,000
Zoo	17401	T. Savona, Director of Revenue; T. Moore, Admissions Manager Zoo Guest Services	20,000	20,000
Double Eagle Concessions	30020	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	500	500
Big Met Clubhouse	31101	M. Pucky, Golf Course General Manager; J. Dorsey, Golf Clubhouse Manager/Pro	1,500	1,500
Big Met Concessions	31102	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	1,000	1,000
Little Met Clubhouse	31102	M. Pucky, Golf Course General Manager; B. McLaughlin, Golf Clubhouse Supervisor	800	800

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2017	Proposed 2017
Mastick Woods Clubhouse	31103	M. Pucky, Golf Course General Manager; M. Inman, Assistant Clubhouse Supervisor	800	800
Manakiki Clubhouse	31401	B. Roeder, Golf Course General Manager; <i>P. Sampliner, Golf Clubhouse Supervisor</i>	1,500	1,500
Sleepy Hollow Clubhouse	31501	C. Lewanski, Golf Course General Manager; J. Fiander, Golf Clubhouse Manager/Pro	1,500	1,500
Sleepy Hollow Concessions	31502	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	1,000	1,000
Shawnee Hills Clubhouse	31601	M. Douglas, Golf Course General Manager; R. Short, Clubhouse Supervisor/Pro	1,500	1,500
Shawnee Hills Concessions	31602	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	1,000	1,000
Washington Golf Learning Center Clubhouse	31701	B. Vecchio, Golf Course General Manager; M. Johnson, Golf Professional/Instructor & Special Events Manager	1,200	1,200
Seneca Clubhouse	31801	D. Donner, Golf Course General Manager; G. Koller, Golf Clubhouse Manager/Pro	1,500	1,500
Seneca Concessions	31802	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	1,000	1,000
Total			\$ 65,450	\$ 74,050

FURTHER, BE IT RESOLVED, That the Board of Park Commissioners authorize a revised Petty Cash Fund of \$62,950, distributed as follows:

Location	Division Number	Custodian/Title	Current 2017	Proposed 2017
Administrative Petty Cash, Finance Department	12010	C. Hunter, Accounting, Manager	\$ 12,000	\$ 20,000

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2017	Proposed 2017
Special Purchase Account, Finance Department	12010	C. Hunter, Accounting, Manager	20,000	20,000
Nature Shops - North Chagrin	13301	K. Johnson, Manager of Retail; C. Duffy, Assistant Manager Nature Shops	50	50
Nature Shops - Rocky River	13303	K. Johnson, Manager of Retail; N. Pagan, Warehouse Specialist	50	50
Nature Shops - Hinckley Lake	13305	K. Johnson, Manager of Retail; M. Pinto, Manager of Hinckley Lake Boathouse and Store	50	50
Chalet	15703	A. McRitchie, Concession Manager	300	300
East 55 th Marina	15706	L. Buie, Marina Manager	500	500
Emerald Necklace Marina	15707	L. Buie, Marina Manager	500	500
Merwin's Wharf	15850	B. VanLoan, General Manager of Food and Beverage Operations	2,000	2,000
East 55 th Restaurant	15851	B. VanLoan, General Manager of Food and Beverage Operations	2,000	2,000
EN Marina Restaurant	15852	K. Marshal, Supervisor – Park Operations/Rivergate	1,000	1,000
Edgewater Beach House	15853	B. VanLoan, General Manager of Food and Beverage Operations	3,000	6,000
Big Met Concessions	31102	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	2,000	2,000
Little Met Clubhouse	31201	M. Pucky, Golf Course General Manager; B. McLaughlin, Golf Clubhouse Supervisor	500	500

ACTION ITEMS (cont.)

Location	Division Number	Custodian/Title	Current 2017	Proposed 2017
Mastick Woods Clubhouse	31301	M. Pucky, Golf Course General Manager; M. Inman, Assistant Clubhouse Supervisor	1,000	1,000
Sleepy Hollow Concessions	31502	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	2,500	2,500
Shawnee Hills Concessions	31602	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	2,000	2,000
Washington Golf Learning Center Clubhouse	31701	B. Vecchio, Golf Course General Manager; M. Johnson, Golf Professional/Instructor & Special Events Manager	500	500
Seneca Concessions	31802	K. Vitrano, General Manager of Restaurant, Food & Beverage – Golf	2,000	2,000
Total Petty Cash Funds			\$ 51,950	\$ 62,950

No. 17-07-095: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize a revised Change/Petty Fund as listed above.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

(c) *Authorization of Land Acquisition: Peterson Property, North Chagrin Reservation (±5 acres)*

(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager/Isaac Smith, Conservation Program Manager)

Background

The Upper Forty area of North Chagrin Reservation has long been recognized as an ecologically significant ecosystem with primary headwater streams to the Chagrin River, a state designated Scenic River, and a large unfragmented mature beech-maple forest. In the past 10 years Cleveland Metroparks has acquired four properties (Peirce, Merkel,

ACTION ITEMS (cont.)

Simek & Wellman) in the Upper Forty area of North Chagrin Reservation totaling ±44.3 acres. Adjacent to these properties is the Peterson property. These properties are located in the Beecher's-Foster's priority catchment complex. *The Emerald Necklace Centennial Plan, Cleveland Metroparks 2020* states that continuing acquisitions along the forested stream channel of Beecher's Brook would serve to further protect the high quality reaches of this headwater system. Cleveland Metroparks acquisition of the Peterson property would fill an important in-holding which currently exists in the Upper Forty ecosystem.

Peterson Property

Cleveland Metroparks has the opportunity to acquire an additional ±5 acres in the Upper Forty area of North Chagrin Reservation. Robin Peterson Bommer, Trustee of the Albert V. Peterson Trust, owns a ±10.5 acre property located at 669 Echo Drive in Mayfield Village (reference map, page **83960**). The owner has agreed to sell the rear ±5 acres of the property to Cleveland Metroparks, while retaining the front ±5.5 acres for a family residence. The acquisition of the Peterson property will preserve primary headwater streams to the Chagrin River, the steep ravine slopes blanketed with a mature hemlock forest, and the upland beech-maple forest, part of the larger A.B. Williams Memorial Woods forest, which is listed as a National Natural Landmark. *The Emerald Necklace Centennial Plan, Cleveland Metroparks 2020*, identifies this area as a priority for the protection of significant forested sections and high quality headwater streams. The streams and forests are of exceptionally high quality and will provide habitat for a diversity of birds and wildlife, as well as a unique visitor experience with notable views of Beecher's Brook from the top of the hemlock ravines.

No. 17-07-096: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the acquisition of fee simple title of ±5 acres as hereinabove described, from Robin Peterson Bommer, Trustee of the Albert V. Peterson Trust, for a purchase price of \$100,000 subject to the approval of the lot split, environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

ACTION ITEMS (cont.)

- (d) ***Authorization of Land Acquisition from The Conservation Fund: Acacia Reservation (±0.9 Acres)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Senior Assistant Legal Counsel/Isaac Smith, Conservation Program Manager/Stephanie Kutsko, Land Protection Manager)

Background

On October 11, 2012, the Board authorized Cleveland Metroparks to accept a donation of ±155 acres from The Conservation Fund, a nonprofit headquartered in Arlington, Virginia with field offices throughout the country. The Conservation Fund acquired the former Acacia Country Club, now known as Acacia Reservation, and donated the property to Cleveland Metroparks with express restrictions that it no longer operate as a golf course and be transformed into natural park land open for public use. Acacia Reservation has gone through an extensive transformation as Cleveland Metroparks staff has returned the property to its natural state and restored its water resources within the Euclid Creek watershed, creating a public park with walking trails. The Conservation Fund recently identified an additional adjacent property that it would like to preserve and donate to Cleveland Metroparks as part of Acacia Reservation.

The Conservation Fund Property (±0.9 Acres)

This property is located at 1811 Richmond Road in the City of Lyndhurst, adjacent to the northwest corner of Acacia Reservation and next to a large pond (reference map, page **83961**). This property offers access to the northern side of the pond and an opportunity to provide additional greenspace buffer for Acacia Reservation. The property currently contains a home with a detached garage. The Conservation Fund has agreed to donate the property as long as Cleveland Metroparks pays for half of the cost of an environmental assessment and half of the cost to remove of the structures.

Cleveland Metroparks would like to add the ±0.9 acres of land to Acacia Reservation by accepting this donation of land from The Conservation Fund and restore this property to a natural state. Cleveland Metroparks will contribute half the cost to perform an environmental assessment and to demolish the home and garage, transforming the property into park land as part of Acacia Reservation.

Judge Anthony J. Russo approved the acceptance of the donated fee parcel of land pursuant to Chapter 1545 of the Ohio Revised Code prior to the Board's consideration.

ACTION ITEMS (cont.)

No. 17-07-097: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the acceptance of a donation of fee simple title of ±0.9 acres as hereinabove described, from The Conservation Fund, subject to the approval of the environmental assessment report and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute agreements, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

- (e) ***Contract Amendment: RFP #6239-b: Wildwood Park Green Infrastructure Project – Euclid Creek Reservation – Construction Guaranteed Maximum Price***
(Originating Sources: Sean E. McDermott, P.E., Chief Planning and Design Officer, Tammy Oliver, Director of Project Development)

Background

On March 16, 2017, Cleveland Metroparks awarded a Guaranteed Maximum Price (GMP) contract to F. Buddie Contracting (Buddie) for the design and installation of bioretention cells along driveways and parking areas at Wildwood Park. Following execution of the contract, Buddie began working with Cleveland Metroparks staff on the design.

Buddie will install four bioretention cells, utilizing three different filtration methods, which will capture and treat stormwater runoff from the park's impervious surface drainage areas that discharge directly into Lake Erie. The variety of installation methods will allow staff to compare and contrast the benefits of each type for future implementation throughout the Park District. Landscape and pavement improvements will be incorporated to facilitate the storm water treatment, reduce runoff areas and improve pedestrian circulation. Plant material has been selected to both provide visual interest and migratory habitat.

The Wildwood Park Green Infrastructure Project is funded by the United States Environmental Protection Agency, Great Lakes Restoration Initiative, and the City of Cleveland (Cleveland). Cleveland, the recipient of the grant, then sub-awarded the grant to the Cleveland Metroparks. Project partners are Cleveland and Northeast Ohio Regional Sewer District.

ACTION ITEMS (cont.)

At the time of the Board’s award, only the preconstruction services fee, due diligence and design fee, and preconstruction expenses were established at \$34,100. Per the contract, a Guaranteed Maximum Price for construction is then developed and brought back to the Board for approval.

GMP Establishment:

Buddie, based on 90% complete construction documents, has established the Guaranteed Maximum Price for the project as referenced below:

<u>Item</u>	<u>Cost</u>
Demolition and Earthwork	\$19,000
Bioretention Cell #1	\$66,000
Bioretention Cell #2	\$49,000
Bioretention Cell #3	\$13,000
Bioretention Cell #4	\$44,000
Site Improvements	\$26,000
Landscape Improvements	\$19,000
Pavement Improvements	\$11,000
Total Cost of Work	\$247,000
Staff Costs/General Conditions 8.0%	\$19,760
Construction Contingency 1.5%	\$3,705
Construction Stage Design Services Fee 1.5%	\$3,705
Design-Builder’s Fee 4.5%	\$11,115
Total Guaranteed Maximum Price	\$285,285

Construction Schedule:

Buddie’s construction schedule associated with the proposed GMP anticipates a September 2017 substantial completion, barring any unseasonal weather. Cleveland Metroparks staff will monitor construction progress and provide updates to the Board.

No. 17-07-098:

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to amend the Guaranteed Maximum Price (GMP) contract with **F. Buddie Contracting**, for construction of **RFP# 6239-b, Wildwood Park Green Infrastructure Project – Euclid Creek Reservation**, to reflect a GMP in the amount of **\$285,285.00**, which will be an amount in addition to the \$34,100.00 already awarded for preconstruction services, for a total of \$319,385.00, in a form to be approved by the Chief Legal and Ethics Officer.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

ACTION ITEMS (cont.)

- (f) ***Agreement Ratification of Teamsters Local Union No. 507 (Zoo Animal Keepers and Zoo Maintenance Employees)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer; Christopher W. Kuhar, Zoo Executive Director; Harold G. Harrison, Chief Human Resources Officer)

An agreement has been negotiated with Teamsters Local Union No. 507 for 107 Zoo employees, for the three-year period from January 1, 2017 through December 31, 2019. A Teamsters ratification meeting was held Wednesday, June 21, 2017, with the membership ratifying the agreement.

The agreement includes wage adjustments for all classifications as follows:

1st Year – 2.75 %
 2nd Year – 2.50 %
 3rd Year – 2.25 %

Cleveland Metroparks reserves the right to provide discretionary bonuses based on an employee's performance starting in 2019.

Health benefits premium contributions levels have been established for the duration of the agreement (Plan A – 18%/Plan B – 13%). Health benefits plan design modifications shall take effect January 1, 2018. Effective January 1, 2019, Cleveland Metroparks reserves the right to incorporate a \$100.00 spousal surcharge.

- No. 17-07-099:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the Chief Executive Officer to execute a labor relations agreement, in a form approved by the Chief Legal and Ethics Officer and Chief Human Resources Officer, with Teamsters Local Union No. 507, for the three-year period from January 1, 2017 through December 31, 2019.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
 Nays: None.

- (g) ***Contract Termination – United Cerebral Palsy of Greater Cleveland, Inc.***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer; Harold G. Harrison, Chief Human Resources Officer)

On February 16, 2017, a 12 month contract was awarded in the amount of \$58,484.40 to United Cerebral Palsy of Greater Cleveland, Inc. (UCP)/Oakleaf Partners) (No. 17-02-027). The awarded contract was for the continuation of a supported employment site at Cleveland Metroparks. The supported employment site provided meaningful part-time

ACTION ITEMS (cont.)

employment opportunities for up to six (6) individuals with a developmental disability. Participants were scheduled to work 20 hours per week. UCP/Oakleaf Partners provided an on-site supervisor, at no cost to the Park District. The supported employment participants were paid by UCP/Oakleaf Partners at a rate of \$8.15 per hour. Cleveland Metroparks were billed bi-weekly for hours worked plus 15 percent reflecting fringe benefit costs. In addition, Cleveland Metroparks hosted one or more "temporary rotational" positions in the Zoo Guest Services division which were reserved for Situational Assessment or Community-Based Work Adjustment clients.

In early May 2017, UCP/Oakleaf Partners informed Cleveland Metroparks that modifications to state/local programmatic and funding sources no longer supported the community based supported employment program effective July 1, 2017. As a result of the changes, Cleveland Metroparks worked with UCP/Oakleaf Partners to transition four (4) participants to Cleveland Metroparks as employees. UCP/Oakleaf Partners agreed to provide on-site support throughout the transition.

Since the inception of this contract, approximately ±\$15,168.74 has been paid to UCP/Oakleaf Partners; the remaining dollars will be utilized to fund these positions.

No. 17-07-100: It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the contract termination of United Cerebral Palsy of Greater Cleveland, Inc./Oakleaf Partners, as detailed in the summary above, under the provision of Resolution 17-02-027, dated February 16, 2017.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS:

No. 17-07-101:

It was moved by Vice President Moore, seconded by Vice President Berry and carried, to authorize the following bid awards:

- (a) **RFP #6258:** **Boo at the Zoo Audio/Visual 2017, 2018 and 2019** (see page **83941**);
- (b) **Bid #6284:** **2017 Asphalt Pavement Improvements** (see page **83943**); and
- (c) **Ohio Co-Op/ORC 125.04 #6290:** **Cisco Umbrella, Cisco ISR Routers, and ASA Licenses** (see page **83945**).

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.

Nays: None.

AWARD OF BIDS (cont.):

RFP #6258 SUMMARY: BOO AT THE ZOO AUDIO/VISUAL 2017, 2018, and 2019

Background

Cleveland Metroparks is seeking a vendor to design, create and execute nine (9) nights of sound and visual effects for Boo at the Zoo beginning October 2017. The event will be held at Cleveland Metroparks Zoo on October 13-15, 20-22, 27-29, 2017. The proposal sought a professional audio visual vendor to provide a unique lighting and sound experience for each of the nine (9) nights in 2017. For 2018 and 2019 the number of event nights and dates may vary.

Proposals Received re: RFP#6258

Proposals were received from three (3) recognized audio visual vendors, including: 1) Rock the House, 2) Vertical Sound, 3) NPi. The following three vendor proposals each met the required event criteria.

The proposals are summarized as follows for the nine day event.

	<u>Rock the House</u>	<u>Vertical Sound</u>	<u>NPi</u>
<i>Proposed Fees</i>	\$269,520.00	\$228,263.00	\$402,338.00
<i>Audio Visual needs for Boo at the Zoo</i>	<ul style="list-style-type: none"> • Year 1 - \$89,840.00 • Year 2 - \$89,840.00 • Year 3 - \$89,840.00 <p><u>Added Value.....</u></p> <ul style="list-style-type: none"> • LED outdoor rated lighting which improves the safety and quality of the show • Production and equipment (video production, the ability to keep 16 outdoor rated LED lights on site year around for Cleveland Metroparks to use at our discretion) • Unmetered usage and access to “Rock the House SOCIALCAST” • Create a highlight reel or recap video event 	<ul style="list-style-type: none"> • Year 1 - \$73,850.00 • Year 2 - \$76,066.00 • Year 3 - \$78,347.00 	<ul style="list-style-type: none"> • Year 1 - \$132,338.00 • Year 2 - \$135,000.00 • Year 3 - \$135,000.00
<i>Notes</i>	Added value items at no cost	Provided no added value	Provided no added value
<i>Total Services</i>	\$269,520.00	\$228,263.00	\$402,338.00

AWARD OF BIDS (cont.):**Evaluation of Proposal**

To provide Cleveland Metroparks with a “total package” experience for all audio/visual needs at Boo at the Zoo in 2017, 2018 and 2019, Cleveland Metroparks issued RFP #6258 to seek proposals for a three (3) *year proposal with an option for a two (2) year extension*. In reviewing the submitted proposals, Cleveland Metroparks staff considered the following criteria:

- Proposed lighting experiences by zones spread out through the entire lower portion of Cleveland Metroparks Zoo.
- Ability to be present and engaging during the Boo at the Zoo walk through site visit.
- Quality of equipment.
- Vision for each proposed lighting experience.
- Vendor history and reference checks regarding previous performance/experiences.

Based upon the above criteria, staff recommends Rock the House, as the vendor of choice for the Boo at the Zoo event at Cleveland Metroparks Zoo. Reasons included:

- Rock the House will provide:
 - All LED outdoor rated lighting to improve the show’s safety and quality.
 - Added value production and equipment (video production, the ability to keep 16 outdoor rated LED lights on site to add enhancement at Cleveland Metroparks discretion).
 - Unmetered usage and access to “Rock the House SOCIALCAST” (a social media broadcasting base to provide greater awareness of the event).

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into an agreement, in a form approved by the Chief Legal & Ethics Officer, between Cleveland Metroparks and Rock the House Entertainment in an amount of \$269,520.00 for its lowest and best proposal, as summarized above and maintained in the proposal file for RFP #6258, for the Boo at the Zoo event at Cleveland Metroparks Zoo for a three year contract in 2017, 2018 & 2019, with an option for a two (2) year extension.

(See Approval of this Item by Resolution No. 17-07-101 on Page 83940)

AWARD OF BIDS (cont.):

**BID #6284 SUMMARY: **2017 ASPHALT PAVEMENT IMPROVEMENTS-
BRECKSVILLE AND BIG CREEK RESERVATIONS**
*(Originating Sources: Joseph V. Roszak, Chief Operating Officer/
Jim Rodstrom, Director of Construction)***

Cleveland Metroparks has developed and successfully utilized pavement rehabilitation techniques consisting of simple overlays on pavements with good structural characteristics or a varying degree of pavement repair followed by an overlay on pavements which lack structural integrity. The 2017 Asphalt Pavement Improvements are proposed to utilize a repair and overlay approach similar to comparable projects completed over the past several years.

The 2017 asphalt resurfacing bid reflects the following scope of work:

Location	Description
Base Bid: Brecksville Reservation	1-1/2" asphalt overlay of approximately 2.74 miles of roadway with a typical pavement width of 22 feet on Valley Parkway between Broadview Road and Brecksville Road within Brecksville Reservation. Asphalt grind and overlay repair of approximately 27,517 square yards prior to the asphalt overlay with pavement marking restoration and berming as specified in the plans.
Base Bid: Big Creek Reservation	1-1/2" asphalt overlay of approximately 1.49 miles of roadway with a typical pavement width of 19 foot lanes on the divided parkway section of Big Creek Parkway between Bagley Road and West 130 th . Asphalt grind and overlay repair of approximately 18,049 square yards prior to the asphalt overlay with pavement marking restoration and berming as specified in the plans.
Add Alternate A: Seneca Golf Course Drive, Brecksville Reservation	1-1/2" asphalt overlay of approximately 2,249 square yards of the Seneca Golf Course driveway off Valley Parkway in Brecksville Reservation. Asphalt grind and overlay repair of approximately 617 square yards prior to the asphalt overlay, 12 catch basins/manholes adjusted to grade, and 80 linear foot of concrete curb replacement. Pavement marking restoration and berming as specified in plans.

Bids were received on June 29, 2017 and are tabulated below:

BID #6284 - 2017 ASPHALT PAVEMENT IMPROVEMENTS BRECKSVILLE AND BIG CREEK RESERVATIONS			
Bidder Name	Base Bid	Add Alt A	Total, Lump Sum Bid
Carron Asphalt Paving, Inc.	\$976,828.88	\$38,488.20	\$1,015,317.08
The Shelly Co.	\$827,265.00	\$66,000.00	\$893,265.00
Karvo Companies	\$828,300.00	\$36,300.00	\$864,600.00
Chagrin Valley Paving	\$911,700.00	\$44,320.00	\$956,020.00
Barbicas Construction Co., Inc.	\$777,823.40	\$30,039.25	\$807,862.65
Perrin Asphalt Co.	\$886,952.00	\$42,500.00	\$929,452.00
Crossroads Asphalt Recycling, Inc.	\$873,260.00	\$45,169.00	\$918,429.00
Burton Scot Contractors	\$921,250.00	\$53,000.00	\$974,250.00
Engineer's Estimate			\$1,000,000.00

AWARD OF BIDS (cont.):

Staff recommends awarding the **Lump Sum Base Bid** plus **Add Alternate A** to the lowest and best bidder, **Barbicas Construction Company, Inc.** Barbicas successfully completed Cleveland Metroparks 2016 and 2017 Asphalt Parking Lot Improvements projects as the prime contractor, in addition to having successfully completed similar projects for other northeast Ohio public agencies. They have been in business for 27 years and are ODOT prequalified for asphalt paving work specializing in county, municipal, and commercial paving as well as ODOT projects.

2017 Budget Code: 4015001-573002-PA11002

RECOMMENDED ACTION:

That the Board authorize the Chief Executive Officer to enter into a contract with **Barbicas Construction Company, Inc.** as the lowest and best bidder for Bid #6284, 2017 Asphalt Pavement Improvements, Brecksville and Big Creek Reservations for the Base Bid amount of **\$777,823.40**, plus Add Alternate A for **\$30,039.25**, for the **total, lump sum amount of \$807,862.65**. In the event that the bidder cannot satisfy the bid, the award will be given to the next successive bidder who the Board, in its discretion, has reflected in the minutes as being the next lowest and best bidder who can satisfy the bid. The difference in cost and all related costs to the difference will be assumed by the original bidder and/or surety. Form of contract to be approved by the Chief Legal and Ethics Officer.

(See Approval of this Item by Resolution No. 17-07-101 on Page 83940)

AWARD OF BIDS (cont.):

OHIO CO-OP/ORC 125.04 #6290 SUMMARY: CISCO UMBRELLA, CISCO ISR ROUTERS, AND ASA LICENSES

Background

Cisco Umbrella is a cloud security platform that provides the first line of defense against threats on the internet wherever Cleveland Metroparks users are located. Although not the “silver bullet,” this acts as a deterrent to prevent users from accessing phishing, ransomware, and other negative security events. This also prevents users and guests from accessing sites that are damaging or nonproductive to the resources of the organization. This bid also contains 3 – ISR routers designated for North Chagrin Nature Center, Rocky River Nature Center, and Visual Communications so they can be converted to the new phone system. Lastly, the bid contains additional licenses for an Adaptive Security Appliance (ASA) which will give users more options to access resources when they are not directly connected to the Cleveland Metroparks network.

General Proposal

Cleveland Metroparks first demonstrated the Umbrella product live on its network during late May of 2017 and throughout most of June. The initial proposal went through varying reiterations. Upon working closely with both Cisco and Logicalis, Cleveland Metroparks was able to receive 50% off of state term pricing for the hardware, 50% off the ASA licensing, and 23.39% off of maintenance and support of aforementioned hardware. Lastly, Cleveland Metroparks was able to get 23.39 % off State Term pricing for the Cisco Umbrella product while also garnering 3 years of licensing, maintenance, and support for that particular product resulting in long term support and savings.

The following items are recommended for purchase from Ohio State supplier, specifically Logicalis (State of Ohio contract STS-53310-3-88, Index#STS-033, in full cooperation of ORC 125.04.

Item	% Better Than State Term Pricing	Total Amount
Hardware	50%	\$10,367.50
Hardware Maintenance	23.39%	8,936.56
Cisco Umbrella	23.39%	57,541.50
S&H	N/A	1.00
Total		\$76,846.56

RECOMMENDED ACTION:

That the Board authorize an award of Ohio Co-Op ORC 125.04 #6290 for the purchase of Cisco Umbrella, Cisco ISR Routers, and ASA Licenses in the total amount of \$76,846.56 as specified in the summary and maintained in the Procurement Office files in full cooperation of ORC 125.04 State of Ohio Purchasing Program and Cleveland Metroparks purchasing policies.

(See Approval of this Item by Resolution No. 17-07-101 on Page 83940)

SERVICES (\$10,000 - \$50,000) ACQUIRED
SINCE LAST BOARD MEETING (Presented 07/06/17)

Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (a), as revised and approved by the Board of Park Commissioners on January 10, 2013, *"The CEO is authorized to enter into contracts and contract amendments for construction, change orders, and to purchase equipment, goods and services, and real estate, without prior approval of the Board in each instance, if the cost of the contract or contract amendment, for any single project, or the amount of the purchase, does not exceed \$50,000. Any contracts where the cost exceeds \$10,000 or any purchase where the amount exceeds \$10,000, and approved by the CEO, shall be reported to the Board at its next regularly scheduled meeting following the execution of said contract or said purchase,"* the following is provided:

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Website performance analysis.	Bluemodus, Inc.	\$13,200.00	(7)
Consulting on Mobile Outreach Education application.	Form Group, Inc.	\$48,000.00	(7)
Trash containers to be used/placed throughout Cleveland Metroparks.	WW Grainger	\$16,559.88	(7)
Evaluation and design of aquatic projection system.	Cleveland Institute of Art	\$15,000.00	(7)
Edgewater Beach house point of sale system.	Oracle America	\$10,179.70	(3)
11-passenger electric shuttle Star-E golf cart.	D&W Golf Cart Exchange	\$27,000.00	(2)
Weekly clean up for lower parking lot at Edgewater for 3 year period.	Southwest Sweeping	\$14,305.00	(7)
Security assessment and review.	Logicalis, Inc.	\$21,435.00	(2)
“Roughneck” work boat for Operations Department.	Cabela’s Wholesale	\$16,399.20	(7)
Speaker / Instructor for elephant workshop held at zoo.	The Coyler Institute	\$16,550.00	(5)
Light up LED bracelets for fireworks night at Cleveland Metroparks.	Proforma	\$12,100.00	(7)

SERVICES (\$10,000 - \$50,000) ACQUIRED (cont.)

<u>REF. NO. / ITEM – SERVICE</u>	<u>VENDOR</u>	<u>COST</u>	<u>PROCEDURE</u>
Food fish for zoo animals.	Atlantic/Pacific	\$16,088.29	(1)
Independent contract with sailing association to teach sailing programs.	The Foundry Sailing Association	\$16,295.00	(3)
SANS Institute Cyber Security Training and Phishing.	ESCAL Institute of Advanced Technologies	\$11,380.00	(5)
Equipment / furniture to be rented for “Picnic in the Park” event.	Event Source	\$20,764.50	(7)
Design service plans for Northeast Pond in Acacia Reservation. Additional costs for design revisions.	Sustainable Streams, LLC	\$25,000.00 <u>5,360.00</u> \$30,360.00	(5)
Sound and stage for July 22, 2017 fireworks display.	Rock the House	\$30,000.00	(7)
Multi-pro 5800 sprayer (30 gallon) for Washington Park.	Century Equipment, Ltd.	\$44,249.80	(2)
Various consumables for resale at Wallace Lake Concession.	Peck Food Service	\$13,800.00	(7)

===== **KEY TO TERMS** =====

- (1) “**BID**” – Formal bid invitations sent and advertised in *The Plain Dealer* 15 days preceding the bid opening.
- (2) “**COOPERATIVE**” – Purchased through cooperative purchasing programs i.e. – State of Ohio, US Communities, etc.
- (3) “**SOLE SOURCE**” – Purchased from one source as competitive alternatives are not available.
- (4) “**PROPRIETARY**” – Merchandise purchased for resale directly from the brand’s manufacturer.
- (5) “**PROFESSIONAL SERVICE**” – Services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor or appraiser as outlined under Article 5, Sections 1-4 of the Board By Laws and defined by ORC 307.86.
- (6) “**COMPETITIVE QUOTE (up to \$10,000)**” – Originally estimated \$10,000 or less, quoted by three vendors.
- (7) “**COMPETITIVE QUOTE (over \$10,000 to \$50,000)**” – Chosen through the accumulation of three written quotes.

**CONSTRUCTION CHANGE ORDERS OR AMENDMENTS TO
PROFESSIONAL SERVICE CONTRACTS (07/06/17)**

Pursuant to Cleveland Metroparks By-Laws, Article 5 (Procurement), Section 4 (b) and (c), as revised and approved by the Board of Park Commissioners on January 10, 2013, "...the CEO is not authorized to enter into any change orders to construction contracts, without prior approval of the Board in each instance, except that the CEO is authorized to enter into change orders to construction contracts, without prior approval of the Board in each instance, where the additional cost is less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the contract. Each change order by the CEO under this Article shall be reported to the Board at the next meeting of the Board following the execution of said change order."

(c). "Amendment to Professional Service Contract. For professional service contracts greater than \$50,000, the CEO is not authorized to enter into any amendment to professional services or other special services agreement, without prior approval of the Board in each instance, except that the CEO is authorized to enter into amendments to professional services and other special services agreements for additional fees, without prior approval by the Board in each instance, where the additional fees for the agreement by the CEO pursuant to this Section, aggregate less than THE LESSER OF: (i) \$50,000, or (ii) ten percent (10%) of the cost of the agreement. Each amendment by the CEO under this Section shall be reported to the Board at the next meeting of the Board following the execution of said amendment.", the following is provided:

<u>Contract</u>	<u>Item/Service</u>	<u>Vendor</u>	<u>Change Order or Amendment</u>
<p><u>Hay Barn at the Zoo</u> Original plus change orders #1 – 5 = \$837,963.00</p> <p><u>Revised Contract Amount:</u> Change Order #6 Added \$2,543.37</p> <p>Total revised to \$840,506.37</p>	Remove curb and gutter and replace with stone and asphalt.	Regency Construction Services, Inc.	No. 6
<p><u>Hay Barn at the Zoo</u> Original plus change orders #1 – 6 = \$840,506.37</p> <p><u>Revised Contract Amount:</u> Change Order #7 Added \$1,725.00</p> <p>Total revised to \$842,231.37</p>	Saw-cut, remove and haul away 30 lf of asphalt edging and curb stone.	Regency Construction Services, Inc.	No. 7
<p><u>Valley Connector Trail</u> Original plus change orders #1 – 2 = \$2,217,200.00</p> <p><u>Revised Contract Amount:</u> Change Order #3 Added \$32,087.28</p> <p>Total revised to \$2,249,287.28</p>	Provide sub-grade cement stabilization and curb ramp upgrades.	Shirmer Construction, LLC	No. 3

PUBLIC COMMENTS.

Ms. Marty Leshner of Olmsted Township read from a prepared statement. Ms. Leshner's comments can be heard in their entirety by accessing the "About" section of Cleveland Metroparks website at <https://clevelandmetroparks.com/about/cleveland-metroparks-organization/boards-of-park-commissioners>.

INFORMATION/BRIEFING ITEMS/POLICY.

- a. ***Chief Executive Officer's Employee Guest(s)***
(Originating Source: Brian M. Zimmerman, Chief Executive Officer)

Mario R. Martinez, Grounds Maintenance – Rocky River Reservation

Mario Martinez is a Grounds Maintenance employee in Rocky River Reservation, a position he has held since October 2016. Mario previously worked for Cleveland Metroparks as a Seasonal Park Maintenance Laborer at the Lakefront Reservation. He brought to his position experience in landscaping as the result of being employed by Acosta Landscaping. Originally from Paraguay, South America, Mario has lived in Cleveland since 2009 and has been an avid user of Cleveland Metroparks. He is fluent in English, Spanish and Guarani, has studied landscape horticulture at Cuyahoga Community College, and participated in a Business Certificate Program at Paraguayan Institute for Business Administration.

Brandan K. Myers, Grounds Maintenance – Forestry Division

Brandan Myers began his employment with Cleveland Metroparks in April 2016 as a seasonal grounds maintenance employee for the Ohio & Erie Canal Reservation. In addition, after being the Owner/Operator of Grasskings Landscape Management LLC for more than 13 years, he successfully joined the team of the Forestry Division in the role of Grounds Maintenance in October 2016. Grasskings provided year-round grounds maintenance to a number of commercial and residential clients in North Royalton and neighboring cities as they maintained lawns and landscapes throughout the growing season, and provided snow removal services during the winter months. The skills Brandan has acquired over the years align well with the duties required in his current position. Brandan has a Certificate in Horticulture from Cuyahoga Valley Career Center in Brecksville, Ohio.

- b. ***Cleveland Metroparks Zoo: Advances in Animal Training***
(Originating Sources: Michael Murray, Associate Curator of Animals/Christopher Kuhar, Zoo Executive Director)

As zoos continue to focus on animal welfare, the idea that zoos need to provide animals choice and control over their environment has risen in prominence. Research has identified that an animal's ability to exert control over their environment has positive animal welfare implications and comprehensive training programs grounded in positive

INFORMATION/BRIEFING ITEMS/POLICY (cont.)

reinforcement techniques allow animal care staff critical access while still providing these crucial elements. Over the past several years, Cleveland Metroparks Zoo's Zoological Programs division has expanded their training programs to include complex behaviors, such as cardiac exams, blood draws and cooperative feeding, that allow high levels of animal care while also providing choice and control to enhance animal welfare.

- c. ***Centennial Moment: The History of Stinchcomb-Groth Memorial, A.B. Williams Memorial Woods and Harriet Keeler Memorial Woods***
(Originating Sources: Joseph V. Roszak, Chief Operating Officer/Carl Casavecchia, Special Projects Manager)

Over the course of Cleveland Metroparks history, three significant sites were chosen as memorial areas for Cleveland Metroparks- Stinchcomb-Groth Memorial, A.B. Williams Woods and Harriet Keeler Memorial Woods. To honor their place in history, these sites have been chosen to be enhanced in our Centennial year. Carl Casavecchia will explore the history of these areas and update us on the current state of the projects.

AWARD OF BIDS; CONSTRUCTION CHANGE ORDERS; STATUS RE: CAPITAL PROJECTS.

The following were presented to the Board for award/acknowledgment: bid tabulations, as shown on pages **83940** through **83945**; \$10,000 to \$50,000 purchased items/services report, pages **83946** through **83947**; and construction change orders, page **83948**.

APPROVAL OF VOUCHERS AND PAYROLL.

- No. 17-07-092:** It was moved by Vice President Moore, seconded by Vice President Berry and carried, to approve payroll and vouchers, employee withholding taxes, and ADP payroll, as identified on pages **83961** to **84106**.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

DATE OF NEXT MEETING.

The next Regular Meeting of the Board of Park Commissioners was scheduled by the Board for Thursday, July 27, 2017, 8:00 a.m. at the Board's office, 4101 Fulton Parkway, Cleveland, Ohio.

ADJOURNMENT.

No. 17-07-102: There being no further matters to come before the Board, upon motion by Vice President Moore, seconded by Vice President Berry, and carried, President Rinker adjourned the meeting at 8:49 a.m.

Vote on the motion was as follows:

Ayes: Ms. Berry, Messrs. Moore and Rinker.
Nays: None.

President.

Attest:

Secretary.



PROPOSED TAX BUDGET – 2018

Please direct inquiries to:

Karen Fegan, Chief Financial Officer

Cleveland Metroparks

4101 Fulton Parkway

Cleveland, Ohio 44144

216.635.3231

kf1@clevelandmetroparks.com

CLEVELAND METROPARKS 2018 TAX BUDGET SUMMARY

In March 2017, Cleveland Metroparks adopted its annual appropriation ordinance, projecting a 2017 ending cash balance of \$17,268,630. The bulk of this ending cash balance was allocated for future expenditures. Anticipating that the 2018 appropriation measure will be adopted in March 2018, the use of the tax budget as a specific planning document has less importance than its intended use as a general planning document to show the expenditure needs of the Park District. The following Tax Budget provides for anticipated increases in operating and capital expenditures. Distribution of budget amounts for capital expenditure is not specific to any individual project, but represents Cleveland Metroparks ongoing commitment to capital rehabilitation, limited new construction and land purchases.

The supporting documentation accompanying the tax budget reflects funds adopted by Cleveland Metroparks in 2017, while the alternative form prescribed by the County Budget Commission combines these funds into a single fund labeled "Metroparks Fund". At the close of 2017, when most accurate estimates of revenue for 2018 become available, appropriations will be developed to reflect specific capital and operating expenditures. In the meantime, Cleveland Metroparks Tax Budget will provide for an adequate level of operations, and assures that the use of any additional tax revenue, even beyond that attributable to our levy, will be utilized for Park District needs. Statute requires that this assurance be given to the County Budget Commission.

**CLEVELAND METROPARKS
PROPOSED 2018 TAX BUDGET**

SUMMARY SCHEDULE

	<u>2017 Appropriations</u>	<u>2018 Proposed</u>
BEGINNING CASH BALANCE	\$ 11,568,507 (A)	\$5,461,453
<u>Receipts:</u>		
Property Tax/Payments in Lieu of Taxes	74,225,000	97,928,737
Local Government, Donations, Gifts & Grants	13,593,378	700,000
Investment Income	225,000	200,000
Charges for Services	26,005,611	26,106,404
Damages & Fines	132,415	150,000
Self Funded Reserve	10,411,000	10,431,550
Total Receipts	<u>124,592,404</u>	<u>135,516,691</u>
<u>Expenditures:</u>		
Salaries & Fringes	65,480,680	68,754,714
Contractual Services	3,082,460	3,390,706
Operations	22,982,648	26,430,045
Self Funded Reserve	10,081,818	11,090,000
<u>Capital:</u>		
Equipment	2,318,584	2,411,327
Land	1,446,500	1,504,360
Construction Materials	5,359,247	5,573,617
Construction Contracts	19,872,521	20,667,422
Zoo Animals	75,000	100,000
Total Expenditures	<u>130,699,458 (A)</u>	<u>139,922,191</u>
ENDING CASH BALANCE	<u>\$ 5,461,453</u>	<u>\$ 1,055,953</u>

(A) Includes \$11,767,946 of carried-over encumbrances from 2016.

Date: 06/16/17

ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit Cleveland Metroparks

For the Fiscal Year Commencing January 1, 2018

Fiscal Officer Signature _____ Date _____

COUNTY OF CUYAHOGA**Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
 (List All Levies Of The Taxing Authority)

SCHEDULE 1

I	II	III	IV	V	VI	VII	VIII	IX
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	\$ AMOUNT Requested Of Budget Commission
Metroparks Fund	Current Expense	11/05/13	Renewal w/Increase	10	01/01/17 12/31/17		2.70	
Metroparks Fund	Inside Millage	11/05/13					0.05	
Totals							2.75	\$97,928,737

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

SCHEDULE 2

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Property Taxes and Local Government Revenue	IV Other Sources Receipts	V Total Resources Available for Expenditures	VI Total Estimated Expenditures & Encumbrances	VII Ending Estimated Unencumbered Balance
Cleveland Metroparks	\$5,481,453	97,928,737	\$37,587,954	\$140,978,144	139,922,191	\$1,055,953

UNVOTED GENERAL OBLIGATION DEBT

(Include General Obligation Debt To Be Paid From Inside/Charter Millage Only)
 (Do Not Include General Obligation Debt Being Paid By Other Sources)
 (Do Not Include Special Obligation Bonds & Revenue Bonds)

SCHEDULE 3

I Purpose Of Bonds Or Notes	II Date Of Issue	III Final Maturity Date	IV Principal Amount Outstanding At The Beginning Of The Calendar Year	V Amount Required To Meet Calendar Year Principal & Interest Payments	VI Amount Receivable From Other Sources To Meet Debt Payments
N/A	N/A	N/A	N/A	N/A	N/A
Totals					

VOTED DEBT OUTSIDE 10 MILL LIMIT

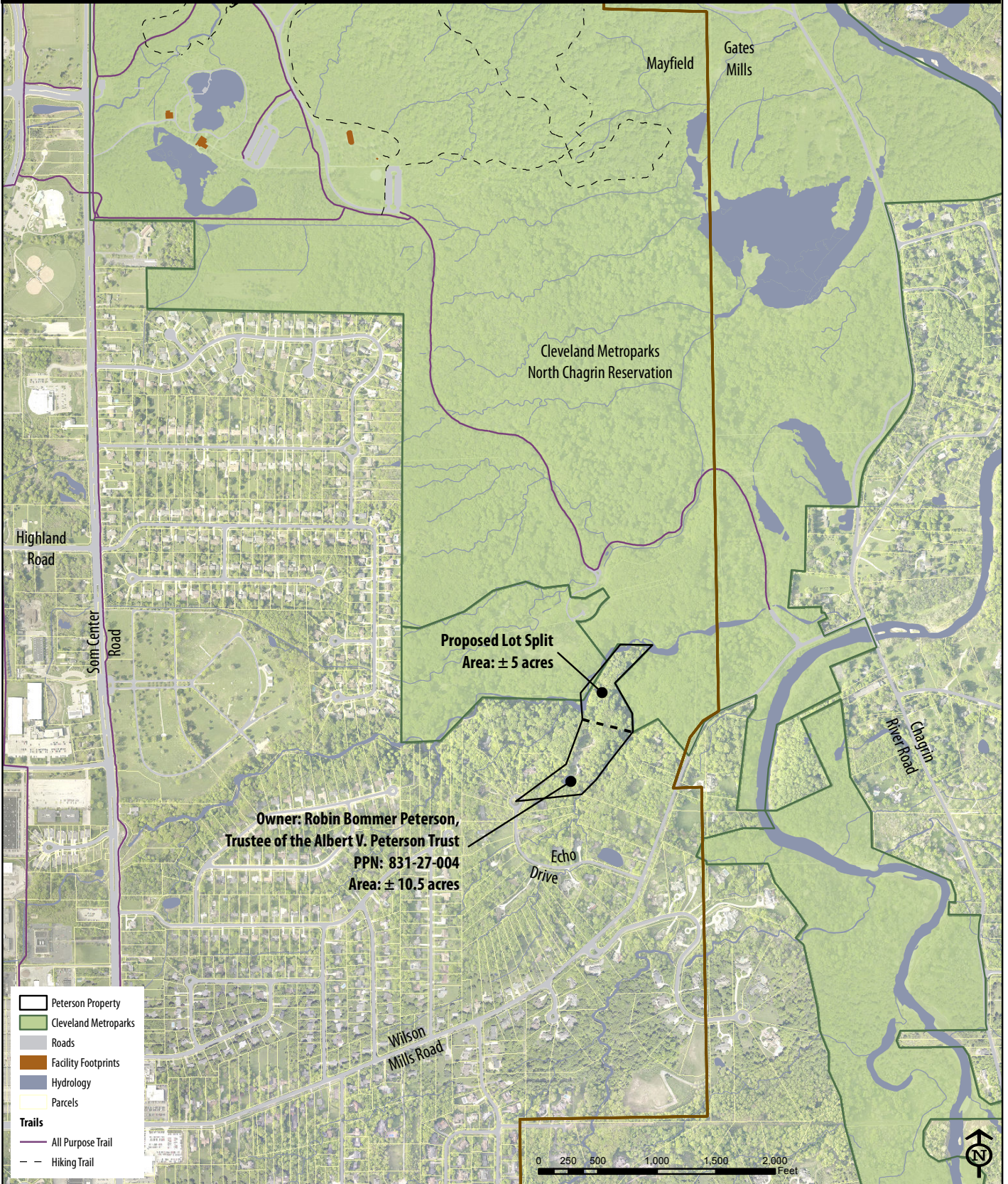
(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

SCHEDULE 4

I Purpose Of Notes Or Bonds	II Authorized By Voters On MM/DD/YY	III Date Of Issue	IV Final Maturity Date	V Principal Amount Outstanding At The Beginning Of The Calendar Year	VI Amount Required To Meet Calendar Year Principal & Interest Payments	VII Amount Receivable From Other Sources To Meet Debt Payments
N/A	N/A	N/A	N/A	N/A	N/A	N/A

North Chagrin Reservation

Peterson Property - Mayfield Village



Acacia Reservation

Conservation Fund Property



JULY 6, 2017

83962-84106

RESOLUTION NO. 17-07-092

The following vouchers have been reviewed as to legality of expenditure and conformity with the Ohio Revised Code.

Attest: _____

Chief Financial Officer

BE IT RESOLVED, that the payment of the following items, which may include Then and Now Certificates, are ratified by the Board of Park Commissioners. All expenditures have been reviewed and approved for payment by the Chief Financial Officer and Chief Executive Officer in accordance with the by-laws of the Board of Park Commissioners.

Checks dated June 9, 2017 in the amount of \$759,077.84

Checks dated June 16, 2017 in the amount of \$1,245,983.17

Checks dated June 19, 2017 in the amount of \$11,547.58

Checks dated June 23, 2017 in the amount of \$1,629,355.89

Visa/Travel Purchasing Card dated June 4, 2017 to June 24, 2017 in the amount of \$341,678.48

Total amount: \$3,987,642.96

PASSED: July 6, 2017

Attest: _____

President of The Board of Park Commissioners

Chief Executive Officer

RECOMMENDED ACTION:

That the Board of Park Commissioners approves **Resolution No. 17-07-092** listed above.